



## HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

### BOARD OF DIRECTORS REGULAR MEETING

**TUESDAY, JANUARY 16, 2024– 7:00 PM  
MEETING MINUTES**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

**Directors Present:**

Director Claude Brown, President  
Director Gary Graves  
Director Jim Lieberman

**Absent:**

Director Sean Millerick, Vice President

**Staff Present:**

Dennis White, General Manager,  
Trish Wilkinson, Accounting Supervisor  
Hannah Davidson, Water Resources Specialist

**Via Teleconference:**

Director Jim Freeman  
Alyssa Gordon, Project Manager

#### **CALL TO ORDER**

The meeting was called to order at 7:04 p.m. by Director Brown.

#### **APPROVAL OF AGENDA**

Motion by Director Lieberman to Approve the January 16, 2024, Regular Board Agenda.  
Seconded by Director Graves.

**Roll Call Vote:**

AYES: (4) Directors, Graves, Freeman, Lieberman, and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion carries to approve the January 16, 2024, Regular Board Agenda as presented.

#### **BOARD OF DIRECTORS NOMINATION AND ELECTION OF OFFICERS**

##### **Election of the Board President for the 2024 calendar year**

Director Brown Opened Nominations For The Board President

Director Graves nominated Director Millerick. Seconded by Director Lieberman

**Roll Call Vote:**

AYES: (3) Directors, Graves, Freeman, and Lieberman

NAYS: (1) Director Brown

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carried by Majority Vote to Appoint Director Millerick as Board President for the 2024 Calendar Year.

##### **Election of the Vice President for the 2024 calendar year**

Director Brown opened nominations for the Vice President.

Director Lieberman nominated Director Freeman. Seconded by Director Graves.

Nomination accepted by Director Freeman.

Roll Call Vote:

AYES: (4) Directors, Graves, Freeman, Lieberman, and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carried to Appoint Director Freeman as Vice President for the 2024 Calendar Year.

Gavel passed to Vice President Freeman to chair the meeting, in the absence of President Millerick.

**APPOINTMENT OF BOARD MEMBERS TO STANDING AND/OR AD-HOC COMMITTEES**

Motion by Director Freeman to table appointment to committees until February to allow vacant seat to be filled.

**CONSENT CALENDAR**

Moved by Director Graves to approve the Consent Calendar as presented. Seconded by Director Lieberman.

- A. **MINUTES**: Approval of the December 12, 2023, Finance Committee Meeting Minutes
- B. **MINUTES**: Approval of the December 19, 2023, Regular Board of Directors Meeting Minutes
- C. **DISBURSEMENTS**: Check #002236 - #002338 including drafts and payroll for a total of \$636,964.51.

No Further Discussion

No Public Comment

Roll Call Vote:

AYES: (4) Directors, Graves, Freeman, Lieberman, and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carried to Approve the Consent Calendar as presented.

**BOARD COMMITTEE REPORTS**

Finance Committee: Met 1/12.

Personnel Committee: Have not met.

Emergency Preparedness Committee: Have not met.

Lake Water Use Agreement-Ad Hoc Committee: Have not met.

Valley Oaks Sub-Committee: Met at the Court House.

Trane Energy Resilience Ad Hoc Committee: Met 12/28/2023.

Board List of Priorities update provided by Staff.

**STAFF REPORTS**

Financial Report: No Comments

Administration/Customer Services Report: Five vacant homes remain locked off.

Field Operation Report: Thank you to staff for repair on Hidden Valley Road and all the work the staff does.

ACWA State Legislative Committee: Legislative update provided by Hannah Davidson.

Projects Update: Update provided by Alyssa Gordon.

General Manager Report: The General Manager expressed appreciation to Director Brown for his dedicated service as a member of the Board of Directors and his efforts to push the underground projects forward.

Director Brown expressed his reason for applying for the position as a Director for CSD was to “*get things done, not to sit back and just complain.*”

**DISCUSSION AND POSSIBLE ACTION:**

**Authorize the General Manager to Award the Construction Contract for the Backup Power Reliability Project to SCC Electric, to Contract with SCC Electric, and to issue the Notice to Proceed with Construction According to the Contract Terms**

Motion by Director Graves to Authorize the General Manager to Award the Construction Contract for the Backup Power Reliability Project to SCC Electric, to Contract with SCC Electric, and to issue the Notice to Proceed with Construction According to the Contract Terms. Seconded by Director Lieberman

No further Discussion  
No Public Comment

Roll Call Vote:

AYES: (4) Directors Brown, Graves, Lieberman, and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carried to Authorize the General Manager to Award the Construction Contract for the Backup Power Reliability Project to SCC Electric, to Contract with SCC Electric, and to issue the Notice to Proceed with Construction According to the Contract Terms

**DISCUSSION AND POSSIBLE ACTION:**

**Authorize the General Manager to Award the Construction Management & Inspection Contract for the Backup Power Reliability Project to Alpha CM, to Contract with Alpha CM, and to Issue the Notice to Proceed with Construction Management & Inspection According to the Contract Terms**

Motion by Director Lieberman Authorize the General Manager to Award the Construction Management & Inspection Contract for the Backup Power Reliability Project to Alpha CM, to Contract with Alpha CM, and to Issue the Notice to Proceed with Construction Management & Inspection According to the Contract Terms to. Seconded by Director Graves.

No further Discussion  
No Public Comment

Roll Call Vote:

AYES: (4) Directors Brown, Graves, Lieberman, and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carried to Authorize the General Manager to Award the Construction Management & Inspection Contract for the Backup Power Reliability Project to Alpha CM, to Contract with Alpha CM, and to Issue the Notice to Proceed with Construction Management & Inspection According to the Contract Terms to. Seconded by Director Graves.

**DISCUSSION AND POSSIBLE ACTION:**

**Authorize the General Manager to Enter into a Non-Disclosure Agreement with PG&E**

Motion by Director Graves to Authorize the General Manager to Enter into a Non-Disclosure Agreement with PG&E. Seconded by Director Lieberman.

No further Discussion  
No Public Comment

Roll Call Vote:

AYES: (4) Directors Brown, Graves, Lieberman, and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carried to Authorize the General Manager to Enter into a Non-Disclosure Agreement with PG&E.

**PUBLIC COMMENT**

Members of the public thanked Director Brown for a good year and his hard work and accomplishments.

