



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE MEETING  
MEETING MINUTES  
TUESDAY SEPTEMBER 10, 2024 – 12:30 PM**

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California.

**Present:**

Director Jim Freeman Attending Remotely  
Rua Da Ribeira Das Vinhas  
Lote – E RC  
2750-477 Cascais  
Portugal  
Director Gary Graves  
Barry Silva, Utility Supervisor  
Trish Wilkinson, Accounting Supervisor  
Penny Cuadras, Administrative Services Manager  
Alyssa Gordon, Project Manager -Via Teleconference  
Kelly Reese, Administrative Support Assistant

**Absent:**

Dennis White, General Manger

**CALL TO ORDER**

The meeting was called to order at 12:30 p.m. by Director Graves.

**APPROVAL OF AGENDA**

Motion by Director Graves to approve the September 10, 2024, Finance Committee agenda as presented.  
Seconded by Director Freeman.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Monthly Financials**

The Committee reviewed and discussed the Financial Reports. Staff addressed inquiries as presented.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Projects Update**

Updated provided by Alyssa Gordon. Staff addressed inquiries as presented.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Authorization for the General Manager to Purchase a Construction Truck**

Director Freeman recommends researching pricing and a more definitive detail of what is needed. The committee recommends further discussion to occur at the September 17, 2024, Board of Directors Meeting.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Match Commitment Letter for Generator Increase Request**

Updated provided by Alyssa Gordon. The committee recommends further discussion to occur at the September 17, 2024, Board of Directors Meeting.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Contract Amendment for Tank 9 Construction Management**

Update provided by Alyssa Gordon. The committee recommends further discussion to occur at the September 17, 2024, Board of Directors Meeting.

**PUBLIC COMMENT**

No Public Comment

**COMMITTEE MEMBER COMMENT**

Members of the committee expressed appreciation to the staff.

**ADJOURNMENT**

Motion by Director Freeman to adjourn the meeting at 1:28 p.m.  
Seconded by Director Graves.

Motion carries to adjourn the meeting at 1:28 p.m.