



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

**FINANCE COMMITTEE MEETING
MEETING MINUTES
TUESDAY DECEMBER 10, 2024 – 12:30 PM**

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California.

Present were:

Director Jim Freeman
Director Gary Graves
Dennis White, General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Hannah Davidson, Project Manager

CALL TO ORDER

The meeting was called to order at 12:30 p.m. by Director Graves.

APPROVAL OF AGENDA

Motion by Director Freeman to approve the Tuesday, December 10, 2024, Finance Committee agenda, amending Agenda Item #7 to be moved to immediately following the Approval of the Agenda
Seconded by Director Graves

REVIEW AND POSSIBLE RECOMMENDATION:

Final Audit Year Ended June 30, 2024

The Final Audit and Single Audit for year ending June 30, 2024, was presented by Norm Newell, Smith & Newell Accounting.

REVIEW AND POSSIBLE RECOMMENDATION:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending November 30, 2024, Staff addressed inquiries as presented by the committee.

Director Freeman requests staff research HSA for Employees and Directors.

REVIEW AND POSSIBLE RECOMMENDATION:

Projects Update

Updates provided by Hannah Davidson; inquiries addressed as presented by the committee.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Approval of Reserve Study Proposal

The committee requests staff provide additional clarification of both Browning and NBS Proposal.

DISCUSSION:

Lean Six Sigma

The Committee recommends that this be a continued conversation. Staff have provided Bob Silvers with the information requested during the Board Workshop on December 5, 2024.

PUBLIC COMMENT

No Public Comment

COMMITTEE MEMBER COMMENT

Members of the committee expressed appreciation to the staff.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 1:41 p.m. Seconded by Director Graves

Motion carried to adjourn the meeting at 1:41 p.m.