



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: Tuesday, October 18, 2022– 7:00 PM**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted by Teams Teleconference, in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Gary Graves, President
Director Claude Brown, Vice President
Director Jim Freeman
Director Jim Lieberman
Director Sean Millerick

Staff Present:

General Manager, Dennis White
Administrative Services Manager, Penny Cuadras
Accounting Supervisor, Trish Wilkinson
Project Manager, Alyssa Gordon

Also Present:

Karen Lookingbill, Outreach & Support Manager CalPERS
Darren Lathrop, CalPERS
Lo Lee, CalPERS

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Director Graves.

APPROVAL OF AGENDA

Moved by Director Millerick to approve the October 18, 2022, Regular Board Agenda.
Seconded by Director Lieberman.

Roll Call Vote:

AYES: (5) Directors, Brown, Freeman, Lieberman, Millerick and Graves
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

Motion carries to approve the October 18, 2022, Regular Board Agenda.

PRESENTATION: OPEB 115 Trust presented by Karen Lookingbill, CalPERS

CONSENT CALENDAR

Moved by Director Freeman and seconded by Director Lieberman to approve the Consent Calendar as presented as written.

- A. MINUTES:** Approval of the September 13, 2022, Finance Committee Meeting Minutes.
- B. MINUTES:** Approval of the September 14, 2022, Personnel Committee Meeting Minutes.
- C. MINUTES:** Approval of the September 20, 2022, Regular Board of Directors Meeting Minutes.
- D. DISBURSEMENTS:** Check #039434 - #039493 & Check #1151 – 1162 including drafts and payroll for a total of \$322,662.25.

BOARD COMMITTEE REPORTS

Finance Committee: Met 9/13 report provided as agenda item

Personnel Committee: Met 9/14 report provided as agenda item

Emergency Preparedness Committee: Met 10/13 Report provided by Director Lieberman, Earthquake Resilience Workshop

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Have not met

Trane Energy Resilience Ad Hoc Committee: Have not met

STAFF REPORTS

Financial Report: No Questions

Administration/Customer Services Report: Two customers remain in the lock-off process

Field Operation Report: To date 1000 AMI Meters have been installed, recharge rates look good, well depth @ 200ft, screen at 110ft

ACWA State Legislative Committee: No Questions

Projects Update: Update provided by Alyssa Gordon

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to allocate \$25,000 annually over a four-year period for the OPEB 115 Trust with CalPERS

Tabled, Staff to present complete Resolution and Actuary Report at the November Board meeting.

DISCUSSION AND POSSIBLE ACTION:

Adopt Resolution 2022-10 Award of Contract to Bennett Engineering for the Planning, Engineering and Design for the DSIRC Project

Motion by Director Freeman to Adopt Resolution 2022-10 Award of Contract to Bennett Engineering for the Planning, Engineering and Design for the DSIRC Project.

Seconded by Director Millerick.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick, and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Adopt Resolution 2022-10 Award of Contract to Bennett Engineering for the Planning, Engineering and Design for the DSIRC Project

PUBLIC COMMENT

No Public Comment.

BOARD MEMBER COMMENT

Director Graves thanked staff for their continued hard work and dedication to the district.

ADJOURNMENT

On a motion made by Director Freeman to adjourn the meeting. Seconded by Director Millerick. the Board voted unanimously to adjourn the meeting at 8:26 p.m.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick, and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to adjourn the meeting at 8:26 p.m.

Gary Graves 11/17/22
Gary Graves Date
President of the Board

Dennis White 11-17-2022
Dennis White Date
General Manager, Secretary to the Board

