



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 17, 2024
MEETING MINUTES**

Directors Present:

Director Sean Millerick, President
Director Gary Graves
Director Jim Lieberman

Attending Remotely:

Director Jim Freeman
Rua Da Ribeira Das Vinhas
Lote – E RC
2750-477 Cascais
Portugal

Staff Present:

Dennis White, General Manager
Trish Wilkinson, Accounting Supervisor
Alyssa Gordon, Project Manager
Hannah Davidson, Water Resources Specialist
Kelly Reese, Administrative Support Assistant

Absent:

Director Matthew Metcalf
Penny Cuadras, Administrative Services Manager

CALL TO ORDER

The meeting was called to order at 7:01 P.M. by Director Millerick.

APPROVAL OF AGENDA

Motion by Director Lieberman to approve the September 17, 2024, Regular Board Agenda as presented.
Second by Director Graves.

Roll Call Vote:

AYES: (4) Director Graves, Millerick, Lieberman, Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion carries to approve the September 17, 2024 Regular Board Agenda.

DISCUSSION AND POSSIBLE ACTION:

**Approve and Adopt Resolution 2024-08 Brejle & Race Professional Services
Contract amendment for the continued Construction Management & Inspection
services in the Water Storage Reliability (WSR) Project.**

Presentation by Sean Jeane, from Brejle & Race Consulting Engineers.

Motion by Director Graves to Approve and Adopt Resolution 2024-08 Brejle & Race
Professional Services Contract amendment for the continued Construction Management &
Inspection services in the Water Storage Reliability Project (WSR) Project.

Second by Director Lieberman.

Roll Call Vote:

AYES: (4) Director Graves, Millerick, Lieberman, Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion carries by roll call vote to Approve and Adopt Resolution 2024-08.

CONSENT CALENDAR

A. MINUTES: Approval of the August 13, 2024, Finance Committee Meeting Minutes.

B. MINUTES: Approval of the August 20, 2024, Regular Board of Directors Meeting Minutes.

C. DISBURSEMENTS: Check #002916 - #003026 including drafts and payroll for a total of \$851,753.02.

Motion by Director Lieberman to approve the Consent Calendar as presented.

Second by Director Graves.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (4) Director Graves, Millerick, Lieberman, Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 9/10/24

Personnel Committee: Met 9/13/24

Emergency Preparedness Committee: Met 9/13/24

Lake Water Use Agreement-Ad Hoc Committee: Did not meet.

Trane Ad-Hoc Committee: Did not meet.

Valley Oaks Project Sub-Committee: Met 9/13/24

STAFF REPORTS

Financial Report: No further discussion.

Administration/Customer Service Report: Inquiries addressed by staff.

ACWA Committee Updates: Currently no updates to share.

Field Operations Report: No further discussion

Projects Update: Updated provided by Alyssa Gordon.

General Managers Report: Update provided by Dennis White.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Purchase a Construction Truck in an Amount Not to Exceed \$87,000.

Motion by Director Lieberman to Authorize the General Manager to Purchase a Construction Truck in an Amount Not to Exceed \$87,000.

Second by Director Graves.

Roll Call Vote:

AYES: (4) Director Graves, Millerick, Lieberman, Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion carries by roll call vote to Authorize the General Manager to Purchase a Construction Truck in an Amount Not to Exceed \$87,000.

DISCUSSION AND POSSIBLE ACTION:

Authorize Staff to Sign the Match Commitment Letter for Generator Increase Request

Motion by Director Graves to Authorize Staff to Sign the Match Commitment Letter for Generator Increase Request.

Second by Director Lieberman.

Roll Call Vote:

AYES: (4) Director Graves, Millerick, Lieberman, Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion carries by roll call vote to Authorize Staff to Sign the Match Commitment Letter for Generator Increase Request.

DISCUSSION AND POSSIBLE ACTION:

Approve A New District Policy Under Title 8 CCR 3395, Outdoor and Indoor Heat Illness Prevention Plan

Motion by Director Lieberman to Approve A New District Policy Under Title 8 CCR 3395, Outdoor and Indoor Heat Illness Prevention Plan.

Second by Director Graves.

Roll Call Vote:

AYES: (4) Director Graves, Millerick, Lieberman, Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion carries by roll call vote to Approve A New District Policy Under Title 8 CCR 3395, Outdoor and Indoor Heat Illness Prevention Plan.

PUBLIC COMMENT

Public comment was taken.

BOARD MEMBER COMMENT

Board Members expressed appreciation to staff.

ADJOURN

Motion by Director Graves to adjourn the meeting at 8:19 P.M.
Second by Director Lieberman.



Sean Millerick
President of the Board



Dennis White
General Manager, Secretary to the Board