



## HIDDEN VALLEY LAKE COMMUNITY SERVICE DISTRICT

### BOARD OF DIRECTORS REGULAR MEETING MEETING MINUTES

TUESDAY MAY 21, 2024 – 7:00 P.M.

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Directors Present:

Director Sean Millerick, President  
Director Jim Freeman, Vice President  
Director Gary Gaves  
Director Jim Lieberman  
Director Matthew Metcalf

Staff Present:

Dennis White, General Manager  
Penny Cuadras, Administrative Services Manager  
Trish Wilkinson, Accounting Supervisor  
Hannah Davidson, Water Resources Specialist  
Alyssa Gordon, Project Manager, Teleconference  
Kelly Reese, Administrative Support Assistant

#### CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Director Millerick.

#### APPROVAL OF AGENDA

Motion by Director Freeman to approve the May 21, 2024, Regular Board Meeting Agenda.  
Second by Director Metcalf.

Roll Call Vote:

AYES: (5) Directors, Freeman, Graves, Metcalf, Lieberman, Millerick  
NAYS: (0)  
ABSTAIN: (0)  
ABSENT: (0)

Motion carries to approve the May 21, 2024, Regular Board Agenda as presented.

#### CONSENT CALENDAR

Moved by Director Freeman to approve the Consent Calendar as presented. Second by Director Graves.

- A. **MINUTES**: Approval of the April 9, 2024, Finance Committee Meeting Minutes.
- B. **MINUTES**: Approval of the April 16, 2024, Regular Board of Directors Meeting Minutes.
- C. **DISBURSEMENTS**: Check #002557 - #002641 including drafts and payroll for a total of \$568,571.69.

No Further Discussion.

No Public Comment

Roll Call Vote:

AYES: (5) Directors, Freeman, Graves, Metcalf, Lieberman, Millerick  
NAYS: (0)  
ABSTAIN: (0)

ABSENT: (0)

Motion Carried to Approve the Consent Calendar as presented.

### **BOARD COMMITTEE REPORTS**

Finance Committee: Met 5/14/24.

Personnel Committee: Have not met.

Emergency Preparedness Committee: Have not met.

Lake Water Use Agreement Ad Hoc Committee: Have not met.

Trane Ad Hoc Committee: Meeting 5/22/24.

Valley Oaks Project Subcommittee: Have not met.

Board List of Priorities update provided by Staff.

### **STAFF REPORTS**

Financial Report: No discussion.

Administration/Customer Service Report: Inquiries addressed by staff.

ACWA Committee Updates: Update provided by Hannah Davidson.

Field Operations Report: No discussion.

Projects Update: Update provided by Alyssa Gordon.

General Manager's Report: Update provided by Dennis White.

### **REVIEW AND DISCUSS**

**Proposed Preliminary Budget for Fiscal Year Ending June 30, 2025.**

The Board discussed the Budget as presented; Staff addressed all inquiries from the Board.

### **DISCUSSION AND POSSIBLE ACTION**

**Authorize the General Manager to Enter into an Agreement with Kutak Rock Law Firm for General Financial Advisory Services**

Motion by Director Freeman to Authorize the General Manager to Enter into an Agreement with Kutak Law Firm for General Financial Advisory Services.

Second by Director Graves.

No further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Freeman, Graves, Metcalf, Lieberman, Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carried to Authorize the General Manager to Enter into an Agreement with Kutak Rock Law Firm for General Financial Advisory Services.

### **DISCUSSION AND POSSIBLE ACTION**

**Authorize the General Manager to Enter into an Agreement with Ginn Law for Legal Services**

Motion by Director Graves to Authorize the General Manager to Enter into an Agreement with Ginn Law for Legal Services.

Second by Director Freeman.

No further Discussion

No Public Comment

Roll Call Vote:

AYES: (5) Directors, Freeman, Graves, Metcalf, Lieberman, Millerick

NAYS: (0)  
ABSTAIN: (0)  
ABSENT: (0)

Motion Carried Authorize the General Manager to Enter into an Agreement with Ginn Law for Legal Services.

**PUBLIC COMMENT**

Public Comment was taken.

**BOARD MEMBER COMMENT**

Members of the Board expressed appreciation to staff members.

**AGENDA ITEMS FOR NEXT MEETING**

Proposed discussion of insurance; Staff addressed all inquiries from the Board.

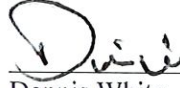
**ADJOURN**

Motion by Director Freeman to adjourn the meeting at 7:44 p.m.  
Second by Director Lieberman.



Sean Millerick  
President of the Board

Date



Dennis White  
General Manager, Secretary to the Board

Date