



Hidden Valley Lake Community Services District
Regular Board Meeting
Tuesday, December 19, 2023 – 7:00 PM
19400 Hartmann Road, Hidden Valley Lake, CA.

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL**
- 4) **APPROVAL OF AGENDA**
- 5) **CONSENT CALENDAR**
 - A. **MINUTES**: Approval of the November 14, 2023, Finance Committee Meeting Minutes.
 - B. **MINUTES**: Approval of the November 21, 2023, Regular Board of Directors Meeting Minutes.
 - C. **DISBURSEMENTS**: Check #002170 - #002235 including drafts and payroll for a total of \$267,732.76.
- 6) **BOARD COMMITTEE REPORTS** (for information only, no action anticipated)
 - Finance Committee
 - Personnel Committee
 - Emergency Preparedness Committee
 - Lake Water Use Agreement-Ad Hoc Committee
 - Trane Ad-Hoc Committee
 - Valley Oaks Project Sub-Committee
- 7) **BOARD LIST OF PRIORITIES:**
 - Underground Infrastructure – Water Mainlines
 - I&I
 - Tank 9
 - Generators
 - SCADA
- 8) **STAFF REPORTS** (for information only, no action anticipated)
 - Financial Report
 - Administration/Customer Service Report
 - ACWA State Legislative Committee
 - Field Operations Report
 - Projects Update
 - General Managers Report
- 9) **DISCUSSION AND POSSIBLE ACTION:** Approve and Adopt Resolution 2023-11 Accepting Utility Easement's from Valley Oaks Partners LLC for Water and Sewer Line Purposes and Authorize the Execution of the Certificate of Acceptance

10) DISCUSSION AND POSSIBLE ACTION: Approve and Adopt the 2024-2029 Strategic Plan and Revised Visions Statement

11) DISCUSSION AND POSSIBLE ACTION: Leak Adjustment Policy

12) DISCUSSION AND POSSIBLE ACTION: Authorize the General Manager to Extend the Trane Agreement through June 30, 2024

13) PUBLIC COMMENT

14) BOARD MEMBER COMMENT

15) ADJOURN

Recorded meeting are located at www.hvlcsd.org/meetings

Public records are available upon request. Board Packets are posted on our website at www.hvlcsd.org/meetings . In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting. Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE**

**Tuesday October 10, 2023 – 12:30 P.M.
Meeting Minutes**

The Hidden Valley Lake Community Services District Finance Committee was conducted in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

Director Jim Freeman
Director Gary Graves
Dennis White, General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor

Also Present via Teleconference:

Doug Coty, District Counsel

CALL TO ORDER

The meeting was called to order at 12:30 p.m. by Director Graves.

APPROVAL OF AGENDA

Motion by Director Freeman to approve the Tuesday, November 14, 2023, Finance Committee agenda as presented.

Seconded by Director Graves

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Tuesday, November 14, 2023, Finance Committee Agenda approved by roll call vote.

REVIEW AND POSSIBLE RECOMMENDATION:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending October 31, 2023. Staff addressed inquiries as presented by the committee.

REVIEW AND POSSIBLE RECOMMENDATION:

Projects Update

Updates provided by Alyssa Gordon; inquiries addressed as presented by the committee. Tank 9 project has stopped work through the storm, Contractor will continue to monitor and secure site and materials.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Recommend the Authorization of the General Manager to Develop an Application for Stormwater Mitigation

Tabled

DISCUSSION AND POSSIBLE RECOMMENDATION:

Recommend the Authorization of the GM to Enter into an Escrow Agreement with C. V. Larsen Co. (Contractor) and First Foundation Bank (Escrow Agent) to Hold Water Storage Reliability Project Retainage

Committee recommendation to the Board to Authorize the GM to Enter into an Escrow Agreement with C. V. Larsen Co. (Contractor) and First Foundation Bank (Escrow Agent) to Hold Water Storage Reliability Project Retainage

DISCUSSION AND POSSIBLE RECOMMENDATION:

Recommend the Authorization of the General Manager to Rehabilitate the Ag Well Not to Exceed \$45,000

Committee recommendation to the Board to Authorize the General Manager to Rehabilitate the Ag Well Not to Exceed \$45,000

PUBLIC COMMENT

No Public Present

COMMITTEE MEMBER COMMENT

Draft Audit is pending comments from CPA. Members of the committee expressed appreciation to the staff.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 12:46 p.m. Seconded by Director Graves

Motion carries to adjourn the meeting at 12:46 p.m.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

TUESDAY, NOVEMBER 21, 2023– 7:00 PM

MEETING MINUTES

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Claude Brown, President
Director Sean Millerick, Vice President
Director Jim Freeman
Director Gary Graves
Director Jim Lieberman

Staff Present:

Dennis White, General Manager,
Penny Cuadras, Administrative Svc Manager
Trish Wilkinson, Accounting Supervisor
Via Teleconference:
Alyssa Gordon, Project Manager

CALL TO ORDER

The meeting was called to order at 7:06 p.m. by Director Brown.

APPROVAL OF AGENDA

Motion by Director Millerick to approve the November 21, Regular Board Agenda, amending to remove agenda item #14. Adopt and Approve Resolution 2023-11 Accepting an Easement from Valley Oaks Development
Director Lieberman moved to approve the November 21, Regular Board Agenda as amended.
Seconded by Director Millerick.

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the November 21, 2023, Regular Board Agenda as amended.

CONSENT CALENDAR

Moved by Director Lieberman and seconded by Director Millerick to approve the Consent Calendar as presented.

- A. **MINUTES**: Approval of the October 10, 2023, Finance Committee Meeting Minutes
- B. **MINUTES**: Approval of the October 17, 2023, Regular Board of Directors Meeting Minutes
- C. **DISBURSEMENTS**: Check #002097 - #002169 including drafts and payroll for a total of \$658,154.01.

No Further Discussion

No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve the Consent Calendar as presented.

DISCUSSION:

Customer Comments Regarding Leak Adjustment Policy and Procedures

The customer presented his request for the board to consider the guidelines of the leak adjustment policy and asked that a credit be applied to his account. Staff will bring the Leak Adjustment Policy before the Board in December for consideration and direction. Staff will notify the customer of the Board decision regarding the policy.

BOARD COMMITTEE REPORTS

Finance Committee: Met 11/14 To be discussed as agenda item.

Personnel Committee: Have not met.

Emergency Preparedness Committee: Have not met.

Lake Water Use Agreement-Ad Hoc Committee: Have not met.

Valley Oaks Sub-Committee: Have not met.

Trane Energy Resilience Ad Hoc Committee: Have not met.

STAFF REPORTS

Financial Report: No comments

Administration/Customer Services Report: Twelve initial lock off, customers are provided information for financial resources and directed to the District website.

Field Operation Report:

ACWA State Legislative Committee:

Projects Update: Update provided by Alyssa Gordon. Member of South Lake Fire Safe Council clarified name of agency.

General Manager Report: The General Manager provided an update on District operations and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Approve and Adopt the 2024-2029 Strategic Plan

Strategic Plan to be on the January 2024 agenda for Board consideration for approval, following adoption of revised vision statement at the December Board Meeting.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Develop an Application for Stormwater Mitigation

Motion by Director Freeman to Authorize the General Manager to Develop an Application for Stormwater Mitigation. Seconded by Director Graves.

No further Discussion

No Public Comment

Roll Call Vote:

AYES: (5) Directors Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries by unanimous vote to Authorize the General Manager to Develop an Application for Stormwater Mitigation.

DISCUSSION AND POSSIBLE ACTION:

Approve and Adopt Resolution 2023-10 Authorizing the General Manager to Enter into an Escrow Agreement with C.V. Larsen Co. (Contractor) and Federal Foundation Bank (Escrow Agent) to Hold Water Storage Reliability Project Retainage

Motion by Director Millerick to Approve and Adopt Resolution 2023-10 Authorizing the General Manager to Enter into an Escrow Agreement with C.V. Larsen Co. (Contractor) and Federal Foundation Bank (Escrow Agent) to Hold Water Storage Reliability Project Retainage.

No further Discussion
No Public Comment

Roll Call Vote:

AYES: (5) Directors Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries by unanimous vote to Approve and Adopt Resolution 2023-10 Authorizing the General Manager to Enter into an Escrow Agreement with C.V. Larsen Co. (Contractor) and Federal Foundation Bank (Escrow Agent) to Hold Water Storage Reliability Project Retainage.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Rehabilitate the Ag Well Not to Exceed \$45,000

Motion by Director Graves to Authorize the General Manager to Rehabilitate the Ag Well Not to Exceed \$45,000. Seconded by Director Lieberman.

No further Discussion
No Public Comment

Roll Call Vote:

AYES: (5) Directors Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries by unanimous vote to Authorize the General Manager to Rehabilitate the Ag Well Not to Exceed \$45,000.

DISCUSSION AND POSSIBLE ACTION:

Adopt and Approve Resolution 2023-11 Accepting an Easement from Valley Oaks Development for Water and Sewer Line Purposes and Authorize the Execution of the Certificate of Acceptance

Tabled

DISCUSSION AND POSSIBLE ACTION:

Provide Staff Direction Regarding the Notice of Intent Rancho Lake LLC, Request for Major Use Permit

Staff directed to submit comments expressing concern of environmental safety, confirm an updated hydrology report and drought management plan has been conducted.

PUBLIC COMMENT

Member of the public inquired about sludge waste from Butts Canyon affecting the groundwater also recommended a townhall to discuss flood mitigation and community awareness.

BOARD MEMBER COMMENT

Director Brown announced his resignation as HVLCSD Board of Director effective January 16, 2024.

Director Graves expressed appreciation to all staff.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 9:02 p.m. Seconded by Director Graves.

No further Discussion
No Public Comment

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	113.34
01-1046	RAINBOW AGRICULTURAL SERV			N		FUND TOTAL FOR VENDOR	43.98
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,623.35
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	260.68
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	15,780.42
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,189.51
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	4,258.73
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	426.10
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	7,333.97
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	1,692.98
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	2,145.00
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	152.50
01-2427	GRANITE CONSTRUCTION			N		FUND TOTAL FOR VENDOR	1,512.41
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	1,229.60
01-2539	COUNTY OF LAKE HEALTH SER			N		FUND TOTAL FOR VENDOR	2,054.00
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	718.80
01-2667	COUNTY OF LAKE SOLID WAST			N		FUND TOTAL FOR VENDOR	5.00
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	1,163.66
01-2744	ADVENTIST HEALTH ST HELEN			N		FUND TOTAL FOR VENDOR	164.48
01-2749	NAPA AUTO PARTS			N		FUND TOTAL FOR VENDOR	95.15
01-2788	GHD			N		FUND TOTAL FOR VENDOR	3,565.66
01-2816	ELAN CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	11,682.21
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	2,557.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	200.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,400.00
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	14.97
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	1,986.34

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	70.35
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	124.50
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	546.00
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	251.36
01-2988	DEPT. FORESTRY & FIRE PRO			N		FUND TOTAL FOR VENDOR	567.35
01-2992	BACKGROUNDS ONLINE			N		FUND TOTAL FOR VENDOR	26.00
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	187.08
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	191.25
01-3054	SMALLCOMB, LISA			N		FUND TOTAL FOR VENDOR	29.48
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	170.58
01-3071	BARTKIEWICZ, KRONICK & SH			N		FUND TOTAL FOR VENDOR	2,400.00
01-3079	PUMPMAN NORCAL			N		FUND TOTAL FOR VENDOR	12,983.50
01-3087	SERVICO BUILDING MAINTENA			N		FUND TOTAL FOR VENDOR	1,066.66
01-3090	JARROD CUNNINGHAM			N		FUND TOTAL FOR VENDOR	207.39
01-3093	LAKE COUNTY WASTE SOLUTIO			N		FUND TOTAL FOR VENDOR	302.50
01-3099	RANCHO LANDSCAPE SUPPLY			N		FUND TOTAL FOR VENDOR	499.10
01-47	BRELJE AND RACE LABS, INC			N		FUND TOTAL FOR VENDOR	1,152.00
01-8	AT&T			N		FUND TOTAL FOR VENDOR	669.23
*** FUND TOTALS ***							87,814.17

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	251.47
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	113.35
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,542.23
01-111	JAMES DAY CONSTRUCTION, I			N		FUND TOTAL FOR VENDOR	530.00
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	260.67
01-1659	WAGNER & BONSIGNORE CCE			N		FUND TOTAL FOR VENDOR	536.25
01-1666	AQUA TECH COMPANY			N		FUND TOTAL FOR VENDOR	7,050.00
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	15,780.39
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,097.69
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	2,130.29
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	426.09
01-1962	COUNTY OF LAKE PLANNING D			N		FUND TOTAL FOR VENDOR	383.24
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,714.99
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	1,692.97
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	2,145.00
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	152.50
01-2427	GRANITE CONSTRUCTION			N		FUND TOTAL FOR VENDOR	1,512.41
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	1,248.81
01-2539	COUNTY OF LAKE HEALTH SER			N		FUND TOTAL FOR VENDOR	1,335.00
01-2567	ASSOCIATION OF CALIFORNIA			N		FUND TOTAL FOR VENDOR	815.00
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	718.82
01-2667	COUNTY OF LAKE SOLID WAST			N		FUND TOTAL FOR VENDOR	5.00
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	554.49
01-2744	ADVENTIST HEALTH ST HELEN			N		FUND TOTAL FOR VENDOR	164.48
01-2749	NAPA AUTO PARTS			N		FUND TOTAL FOR VENDOR	95.15
01-2816	ELAN CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	12,107.24
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	450.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	200.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,400.00
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	14.96
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	1,986.33
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	1,747.96
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	70.35
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	124.50
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	546.00
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	251.36
01-2988	DEPT. FORESTRY & FIRE PRO			N		FUND TOTAL FOR VENDOR	567.35
01-2992	BACKGROUNDS ONLINE			N		FUND TOTAL FOR VENDOR	26.00
01-3018	HANNAH DAVIDSON			N		FUND TOTAL FOR VENDOR	125.00
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	187.08
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	191.25
01-3054	SMALLCOMB, LISA			N		FUND TOTAL FOR VENDOR	29.47
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	170.47
01-3071	BARTKIEWICZ, KRONICK & SH			N		FUND TOTAL FOR VENDOR	2,400.00
01-3079	PUMPMAN NORCAL			N		FUND TOTAL FOR VENDOR	13,158.63
01-3087	SERVICO BUILDING MAINTENA			N		FUND TOTAL FOR VENDOR	533.34
01-3090	JARROD CUNNINGHAM			N		FUND TOTAL FOR VENDOR	207.39
01-3093	LAKE COUNTY WASTE SOLUTIO			N		FUND TOTAL FOR VENDOR	302.48
01-3097	ADAMLABS INC.			N		FUND TOTAL FOR VENDOR	560.00
01-3098	S&P GLOBAL RATINGS			N		FUND TOTAL FOR VENDOR	21,500.00
01-3099	RANCHO LANDSCAPE SUPPLY			N		FUND TOTAL FOR VENDOR	906.65
01-8	AT&T			N		FUND TOTAL FOR VENDOR	669.22

*** FUND TOTALS ***

110,689.32

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
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*** REPORT TOTALS *** 198,503.49 198,503.49

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	251.36
120 2088	SURVIVOR BENEFITS - PERS	12.53
120 2090	PERS PAYABLE	3,158.03
120 2091	FIT PAYABLE	2,801.32
120 2092	CIT PAYABLE	1,208.25
120 2093	SOCIAL SECURITY PAYABLE	62.73
120 2094	MEDICARE PAYABLE	631.30
120 2095	S D I PAYABLE	391.83
120 2099	DEFERRED COMP - 457 PLAN	1,400.00
120 5-00-5025	RETIREE HEALTH BENEFITS	1,470.84
120 5-00-5060	GASOLINE, OIL & FUEL	1,986.34
120 5-00-5061	VEHICLE MAINT	111.23
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	397.99
120 5-00-5092	POSTAGE & SHIPPING	1,123.38
120 5-00-5121	LEGAL SERVICES	2,591.25
120 5-00-5122	ENGINEERING SERVICES	3,565.66
120 5-00-5123	OTHER PROFESSIONAL SERVICES	26.00
120 5-00-5130	PRINTING & PUBLICATION	569.60
120 5-00-5145	EQUIPMENT RENTAL	1,084.77
120 5-00-5148	OPERATING SUPPLIES	2,446.09
120 5-00-5150	REPAIR & REPLACE	30,037.56
120 5-00-5155	MAINT BLDG & GROUNDS	999.09
120 5-00-5156	CUSTODIAL SERVICES	1,066.66
120 5-00-5160	SLUDGE DISPOSAL	1,152.00
120 5-00-5191	TELEPHONE	1,648.71
120 5-00-5193	OTHER UTILITIES	302.50
120 5-00-5194	IT SERVICES	546.00
120 5-00-5195	ENV/MONITORING	2,557.00
120 5-00-5198	ANNUAL OPERATING FEES	2,054.00
120 5-00-5311	EQUIPMENT - OFFICE	620.98
120 5-00-5545	RECORDING FEES	109.00
120 5-10-5010	SALARIES & WAGES	358.34
120 5-10-5020	EMPLOYEE BENEFITS	5,871.82
120 5-10-5021	RETIREMENT BENEFITS	2,139.91

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-10-5090	OFFICE SUPPLIES	170.58
120 5-10-5170	TRAVEL MILEAGE	141.70
120 5-10-5175	EDUCATION / SEMINARS	444.12
120 5-30-5010	SALARIES & WAGES	316.67
120 5-30-5020	EMPLOYEE BENEFITS	5,790.54
120 5-30-5021	RETIREMENT BENEFITS	2,023.50
120 5-30-5022	CLOTHING ALLOWANCE	662.27
120 5-30-5175	EDUCATION / SEMINARS	125.00
120 5-40-5010	DIRECTORS COMPENSATION	19.15
120 5-40-5020	DIRECTOR BENEFITS	5.75
120 5-40-5030	DIRECTOR HEALTH BENEFITS	3,255.32
120 5-40-5170	TRAVEL MILEAGE	105.50
	** FUND TOTAL **	87,814.17
130 1052	ACCTS REC WATER USE	251.47
130 2075	AFLAC	251.36
130 2088	SURVIVOR BENEFITS - PERS	11.65
130 2090	PERS PAYABLE	2,942.52
130 2091	FIT PAYABLE	2,795.92
130 2092	CIT PAYABLE	1,153.85
130 2093	SOCIAL SECURITY PAYABLE	62.74
130 2094	MEDICARE PAYABLE	588.21
130 2095	S D I PAYABLE	365.10
130 2099	DEFERRED COMP - PLAN 457 PAYAB	1,400.00
130 5-00-5025	RETIREE HEALTH BENEFITS	1,470.84
130 5-00-5060	GASOLINE, OIL & FUEL	1,986.33
130 5-00-5061	VEHICLE MAINT	111.23
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	397.99
130 5-00-5092	POSTAGE & SHIPPING	1,123.38
130 5-00-5121	LEGAL SERVICES	2,591.25
130 5-00-5123	OTHER PROFESSIONAL SERVICES	22,062.25
130 5-00-5130	PRINTING & PUBLICATION	569.59
130 5-00-5145	EQUIPMENT RENTAL	1,084.76
130 5-00-5148	OPERATING SUPPLIES	81.33
130 5-00-5150	REPAIR & REPLACE	37,100.66
130 5-00-5155	MAINT BLDG & GROUNDS	999.08
130 5-00-5156	CUSTODIAL SERVICES	533.34
130 5-00-5191	TELEPHONE	1,648.71
130 5-00-5193	OTHER UTILITIES	302.48
130 5-00-5194	IT SERVICES	2,293.96
130 5-00-5195	ENV/MONITORING	450.00
130 5-00-5198	ANNUAL OPERATING FEES	1,335.00
130 5-00-5311	EQUIPMENT - OFFICE	620.96
130 5-00-5545	RECORDING FEES	109.00
130 5-10-5010	SALARIES & WAGES	358.31
130 5-10-5020	EMPLOYEE BENEFITS	5,871.81
130 5-10-5021	RETIREMENT BENEFITS	2,139.87

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-10-5090	OFFICE SUPPLIES	170.47
130 5-10-5170	TRAVEL MILEAGE	141.68
130 5-10-5175	EDUCATION / SEMINARS	444.11
130 5-30-5010	SALARIES & WAGES	273.41
130 5-30-5020	EMPLOYEE BENEFITS	5,790.53
130 5-30-5021	RETIREMENT BENEFITS	1,620.95
130 5-30-5022	CLOTHING ALLOWANCE	662.25
130 5-30-5170	TRAVEL MILEAGE	125.00
130 5-30-5175	EDUCATION / SEMINARS	125.00
130 5-40-5010	DIRECTORS COMPENSATION	19.10
130 5-40-5020	DIRECTOR BENEFITS	5.75
130 5-40-5030	DIRECTOR HEALTH BENEFITS	3,255.31
130 5-40-5170	TRAVEL MILEAGE	105.50
130 5-40-5175	EDUCATION / SEMINARS	815.00
130 5-70-7204	RELIABLE WATER SUPPLY	2,070.31
	** FUND TOTAL **	110,689.32

** TOTAL **

198,503.49

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
VENDOR: ALL
BANK: ALL
VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

=====PAYMENT DATES===== =====ITEM DATES===== =====POSTING DATES=====
PAID ITEMS DATES : 11/01/2023 THRU 11/30/2023 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: FUND
G/L EXPENSE DISTRIBUTION: YES
CHECK RANGE: 000000 THRU 999999

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,381,939.00</u>	<u>171,818.54</u>	<u>1,022,832.30</u>	<u>1,359,106.70</u>	<u>42.94</u>
TOTAL REVENUES	<u>2,381,939.00</u>	<u>171,818.54</u>	<u>1,022,832.30</u>	<u>1,359,106.70</u>	<u>42.94</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,146,098.00	58,029.06	453,222.28	692,875.72	39.54
ADMINISTRATION	456,334.00	30,580.86	183,496.57	272,837.43	40.21
FIELD	488,235.00	30,756.92	208,369.28	279,865.72	42.68
DIRECTORS	52,772.00	3,485.72	17,006.60	35,765.40	32.23
CAPITAL PROJECTS & EQUIP	<u>238,500.00</u>	<u>0.00</u>	<u>31,131.53</u>	<u>207,368.47</u>	<u>13.05</u>
TOTAL EXPENDITURES	<u>2,381,939.00</u>	<u>122,852.56</u>	<u>893,226.26</u>	<u>1,488,712.74</u>	<u>37.50</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	48,965.98	129,606.04	(129,606.04)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

120-SEWER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	1,000.00	0.00	100.00	900.00	10.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	0.00	0.00	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	7,181.00	39.00	3,129.60	4,051.40	43.58
120-4050 SALES OF RECLAIMED WATER	168,451.00	0.00	118,478.68	49,972.32	70.33
120-4111 COMM SEWER USE	85,538.00	8,171.77	40,214.77	45,323.23	47.01
120-4112 GOV'T SEWER USE	1,200.00	117.47	579.02	620.98	48.25
120-4116 SEWER USE CHARGES	1,913,136.00	160,246.44	799,563.68	1,113,572.32	41.79
120-4210 LATE FEE	25,000.00	3,160.43	17,764.43	7,235.57	71.06
120-4300 MISC INCOME	500.00	0.10	91.75	408.25	18.35
120-4310 OTHER INCOME	2,000.00	83.33	310.80	1,689.20	15.54
120-4320 FEMA/CalOES GRANTS	0.00	0.00	0.00	0.00	0.00
120-4325 GRANTS	0.00	0.00	41,062.15 (41,062.15)	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	1,200.00	0.00	787.42	412.58	65.62
120-4580 TRANSFERS IN	176,733.00	0.00	0.00	176,733.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	750.00 (750.00)	0.00
TOTAL REVENUES	2,381,939.00	171,818.54	1,022,832.30	1,359,106.70	42.94
	=====	=====	=====	=====	=====

AS OF: NOVEMBER 30TH, 2023

120-SEWER ENTERPRISE FUND

NON-DEPARTMENTAL

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	18,000.00	0.00	18,613.33 (613.33)	103.41
120-5-00-5025 RETIREE HEALTH BENEFITS	18,533.00	622.37	3,564.05	14,968.95	19.23
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	30,000.00	1,986.34	6,902.77	23,097.23	23.01
120-5-00-5061 VEHICLE MAINT	26,415.00	109.32	10,675.08	15,739.92	40.41
120-5-00-5062 TAXES & LIC	800.00	0.00	0.00	800.00	0.00
120-5-00-5074 INSURANCE	129,000.00	0.00	132,574.01 (3,574.01)	102.77
120-5-00-5075 BANK FEES	35,000.00	2,436.06	11,674.48	23,325.52	33.36
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	12,000.00	397.99	11,920.46	79.54	99.34
120-5-00-5092 POSTAGE & SHIPPING	9,000.00	1,123.38	3,520.00	5,480.00	39.11
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	20,000.00	2,591.25	10,083.75	9,916.25	50.42
120-5-00-5122 ENGINEERING SERVICES	75,000.00	3,565.66	6,327.79	68,672.21	8.44
120-5-00-5123 OTHER PROFESSIONAL SERVICE	12,000.00	26.00	376.00	11,624.00	3.13
120-5-00-5125 OPEB	12,500.00	0.00	0.00	12,500.00	0.00
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
120-5-00-5130 PRINTING & PUBLICATION	8,000.00	569.60	2,338.73	5,661.27	29.23
120-5-00-5135 NEWSLETTER	1,000.00	0.00	260.00	740.00	26.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	6,500.00	1,084.77	2,574.84	3,925.16	39.61
120-5-00-5148 OPERATING SUPPLIES	85,000.00	2,446.09	27,405.20	57,594.80	32.24
120-5-00-5150 REPAIR & REPLACE	180,000.00	30,014.29	82,057.36	97,942.64	45.59
120-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	999.09	5,565.91	6,434.09	46.38
120-5-00-5156 CUSTODIAL SERVICES	17,500.00	1,066.66	5,333.30	12,166.70	30.48
120-5-00-5157 SECURITY	1,000.00	0.00	324.00	676.00	32.40
120-5-00-5160 SLUDGE DISPOSAL	42,000.00	1,152.00	18,187.74	23,812.26	43.30
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	0.00	50,000.00	0.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	18,000.00	1,648.71	7,795.65	10,204.35	43.31
120-5-00-5192 ELECTRICITY	155,000.00	0.00	27,908.27	127,091.73	18.01
120-5-00-5193 OTHER UTILITIES	3,500.00	302.50	1,177.78	2,322.22	33.65
120-5-00-5194 IT SERVICES	35,000.00	546.00	6,223.48	28,776.52	17.78
120-5-00-5195 ENV/MONITORING	50,000.00	2,557.00	19,262.25	30,737.75	38.52
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	26,000.00	2,054.00	2,054.00	23,946.00	7.90
120-5-00-5310 EQUIPMENT - FIELD	1,200.00	0.00	0.00	1,200.00	0.00
120-5-00-5311 EQUIPMENT - OFFICE	1,200.00	620.98	620.98	579.02	51.75
120-5-00-5312 TOOLS - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
120-5-00-5315 SAFETY EQUIPMENT	3,500.00	0.00	2,057.17	1,442.83	58.78
120-5-00-5317 COVID-19	7,500.00	0.00	257.40	7,242.60	3.43
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	109.00	119.00	131.00	47.60

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

120-SEWER ENTERPRISE FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5580 TRANSFERS OUT	32,200.00	0.00	25,467.50	6,732.50	79.09
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5595 BAD DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,146,098.00	58,029.06	453,222.28	692,875.72	39.54

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

120-SEWER ENTERPRISE FUND
 ADMINISTRATION
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	290,119.00	21,812.73	109,285.86	180,833.14	37.67
120-5-10-5020 EMPLOYEE BENEFITS	90,670.00	5,871.82	29,315.79	61,354.21	32.33
120-5-10-5021 RETIREMENT BENEFITS	60,245.00	2,139.91	41,330.55	18,914.45	68.60
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	170.58	901.86	3,098.14	22.55
120-5-10-5170 TRAVEL MILEAGE	5,000.00	141.70	896.02	4,103.98	17.92
120-5-10-5175 EDUCATION / SEMINARS	5,000.00	444.12	1,082.12	3,917.88	21.64
120-5-10-5179 ADM MISC EXPENSES	800.00	0.00	684.37	115.63	85.55
TOTAL ADMINISTRATION	456,334.00	30,580.86	183,496.57	272,837.43	40.21

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

120-SEWER ENTERPRISE FUND
 FIELD
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	282,584.00	22,155.61	118,845.36	163,738.64	42.06
120-5-30-5020 EMPLOYEE BENEFITS	135,264.00	5,790.54	44,537.02	90,726.98	32.93
120-5-30-5021 RETIREMENT BENEFITS	56,387.00	2,023.50	41,300.57	15,086.43	73.24
120-5-30-5022 CLOTHING ALLOWANCE	2,500.00	662.27	1,217.23	1,282.77	48.69
120-5-30-5063 CERTIFICATIONS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	293.58	706.42	29.36
120-5-30-5170 TRAVEL MILEAGE	5,000.00	0.00	1,330.52	3,669.48	26.61
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	125.00	845.00	3,155.00	21.13
TOTAL FIELD	488,235.00	30,756.92	208,369.28	279,865.72	42.68

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

120-SEWER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.15	1,345.75	1,654.25	44.86
120-5-40-5020 DIRECTOR BENEFITS	230.00	5.75	28.75	201.25	12.50
120-5-40-5030 DIRECTOR HEALTH BENEFITS	44,242.00	3,105.32	15,526.60	28,715.40	35.09
120-5-40-5170 TRAVEL MILEAGE	200.00	105.50	105.50	94.50	52.75
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL DIRECTORS	52,772.00	3,485.72	17,006.60	35,765.40	32.23

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

120-SEWER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7201 REGULATORY COMPLIANCE	25,000.00	0.00	11,912.03	13,087.97	47.65
120-5-70-7202 DISASTER MITIGATION	183,500.00	0.00	19,219.50	164,280.50	10.47
120-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
120-5-70-7205 RISK MANAGEMENT	30,000.00	0.00	0.00	30,000.00	0.00
120-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	238,500.00	0.00	31,131.53	207,368.47	13.05
TOTAL EXPENDITURES	2,381,939.00	122,852.56	893,226.26	1,488,712.74	37.50
REVENUES OVER/(UNDER) EXPENDITURES	0.00	48,965.98	129,606.04	(129,606.04)	0.00

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>7,094,235.00</u>	<u>382,516.66</u>	<u>2,635,903.25</u>	<u>4,458,331.75</u>	<u>37.16</u>
TOTAL REVENUES	<u>7,094,235.00</u>	<u>382,516.66</u>	<u>2,635,903.25</u>	<u>4,458,331.75</u>	<u>37.16</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	2,112,556.00	591,464.77	1,205,420.20	907,135.80	57.06
ADMINISTRATION	455,534.00	30,580.71	183,395.19	272,138.81	40.26
FIELD	487,535.00	27,454.08	193,835.45	293,699.55	39.76
DIRECTORS	54,172.00	4,300.66	17,821.30	36,350.70	32.90
CAPITAL PROJECTS & EQUIP	<u>6,241,012.00</u>	<u>2,070.31</u>	<u>732,932.50</u>	<u>5,508,079.50</u>	<u>11.74</u>
TOTAL EXPENDITURES	<u>9,350,809.00</u>	<u>655,870.53</u>	<u>2,333,404.64</u>	<u>7,017,404.36</u>	<u>24.95</u>
REVENUES OVER/(UNDER) EXPENDITURES	(2,256,574.00)	(273,353.87)	302,498.61	(2,559,072.61)	13.41-

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

130-WATER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	12,000.00	2,070.00	7,385.00	4,615.00	61.54
130-4036 DEVELOPER FEES WATER	0.00	0.00	0.00	0.00	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	1,645.00	0.00	1,377.00	268.00	83.71
130-4040 LIEN RECORDING FEES	1,200.00	0.00	894.24	305.76	74.52
130-4045 AVAILABILITY FEES	28,000.00	96.00	12,398.40	15,601.60	44.28
130-4110 COMM WATER USE	142,776.00	10,147.10	62,256.92	80,519.08	43.60
130-4111 BULK WATER SALES	32,000.00	3,870.75	72,064.23 (40,064.23)	225.20
130-4112 GOV'T WATER USE	6,500.00	672.81	3,819.80	2,680.20	58.77
130-4115 WATER USE	2,865,024.00	244,624.01	1,362,829.05	1,502,194.95	47.57
130-4210 LATE FEE	57,000.00	6,186.87	31,150.52	25,849.48	54.65
130-4215 RETURNED CHECK FEE	1,000.00	100.00	850.00	150.00	85.00
130-4300 MISC INCOME	1,500.00	0.10	91.08	1,408.92	6.07
130-4310 OTHER INCOME	100.00	38.45	41.52	58.48	41.52
130-4320 FEMA/CalOES GRANTS	2,689,985.00	114,710.57	391,500.76	2,298,484.24	14.55
130-4325 GRANTS	413,689.00	0.00	16,834.11	396,854.89	4.07
130-4330 HYDRANT METER USE DEPOSIT	0.00	0.00	0.00	0.00	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	1,816.00	0.00	1,660.62	155.38	91.44
130-4580 TRANSFER IN	840,000.00	0.00	670,000.00	170,000.00	79.76
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	750.00 (750.00)	0.00
TOTAL REVENUES	7,094,235.00	382,516.66	2,635,903.25	4,458,331.75	37.16

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2023

130-WATER ENTERPRISE FUND

NON-DEPARTMENTAL

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	18,000.00	0.00	18,613.34 (613.34)	103.41
130-5-00-5025 RETIREE HEALTH BENEFITS	18,533.00	622.37	3,564.01	14,968.99	19.23
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	30,000.00	1,986.33	6,872.80	23,127.20	22.91
130-5-00-5061 VEHICLE MAINT	25,000.00	109.33	9,373.89	15,626.11	37.50
130-5-00-5062 TAXES & LIC	1,200.00	0.00	0.00	1,200.00	0.00
130-5-00-5074 INSURANCE	129,000.00	0.00	132,574.00 (3,574.00)	102.77
130-5-00-5075 BANK FEES	35,000.00	2,436.05	11,608.60	23,391.40	33.17
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	32,000.00	397.99	30,079.47	1,920.53	94.00
130-5-00-5092 POSTAGE & SHIPPING	8,500.00	1,123.38	3,519.99	4,980.01	41.41
130-5-00-5110 CONTRACTUAL SERVICES	60,000.00	0.00	0.00	60,000.00	0.00
130-5-00-5121 LEGAL SERVICES	30,000.00	2,591.25	10,083.75	19,916.25	33.61
130-5-00-5122 ENGINEERING SERVICES	100,000.00	0.00	0.00	100,000.00	0.00
130-5-00-5123 OTHER PROFESSIONAL SERVICE	15,000.00	22,062.25	22,558.50 (7,558.50)	150.39
130-5-00-5124 WATER RIGHTS	15,000.00	0.00	123.18	14,876.82	0.82
130-5-00-5125 OPEB	12,500.00	0.00	0.00	12,500.00	0.00
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	569.59	2,451.42	5,048.58	32.69
130-5-00-5135 NEWSLETTER	1,200.00	0.00	97.50	1,102.50	8.13
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	35,000.00	1,084.76	6,075.07	28,924.93	17.36
130-5-00-5148 OPERATING SUPPLIES	7,500.00	81.33	3,900.08	3,599.92	52.00
130-5-00-5150 REPAIR & REPLACE	140,000.00	36,948.57	76,635.73	63,364.27	54.74
130-5-00-5155 MAINT BLDG & GROUNDS	15,000.00	999.08	3,101.16	11,898.84	20.67
130-5-00-5156 CUSTODIAL SERVICES	5,000.00	533.34	2,666.70	2,333.30	53.33
130-5-00-5157 SECURITY	5,000.00	0.00	324.00	4,676.00	6.48
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	17,000.00	1,648.71	7,795.66	9,204.34	45.86
130-5-00-5192 ELECTRICITY	220,000.00	0.00	84,185.51	135,814.49	38.27
130-5-00-5193 OTHER UTILITIES	3,600.00	302.48	1,177.76	2,422.24	32.72
130-5-00-5194 IT SERVICES	62,000.00	2,293.96	14,213.31	47,786.69	22.92
130-5-00-5195 ENV/MONITORING	20,000.00	450.00	4,435.00	15,565.00	22.18
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	40,000.00	1,335.00	1,335.00	38,665.00	3.34
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	620.96	620.96	379.04	62.10
130-5-00-5312 TOOLS - FIELD	2,000.00	0.00	0.00	2,000.00	0.00
130-5-00-5315 SAFETY EQUIPMENT	5,000.00	0.00	2,057.17	2,942.83	41.14
130-5-00-5317 COVID-19	7,500.00	0.00	257.40	7,242.60	3.43
130-5-00-5505 WATER CONSERVATION	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5520 HYDRANT DEPOSIT REFUND	0.00	0.00	3,240.00 (3,240.00)	0.00
130-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	250.00	109.00	169.00	81.00	67.60

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

130-WATER ENTERPRISE FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5580 TRANSFERS OUT	972,273.00	513,159.04	741,710.24	230,562.76	76.29
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5595 BAD DEBT	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	2,112,556.00	591,464.77	1,205,420.20	907,135.80	57.06

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	290,119.00	21,812.77	109,286.10	180,832.90	37.67
130-5-10-5020 EMPLOYEE BENEFITS	90,670.00	5,871.81	29,315.69	61,354.31	32.33
130-5-10-5021 RETIREMENT BENEFITS	60,245.00	2,139.87	41,330.28	18,914.72	68.60
130-5-10-5063 CERTIFICATIONS	200.00	0.00	0.00	200.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	170.47	800.60	3,199.40	20.02
130-5-10-5170 TRAVEL MILEAGE	5,000.00	141.68	896.00	4,104.00	17.92
130-5-10-5175 EDUCATION / SEMINARS	4,500.00	444.11	1,082.11	3,417.89	24.05
130-5-10-5179 ADM MISC EXPENSES	800.00	0.00	684.41	115.59	85.55
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	455,534.00	30,580.71	183,395.19	272,138.81	40.26

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

130-WATER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	282,584.00	19,130.35	104,952.02	177,631.98	37.14
130-5-30-5020 EMPLOYEE BENEFITS	135,264.00	5,790.53	44,536.98	90,727.02	32.93
130-5-30-5021 RETIREMENT BENEFITS	56,387.00	1,620.95	39,256.44	17,130.56	69.62
130-5-30-5022 CLOTHING ALLOWANCE	2,500.00	662.25	1,217.23	1,282.77	48.69
130-5-30-5063 CERTIFICATIONS	800.00	0.00	0.00	800.00	0.00
130-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	394.85	605.15	39.49
130-5-30-5170 TRAVEL MILEAGE	5,000.00	125.00	1,932.93	3,067.07	38.66
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	125.00	1,545.00	2,455.00	38.63
TOTAL FIELD	487,535.00	27,454.08	193,835.45	293,699.55	39.76

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

130-WATER ENTERPRISE FUND
 DIRECTORS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.10	1,345.50	1,654.50	44.85
130-5-40-5020 DIRECTOR BENEFITS	230.00	5.75	28.75	201.25	12.50
130-5-40-5030 DIRECTOR HEALTH BENEFITS	44,242.00	3,105.31	15,526.55	28,715.45	35.09
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	105.50	105.50	94.50	52.75
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	815.00	815.00	685.00	54.33
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL DIRECTORS	54,172.00	4,300.66	17,821.30	36,350.70	32.90

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

130-WATER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7201 REGULATORY COMPLIANCE	0.00	0.00	0.00	0.00	0.00
130-5-70-7202 DISASTER MITIGATION	23,500.00	0.00	19,219.50	4,280.50	81.79
130-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 RELIABLE WATER SUPPLY	6,217,512.00	2,070.31	713,713.00	5,503,799.00	11.48
130-5-70-7205 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	6,241,012.00	2,070.31	732,932.50	5,508,079.50	11.74
TOTAL EXPENDITURES	9,350,809.00	655,870.53	2,333,404.64	7,017,404.36	24.95
REVENUES OVER/(UNDER) EXPENDITURES	(2,256,574.00)	(273,353.87)	302,498.61	(2,559,072.61)	13.41-

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

215-RECA REDEMPTION 1995-2
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>298,981.00</u>	<u>1,203.36</u>	<u>89,212.92</u>	<u>209,768.08</u>	<u>29.84</u>
TOTAL REVENUES	<u>298,981.00</u>	<u>1,203.36</u>	<u>89,212.92</u>	<u>209,768.08</u>	<u>29.84</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>298,981.00</u>	<u>0.00</u>	<u>251,515.07</u>	<u>47,465.93</u>	<u>84.12</u>
TOTAL EXPENDITURES	<u>298,981.00</u>	<u>0.00</u>	<u>251,515.07</u>	<u>47,465.93</u>	<u>84.12</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,203.36	(162,302.15)	162,302.15	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

215-RECA REDEMPTION 1995-2

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-4525 PRO-RATA BOND PAYMENT FEE	3,200.00	0.00	0.00	3,200.00	0.00
215-4530 TAXES, ASSMT & BOND PROCEEDS	275,500.00	1,203.36	6,766.20	268,733.80	2.46
215-4540 DELINQUENT ASSESSMENTS	9,000.00	0.00	27,108.04 (18,108.04)	301.20
215-4541 DELINQ PENALTY & INTEREST	7,000.00	0.00	50,888.11 (43,888.11)	726.97
215-4542 DELINQ ASSMT MONTHLY PENALTY	0.00	0.00	0.00	0.00	0.00
215-4550 INTEREST INCOME	4,281.00	0.00	4,450.57 (169.57)	103.96
215-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	298,981.00	1,203.36	89,212.92	209,768.08	29.84
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HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

215-RECA REDEMPTION 1995-2
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-5-00-5075 BANK FEES	0.00	0.00	0.00	0.00	0.00
215-5-00-5123 OTHER PROFESSIONAL SERVICE	9,640.00	0.00	3,842.57	5,797.43	39.86
215-5-00-5125 BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
215-5-00-5522 INTEREST ON LONG-TERM DEBT	76,341.00	0.00	41,672.50	34,668.50	54.59
215-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
215-5-00-5590 COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00
215-5-00-5599 PRINCIPAL PMT	213,000.00	0.00	206,000.00	7,000.00	96.71
215-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	298,981.00	0.00	251,515.07	47,465.93	84.12
TOTAL EXPENDITURES	298,981.00	0.00	251,515.07	47,465.93	84.12
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,203.36	(162,302.15)	162,302.15	0.00

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

218-CIEDEB REDEMPTION FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>169,721.00</u>	<u>0.00</u>	<u>30,818.74</u>	<u>138,902.26</u>	<u>18.16</u>
TOTAL REVENUES	<u>169,721.00</u>	<u>0.00</u>	<u>30,818.74</u>	<u>138,902.26</u>	<u>18.16</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>169,721.00</u>	<u>0.00</u>	<u>21,985.09</u>	<u>147,735.91</u>	<u>12.95</u>
TOTAL EXPENDITURES	<u>169,721.00</u>	<u>0.00</u>	<u>21,985.09</u>	<u>147,735.91</u>	<u>12.95</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	8,833.65 (8,833.65)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

218-CIEDB REDEMPTION FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-4030 WATER CAPACITY FEES	36,548.00	0.00	27,411.00	9,137.00	75.00
218-4115 WATER USE CIEDB	0.00	0.00	0.00	0.00	0.00
218-4550 INTEREST INCOME	900.00	0.00	3,407.74 (2,507.74)	378.64
218-4580 TRANSFERS IN	132,273.00	0.00	0.00	132,273.00	0.00
218-4596 USER/NEW DEVELOPMT PORTION	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	169,721.00	0.00	30,818.74	138,902.26	18.16
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

218-CIEDB REDEMPTION FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
218-5-00-5522 INTEREST ON LONG-TERM DEBT	43,970.00	0.00	21,985.09	21,984.91	50.00
218-5-00-5560 BAD DEBT	0.00	0.00	0.00	0.00	0.00
218-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
218-5-00-5595 CIEDB LOAN ANNUAL FEE	3,791.00	0.00	0.00	3,791.00	0.00
218-5-00-5599 PRINCIPAL PMT	121,960.00	0.00	0.00	121,960.00	0.00
218-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	169,721.00	0.00	21,985.09	147,735.91	12.95
TOTAL EXPENDITURES	169,721.00	0.00	21,985.09	147,735.91	12.95
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	8,833.65 (8,833.65)	0.00
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*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

219-USDA SOLAR LOAN
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>32,158.00</u>	<u>0.00</u>	<u>25,484.69</u>	<u>6,673.31</u>	<u>79.25</u>
TOTAL REVENUES	32,158.00	0.00	25,484.69	6,673.31	79.25
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>32,158.00</u>	<u>0.00</u>	<u>25,467.50</u>	<u>6,690.50</u>	<u>79.19</u>
TOTAL EXPENDITURES	32,158.00	0.00	25,467.50	6,690.50	79.19
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	17.19 (17.19)	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2023

219-USDA SOLAR LOAN
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-4300 MISC INCOME	0.00	0.00	0.00	0.00	0.00
219-4550 INTEREST INCOME	25.00	0.00	17.19	7.81	68.76
219-4580 TRANSFERS IN	32,133.00	0.00	25,467.50	6,665.50	79.26
TOTAL REVENUES	32,158.00	0.00	25,484.69	6,673.31	79.25
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2023

219-USDA SOLAR LOAN
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
219-5-00-5522 INTEREST ON LONG-TERM DEBT	13,658.00	0.00	6,967.50	6,690.50	51.01
219-5-00-5523 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
219-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
219-5-00-5599 PRINCIPAL PMT	18,500.00	0.00	18,500.00	0.00	100.00
TOTAL NON-DEPARTMENTAL	32,158.00	0.00	25,467.50	6,690.50	79.19
TOTAL EXPENDITURES	32,158.00	0.00	25,467.50	6,690.50	79.19
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	17.19 (17.19)	0.00

*** END OF REPORT ***



Hidden Valley Lake Community Services District
Financial Activity, Cash and Investment Summary
As of November 30, 2023
(Rounded and Unaudited)

Operating Checking	Money Market	LAIF	Bond Trustee Sewer	Bond Trustee Water	CERBT	Total All Cash/Investment Accounts
West America Bank 1010	West America Bank 1130	State Treasurer 1133	US Bank 1200	US Bank 1205	CalPERS CERBT Q3 1135	

Financial Activity of Cash/Investment Accounts in General Ledger [1]

Beginning Balances	\$ 948,026	\$ 2,446,461	\$ 645,032	\$ 151,564	\$ 4,952,794	\$ 25,550	\$ 9,169,427
Cash Receipts							
Utility Billing Deposits	\$ 392,890	\$ -	\$ -	\$ -	\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Deposits	\$ -	\$ 165,781	\$ 5,817	\$ 618	\$ -	\$ -	
Total Cash Receipts	\$ 392,890	\$ 165,781	\$ 5,817	\$ 152,182	\$ 4,952,794	\$ 25,550	
Cash Disbursements							
Accounts Payable Checks issued	\$ 169,520	\$ -	\$ -	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 28,804	\$ -	\$ -	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 64,536	\$ -	\$ -	\$ -	\$ -	\$ -	
Bank Fees	\$ 4,872	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Disbursements	\$ -	\$ -	\$ -	\$ -	\$ 170,903	\$ 1,000	
Total Disbursements	\$ 267,733	\$ -	\$ -	\$ -	\$ 170,903	\$ 1,000	
Transfers Between Accounts							
Transfers In	\$ 1,959	\$ 350,000	\$ -	\$ -	\$ -	\$ -	
Transfers Out	\$ 350,000	\$ 1,959	\$ -	\$ -	\$ -	\$ -	
Total Transfers Between Accounts	\$ 351,959	\$ 351,959	\$ -	\$ -	\$ -	\$ -	
Ending Balances in General Ledger	\$ 725,142	\$ 2,960,283	\$ 650,849	\$ 152,182	\$ 4,781,891	\$ 24,550	\$ 9,294,897
Financial Institution Ending Balances	\$ 725,142	\$ 2,960,283	\$ 650,849	\$ 152,182	\$ 4,781,891	\$ 24,550	\$ 9,294,897

Ending Balances General Ledger Distribution by District Funds [2]

100 Operating	-	-	-	-	-	-	-
120 Wastewater Operating	375,508	14,591	75,179	-	-	12,275	477,554
130 Water Operating	321,823	74,836	112,039	-	-	12,275	520,973
140 Flood Enterprise	-	-	-	-	-	-	-
215 2016 Sewer Refinancing Bond	-	224,010	98,829	152,182	-	-	475,021
218 2002 CIEDB Loan	18,274	64,770	19,006	-	-	-	102,050
219 2012 USDA Solar COP	-	8,383	915	-	-	-	9,298
223 2023 Water Revenue Bond	-	-	-	-	4,781,891	-	4,781,891
313 Wastewater Operating Reserve	9,537	154,415	61,240	-	-	-	225,192
314 Wastewater CIP	-	485,516	99,019	-	-	-	584,535
319 2012 USDA Solar COP Reserve	-	31,382	-	-	-	-	31,382
320 Water CIP	-	1,722,146	-	-	-	-	1,722,146
325 Water Operating Reserve	-	180,234	-	-	-	-	180,234
350 2002 CIEDB Loan Reserve	-	-	184,621	-	-	-	184,621
Total Ending Balances in General Ledger	\$ 725,142	\$ 2,960,283	\$ 650,849	\$ 152,182	\$ 4,781,891	\$ 24,550	\$ 9,294,897

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with

West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District, US Bank is the Bond Trustee for the the 2016 Refunding, 2023 Revenue and CalPers CERBT Trust
 >>>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2023 THRU 11/30/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	11/03/2023	BANK-DRAFT	000938	AFLAC	251.36CR	CLEARED	A	11/07/2023
1010	11/03/2023	BANK-DRAFT	000939	CALIFORNIA PUBLIC EMPLOYEES RE	7,006.15CR	CLEARED	A	11/06/2023
1010	11/03/2023	BANK-DRAFT	000940	NATIONWIDE RETIREMENT SOLUTION	1,400.00CR	CLEARED	A	11/03/2023
1010	11/03/2023	BANK-DRAFT	000941	STATE OF CALIFORNIA EDD	1,552.25CR	CLEARED	A	11/03/2023
1010	11/03/2023	BANK-DRAFT	000942	US DEPARTMENT OF THE TREASURY	4,026.82CR	CLEARED	A	11/03/2023
1010	11/17/2023	BANK-DRAFT	000943	AFLAC	251.36CR	OUTSTND	A	0/00/0000
1010	11/17/2023	BANK-DRAFT	000944	CALIFORNIA PUBLIC EMPLOYEES RE	7,042.81CR	CLEARED	A	11/20/2023
1010	11/17/2023	BANK-DRAFT	000945	NATIONWIDE RETIREMENT SOLUTION	1,400.00CR	CLEARED	A	11/17/2023
1010	11/17/2023	BANK-DRAFT	000946	STATE OF CALIFORNIA EDD	1,613.33CR	CLEARED	A	11/17/2023
1010	11/17/2023	BANK-DRAFT	000947	US DEPARTMENT OF THE TREASURY	4,260.38CR	CLEARED	A	11/17/2023
CHECK:								
1010	11/03/2023	CHECK	002170	ADAMLABS INC.	560.00CR	CLEARED	A	11/14/2023
1010	11/03/2023	CHECK	002171	ALPHA ANALYTICAL LABORATORIES	1,179.50CR	CLEARED	A	11/08/2023
1010	11/03/2023	CHECK	002172	ALYSSA GORDON	29.93CR	CLEARED	A	11/07/2023
1010	11/03/2023	CHECK	002173	APPLIED TECHNOLOGY SOLUTIONS	1,092.00CR	CLEARED	A	11/20/2023
1010	11/03/2023	CHECK	002174	ARMED FORCE PEST CONTROL, INC.	100.00CR	CLEARED	A	11/10/2023
1010	11/03/2023	CHECK	002175	BACKGROUNDS ONLINE	52.00CR	CLEARED	A	11/09/2023
1010	11/03/2023	CHECK	002176	BADGER METER	1,747.96CR	CLEARED	A	11/13/2023
1010	11/03/2023	CHECK	002177	DEPT. FORESTRY & FIRE PROTECTI	1,134.70CR	CLEARED	A	11/09/2023
1010	11/03/2023	CHECK	002178	GHD	3,565.66CR	CLEARED	A	11/08/2023
1010	11/03/2023	CHECK	002179	HANNAH DAVIDSON	125.00CR	CLEARED	A	11/07/2023
1010	11/03/2023	CHECK	002180	JAMES DAY CONSTRUCTION, INC.	530.00CR	CLEARED	A	11/08/2023
1010	11/03/2023	CHECK	002181	MEDIACOM	521.35CR	CLEARED	A	11/10/2023
1010	11/03/2023	CHECK	002182	PACE SUPPLY CORP	1,140.39CR	CLEARED	A	11/07/2023
1010	11/03/2023	CHECK	002183	PENNY CUADRAS	140.70CR	CLEARED	A	11/06/2023
1010	11/03/2023	CHECK	002184	PUMPMAN NORCAL	26,142.13CR	CLEARED	A	11/07/2023
1010	11/03/2023	CHECK	002185	S&P GLOBAL RATINGS	21,500.00CR	CLEARED	A	11/08/2023
1010	11/03/2023	CHECK	002186	SMALLCOMB, LISA	32.75CR	CLEARED	A	11/03/2023
1010	11/03/2023	CHECK	002187	STREAMLINE	249.00CR	CLEARED	A	11/09/2023
1010	11/03/2023	CHECK	002188	USA BLUE BOOK	831.36CR	CLEARED	A	11/09/2023
1010	11/03/2023	CHECK	002189	WELLS FARGO FINANCIAL LEASING	374.16CR	CLEARED	A	11/09/2023
1010	11/03/2023	CHECK	002190	WESTGATE PETROLEUM CO., INC.	1,946.29CR	CLEARED	A	11/07/2023
1010	11/09/2023	CHECK	002191	ACWA/JPIA	852.19CR	CLEARED	A	11/15/2023
1010	11/09/2023	CHECK	002192	ALPHA ANALYTICAL LABORATORIES	845.00CR	CLEARED	A	11/15/2023
1010	11/09/2023	CHECK	002193	ARMED FORCE PEST CONTROL, INC.	205.00CR	CLEARED	A	11/15/2023
1010	11/09/2023	CHECK	002194	ASSOCIATION OF CALIFORNIA WATE	815.00CR	CLEARED	A	11/14/2023
1010	11/09/2023	CHECK	002195	COUNTY OF LAKE HEALTH SERVICES	2,054.00CR	CLEARED	A	11/20/2023
1010	11/09/2023	CHECK	002196	COUNTY OF LAKE HEALTH SERVICES	1,335.00CR	CLEARED	A	11/20/2023
1010	11/09/2023	CHECK	002197	COUNTY OF LAKE SOLID WASTE	10.00CR	CLEARED	A	11/15/2023
1010	11/09/2023	CHECK	002198	GRANITE CONSTRUCTION	3,024.82CR	CLEARED	A	11/13/2023
1010	11/09/2023	CHECK	002199	HARDESTER'S MARKETS & HARDWARE	2,478.41CR	CLEARED	A	11/15/2023
1010	11/09/2023	CHECK	002200	VOID CHECK	0.00	CLEARED	A	11/09/2023
1010	11/09/2023	CHECK	002201	LAKE COUNTY WASTE SOLUTIONS, I	108.13CR	CLEARED	A	11/17/2023

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2023 THRU 11/30/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	11/09/2023	CHECK	002202	LAKE COUNTY WASTE SOLUTIONS, I	496.85CR	CLEARED	A	11/17/2023
1010	11/09/2023	CHECK	002203	ODP BUSINESS SOLUTIONS, LLC	192.95CR	CLEARED	A	11/20/2023
1010	11/09/2023	CHECK	002204	PACE SUPPLY CORP	543.40CR	CLEARED	A	11/14/2023
1010	11/09/2023	CHECK	002205	RAINBOW AGRICULTURAL SERVICES	43.98CR	CLEARED	A	11/20/2023
1010	11/09/2023	CHECK	002206	RANCHO LANDSCAPE SUPPLY	998.20CR	CLEARED	A	11/15/2023
1010	11/09/2023	CHECK	002207	SPECIAL DISTRICT RISK MANAGEME	31,560.81CR	CLEARED	A	11/15/2023
1010	11/09/2023	CHECK	002208	TELSTAR INSTRUMENTS	4,290.00CR	CLEARED	A	11/14/2023
1010	11/09/2023	CHECK	002209	USA BLUE BOOK	2,463.67CR	CLEARED	A	11/20/2023
1010	11/09/2023	CHECK	002210	WESTGATE PETROLEUM CO., INC.	654.32CR	CLEARED	A	11/14/2023
1010	11/09/2023	CHECK	002211	LOPEZ, GABRIEL	251.47CR	CLEARED	A	11/28/2023
1010	11/17/2023	CHECK	002212	ADVENTIST HEALTH ST HELENA - J	328.96CR	CLEARED	A	11/22/2023
1010	11/17/2023	CHECK	002213	ALESHIRE & WYNDER, LLP	382.50CR	CLEARED	A	11/21/2023
1010	11/17/2023	CHECK	002214	ALPHA ANALYTICAL LABORATORIES	982.50CR	CLEARED	A	11/22/2023
1010	11/17/2023	CHECK	002215	AQUA TECH COMPANY	6,909.00CR	CLEARED	A	11/24/2023
1010	11/17/2023	CHECK	002216	AT&T	1,338.45CR	CLEARED	A	11/28/2023
1010	11/17/2023	CHECK	002217	BARTKIEWICZ, KRONICK & SHANAHA	4,800.00CR	CLEARED	A	11/24/2023
1010	11/17/2023	CHECK	002218	BRELJE AND RACE LABS, INC.	1,152.00CR	CLEARED	A	11/22/2023
1010	11/17/2023	CHECK	002219	COUNTY OF LAKE PLANNING DEPART	197.80CR	CLEARED	A	11/24/2023
1010	11/17/2023	CHECK	002220	COUNTY OF LAKE PLANNING DEPART	185.44CR	CLEARED	A	11/24/2023
1010	11/17/2023	CHECK	002221	DATAPROSE, LLC	3,385.95CR	CLEARED	A	11/28/2023
1010	11/17/2023	CHECK	002222	ELAN CARDMEMBER SERVICE	23,789.45CR	CLEARED	A	11/29/2023
1010	11/17/2023	CHECK	002223	GARDENS BY JILLIAN	400.00CR	OUTSTND	A	0/00/0000
1010	11/17/2023	CHECK	002224	JARROD CUNNINGHAM	414.78CR	CLEARED	A	11/24/2023
1010	11/17/2023	CHECK	002225	NAPA AUTO PARTS	186.49CR	CLEARED	A	11/22/2023
1010	11/17/2023	CHECK	002226	ODP BUSINESS SOLUTIONS, LLC	148.10CR	CLEARED	A	11/28/2023
1010	11/17/2023	CHECK	002227	PETTY CASH REIMBURSEMENT	226.69CR	CLEARED	A	11/20/2023
1010	11/17/2023	CHECK	002228	RANCHO LANDSCAPE SUPPLY	407.55CR	CLEARED	A	11/21/2023
1010	11/17/2023	CHECK	002229	SERVICO BUILDING MAINTENANCE C	1,600.00CR	CLEARED	A	11/21/2023
1010	11/17/2023	CHECK	002230	SMALLCOMB, LISA	26.20CR	CLEARED	A	11/20/2023
1010	11/17/2023	CHECK	002231	USA BLUE BOOK	3,093.99CR	CLEARED	A	11/28/2023
1010	11/17/2023	CHECK	002232	VERIZON WIRELESS	1,120.79CR	CLEARED	A	12/04/2023
1010	11/17/2023	CHECK	002233	VERIZON WIRELESS	316.83CR	CLEARED	A	12/04/2023
1010	11/17/2023	CHECK	002234	WAGNER & BONSIGNORE CCE	536.25CR	CLEARED	A	11/28/2023
1010	11/17/2023	CHECK	002235	WESTGATE PETROLEUM CO., INC.	1,372.06CR	CLEARED	A	11/28/2023
DEPOSIT:								
1010	11/01/2023	DEPOSIT		CREDIT CARD 11/01/2023	6,240.21	CLEARED	C	11/02/2023
1010	11/01/2023	DEPOSIT	000001	CREDIT CARD 11/01/2023	493.80	CLEARED	C	11/02/2023
1010	11/01/2023	DEPOSIT	000002	CREDIT CARD 11/01/2023	417.07	CLEARED	C	11/06/2023
1010	11/01/2023	DEPOSIT	000003	REGULAR DAILY POST 11/01/2023	1,054.37	CLEARED	C	11/02/2023
1010	11/02/2023	DEPOSIT		CREDIT CARD 11/02/2023	16,872.35	CLEARED	C	11/03/2023
1010	11/02/2023	DEPOSIT	000001	CREDIT CARD 11/02/2023	902.83	CLEARED	C	11/03/2023
1010	11/02/2023	DEPOSIT	000002	CREDIT CARD 11/02/2023	4,433.68	CLEARED	C	11/03/2023
1010	11/02/2023	DEPOSIT	000003	Payment on Account	542.30	CLEARED	R	11/03/2023

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2023 THRU 11/30/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	11/02/2023	DEPOSIT	000004	CREDIT CARD 11/02/2023	740.08	CLEARED	C	11/07/2023
1010	11/02/2023	DEPOSIT	000005	REGULAR DAILY POST 11/02/2023	706.35	CLEARED	C	11/03/2023
1010	11/03/2023	DEPOSIT		CREDIT CARD 11/03/2023	3,531.36	CLEARED	C	11/06/2023
1010	11/03/2023	DEPOSIT	000001	CREDIT CARD 11/03/2023	468.22	CLEARED	C	11/06/2023
1010	11/03/2023	DEPOSIT	000002	CREDIT CARD 11/03/2023	2,148.85	CLEARED	C	11/06/2023
1010	11/03/2023	DEPOSIT	000003	CREDIT CARD 11/03/2023	100.00	CLEARED	C	11/06/2023
1010	11/03/2023	DEPOSIT	000004	CREDIT CARD 11/03/2023	615.84	CLEARED	C	11/08/2023
1010	11/03/2023	DEPOSIT	000005	REGULAR DAILY POST 11/03/2023	1,951.03	CLEARED	C	11/06/2023
1010	11/06/2023	DEPOSIT		CREDIT CARD 11/06/2023	6,299.53	CLEARED	C	11/07/2023
1010	11/06/2023	DEPOSIT	000001	CREDIT CARD 11/06/2023	3,049.91	CLEARED	C	11/08/2023
1010	11/06/2023	DEPOSIT	000002	CREDIT CARD 11/06/2023	5,199.02	CLEARED	C	11/08/2023
1010	11/06/2023	DEPOSIT	000003	CREDIT CARD 11/06/2023	2,344.41	CLEARED	C	11/07/2023
1010	11/06/2023	DEPOSIT	000004	CREDIT CARD 11/06/2023	261.66	CLEARED	C	11/08/2023
1010	11/06/2023	DEPOSIT	000005	CREDIT CARD 11/06/2023	212.84	CLEARED	C	11/08/2023
1010	11/06/2023	DEPOSIT	000006	CREDIT CARD 11/06/2023	657.60	CLEARED	C	11/07/2023
1010	11/06/2023	DEPOSIT	000007	CREDIT CARD 11/06/2023	415.01	CLEARED	C	11/08/2023
1010	11/06/2023	DEPOSIT	000008	CREDIT CARD 11/06/2023	172.55	CLEARED	C	11/08/2023
1010	11/06/2023	DEPOSIT	000009	CREDIT CARD 11/06/2023	1,137.24	CLEARED	C	11/09/2023
1010	11/06/2023	DEPOSIT	000010	REGULAR DAILY POST 11/06/2023	72,713.48	CLEARED	C	11/07/2023
1010	11/07/2023	DEPOSIT		CREDIT CARD 11/07/2023	2,087.45	CLEARED	C	11/08/2023
1010	11/07/2023	DEPOSIT	000001	CREDIT CARD 11/07/2023	1,181.28	CLEARED	C	11/08/2023
1010	11/07/2023	DEPOSIT	000002	CREDIT CARD 11/07/2023	369.65	CLEARED	C	11/08/2023
1010	11/07/2023	DEPOSIT	000003	CREDIT CARD 11/07/2023	706.89	CLEARED	C	11/10/2023
1010	11/07/2023	DEPOSIT	000004	REGULAR DAILY POST 11/07/2023	3,206.49	CLEARED	C	11/08/2023
1010	11/07/2023	DEPOSIT	110723	NBS ADMIN FEES	1,959.15	CLEARED	G	11/22/2023
1010	11/08/2023	DEPOSIT		CREDIT CARD 11/08/2023	348.66	CLEARED	C	11/08/2023
1010	11/08/2023	DEPOSIT	000001	CREDIT CARD 11/08/2023	3,769.21	CLEARED	C	11/09/2023
1010	11/08/2023	DEPOSIT	000002	CREDIT CARD 11/08/2023	2,854.05	CLEARED	C	11/09/2023
1010	11/08/2023	DEPOSIT	000003	CREDIT CARD 11/08/2023	624.26	CLEARED	C	11/09/2023
1010	11/08/2023	DEPOSIT	000004	CREDIT CARD 11/08/2023	1,722.49	CLEARED	C	11/13/2023
1010	11/08/2023	DEPOSIT	000005	REGULAR DAILY POST 11/08/2023	8,056.41	CLEARED	C	11/09/2023
1010	11/08/2023	DEPOSIT	000006	DAILY PAYMENT POSTING	91.27	CLEARED	U	11/13/2023
1010	11/08/2023	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	262.01CR	CLEARED	U	11/08/2023
1010	11/09/2023	DEPOSIT		CREDIT CARD 11/09/2023	4,347.31	CLEARED	C	11/10/2023
1010	11/09/2023	DEPOSIT	000001	CREDIT CARD 11/09/2023	1,168.26	CLEARED	C	11/10/2023
1010	11/09/2023	DEPOSIT	000002	CREDIT CARD 11/09/2023	1,416.69	CLEARED	C	11/10/2023
1010	11/09/2023	DEPOSIT	000003	CREDIT CARD 11/09/2023	1,171.94	CLEARED	C	11/14/2023
1010	11/09/2023	DEPOSIT	000004	REGULAR DAILY POST 11/09/2023	6,208.16	CLEARED	C	11/13/2023
1010	11/13/2023	DEPOSIT		CREDIT CARD 11/13/2023	1,756.43	CLEARED	C	11/13/2023
1010	11/13/2023	DEPOSIT	000001	CREDIT CARD 11/13/2023	11,380.23	CLEARED	C	11/14/2023
1010	11/13/2023	DEPOSIT	000002	CREDIT CARD 11/13/2023	1,657.64	CLEARED	C	11/15/2023
1010	11/13/2023	DEPOSIT	000003	CREDIT CARD 11/13/2023	3,750.86	CLEARED	C	11/15/2023
1010	11/13/2023	DEPOSIT	000004	CREDIT CARD 11/13/2023	2,860.94	CLEARED	C	11/13/2023
1010	11/13/2023	DEPOSIT	000005	CREDIT CARD 11/13/2023	2,086.69	CLEARED	C	11/14/2023

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2023 THRU 11/30/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	11/13/2023	DEPOSIT	000006	CREDIT CARD 11/13/2023	445.40	CLEARED	C	11/15/2023
1010	11/13/2023	DEPOSIT	000007	CREDIT CARD 11/13/2023	778.86	CLEARED	C	11/15/2023
1010	11/13/2023	DEPOSIT	000008	CREDIT CARD 11/13/2023	1,139.88	CLEARED	C	11/13/2023
1010	11/13/2023	DEPOSIT	000009	CREDIT CARD 11/13/2023	659.60	CLEARED	C	11/14/2023
1010	11/13/2023	DEPOSIT	000010	CREDIT CARD 11/13/2023	872.06	CLEARED	C	11/15/2023
1010	11/13/2023	DEPOSIT	000011	CREDIT CARD 11/13/2023	711.89	CLEARED	C	11/15/2023
1010	11/13/2023	DEPOSIT	000012	DAILY PAYMENT POSTING - ADJ	172.63CR	CLEARED	U	11/13/2023
1010	11/14/2023	DEPOSIT		CREDIT CARD 11/14/2023	3,131.50	CLEARED	C	11/16/2023
1010	11/14/2023	DEPOSIT	000001	REGULAR DAILY POST 11/14/2023	24,630.55	CLEARED	C	11/14/2023
1010	11/14/2023	DEPOSIT	000002	CREDIT CARD 11/14/2023	3,079.02	CLEARED	C	11/15/2023
1010	11/14/2023	DEPOSIT	000003	CREDIT CARD 11/14/2023	1,707.21	CLEARED	C	11/15/2023
1010	11/14/2023	DEPOSIT	000004	CREDIT CARD 11/14/2023	698.15	CLEARED	C	11/15/2023
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1010	11/20/2023	DEPOSIT	000007	CREDIT CARD 11/20/2023	929.36	CLEARED	C	11/22/2023
1010	11/20/2023	DEPOSIT	000008	CREDIT CARD 11/20/2023	845.72	CLEARED	C	11/22/2023
1010	11/20/2023	DEPOSIT	000009	CREDIT CARD 11/20/2023	5,127.01	CLEARED	C	11/24/2023

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2023 THRU 11/30/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
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1010	11/21/2023	DEPOSIT	000002	CREDIT CARD 11/21/2023	1,183.50	CLEARED	C	11/22/2023
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1010	11/21/2023	DEPOSIT	000004	REGULAR DAILY POST 11/21/2023	2,400.82	CLEARED	C	11/22/2023
1010	11/21/2023	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	341.91CR	CLEARED	U	11/21/2023
1010	11/22/2023	DEPOSIT		CREDIT CARD 11/22/2023	2,411.70	CLEARED	C	11/24/2023
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1010	11/27/2023	DEPOSIT	000003	CREDIT CARD 11/27/2023	1,185.24	CLEARED	C	11/29/2023
1010	11/27/2023	DEPOSIT	000004	CREDIT CARD 11/27/2023	297.65	CLEARED	C	11/29/2023
1010	11/27/2023	DEPOSIT	000005	CREDIT CARD 11/27/2023	2,363.41	CLEARED	C	11/24/2023
1010	11/27/2023	DEPOSIT	000006	CREDIT CARD 11/27/2023	267.24	CLEARED	C	11/27/2023
1010	11/27/2023	DEPOSIT	000007	CREDIT CARD 11/27/2023	246.75	CLEARED	C	11/28/2023
1010	11/27/2023	DEPOSIT	000008	CREDIT CARD 11/27/2023	221.95	CLEARED	C	11/28/2023
1010	11/27/2023	DEPOSIT	000009	CREDIT CARD 11/27/2023	207.15	CLEARED	C	11/29/2023
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1010	11/27/2023	DEPOSIT	000011	CREDIT CARD 11/27/2023	279.38	CLEARED	C	11/27/2023
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1010	11/29/2023	DEPOSIT	000004	DAILY PAYMENT POSTING	256.51	CLEARED	U	11/29/2023
1010	11/29/2023	DEPOSIT	000005	CREDIT CARD 11/29/2023	365.49	CLEARED	C	12/04/2023
1010	11/29/2023	DEPOSIT	000006	REGULAR DAILY POST 11/29/2023	1,005.87	CLEARED	C	11/30/2023
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1010	11/30/2023	DEPOSIT	000002	CREDIT CARD 11/30/2023	197.51	OUTSTND	C	0/00/0000
1010	11/30/2023	DEPOSIT	000003	REGULAR DAILY POST 11/30/2023	945.26	CLEARED	C	12/01/2023

MISCELLANEOUS:

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2023 THRU 11/30/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
MISCELLANEOUS: -----								
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1010	11/17/2023	MISC.		PAYROLL DIRECT DEPOSIT	32,753.54CR	CLEARED	P	11/17/2023
1010	11/20/2023	MISC.	112023	TRANSFER 70K X 5 MO	350,000.00CR	CLEARED	G	11/20/2023
SERVICE CHARGE: -----								
1010	11/02/2023	SERV-CHG		OCTOBER CHASE FEES	3,895.34CR	CLEARED	G	11/02/2023
1010	11/02/2023	SERV-CHG	000001	OCTOBER CHASE FEES	558.78CR	CLEARED	G	11/02/2023
1010	11/06/2023	SERV-CHG		OCTOBER AMX FEES	64.90CR	CLEARED	G	11/06/2023
1010	11/16/2023	SERV-CHG		OCTOBER ACCOUNT ANALYSIS FEES	353.09CR	CLEARED	G	11/16/2023
TOTALS FOR ACCOUNT 1010				CHECK	TOTAL:	169,519.86CR		
				DEPOSIT	TOTAL:	394,848.78		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	414,536.33CR		
				SERVICE CHARGE	TOTAL:	4,872.11CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	28,804.46CR		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	169,519.86CR		
				DEPOSIT	TOTAL:	394,848.78		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	414,536.33CR		
				SERVICE CHARGE	TOTAL:	4,872.11CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	28,804.46CR		



MEMO

To: Board of Directors
From: Trish Wilkinson, Accounting Supervisor
Date: December 08, 2023
RE: Accounting Supervisor's Report November 2023

Finance

Transfer In/Out

- Transfer on 11/07/2023 \$169,949.56 FEMA Reimbursements
OUT Water Enterprise Fund 130-1010 (Checking) \$162,949.56
IN Water CIP Fund 320-1130 (Money Market) \$162,949.56
- Transfer on 11/21/2023 \$350,000 of the \$840,000 Budgeted for CIP
OUT Water Enterprise Fund 130-1010 (Checking) \$350,000
IN Water CIP Fund 320-1130 (Money Market) \$350,000
- Transfer on 11/22/2023 \$1,959.15 NBS Admin payable
OUT Sewer Bond Fund 215-1130 (Money Market)
IN Sewer Bond Fund 215-1010 (Checking)

Other

- 11/16/2023 5M Water Revenue Bond 2023A funded to the Hidden Valley Lake Public Financing Authority US BANK Trustee account.
- Hidden Valley Lake Public Financing Authority EIN established.
- Fund 223 – Creating new Fund for the Water Revenue Bonds 2023A



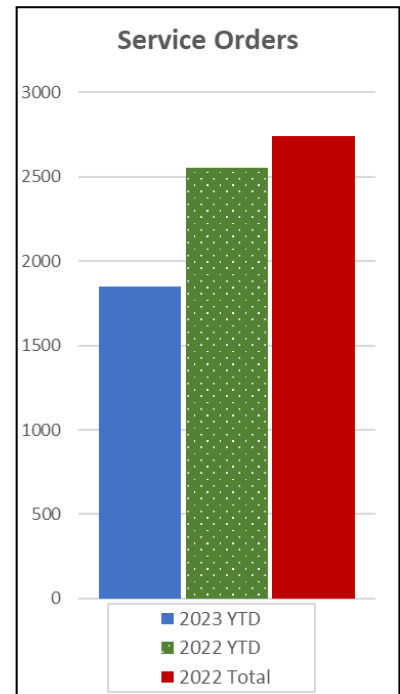
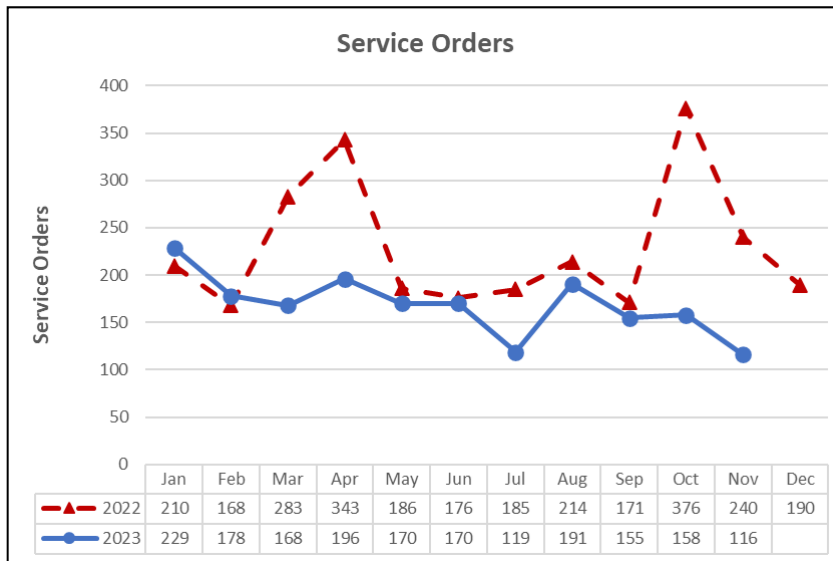
Hidden Valley Lake Community Services District

Field Operations Report

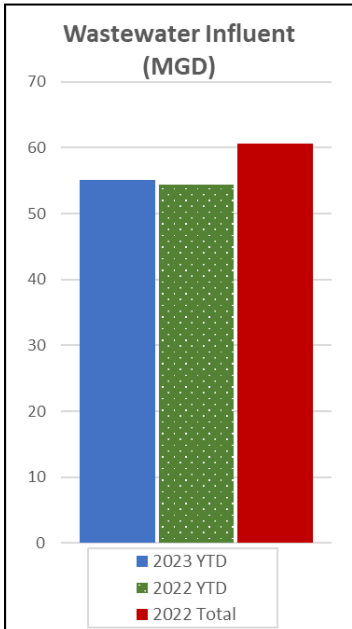
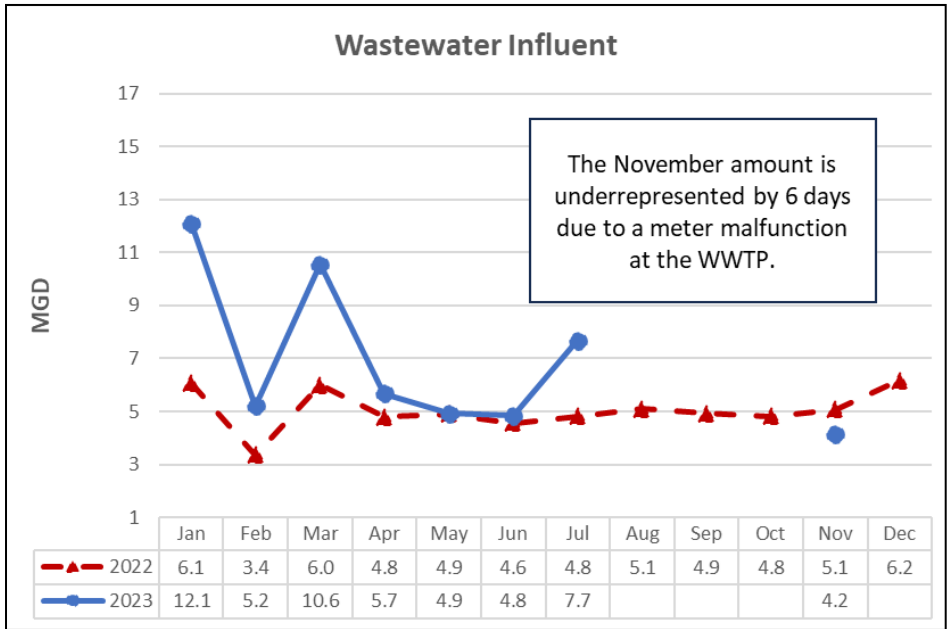
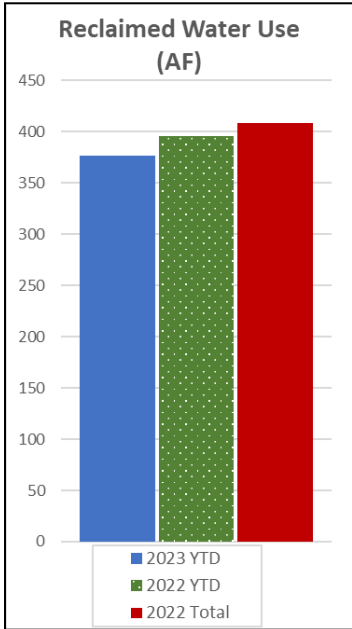
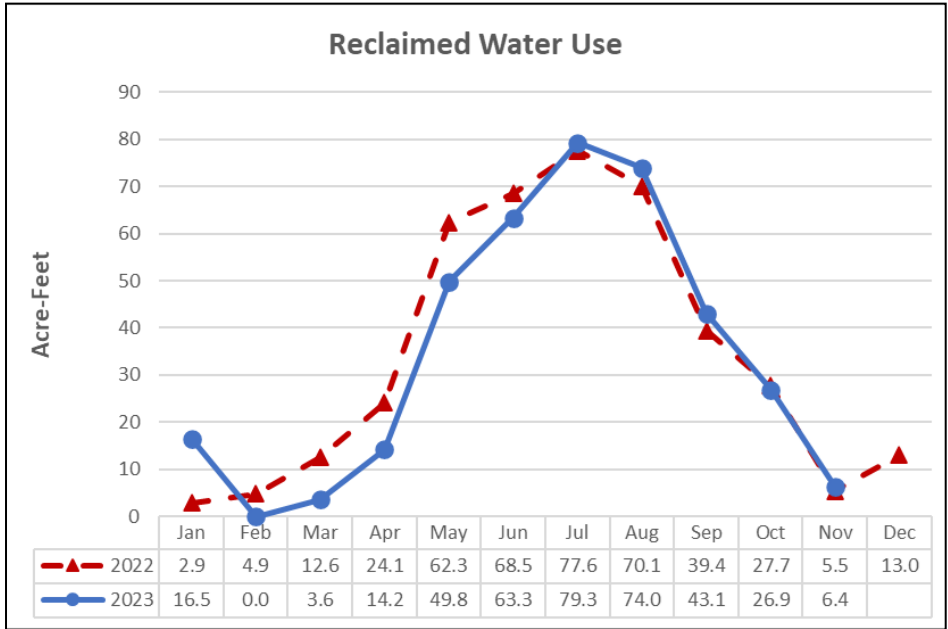
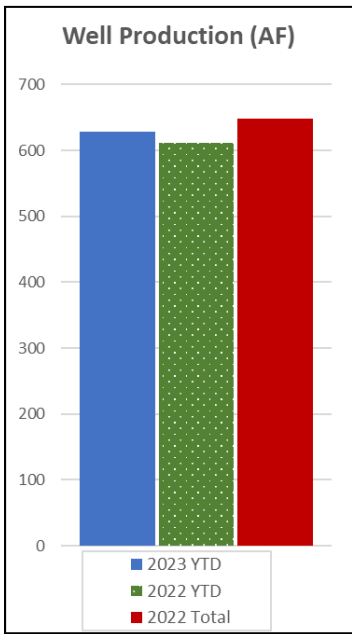
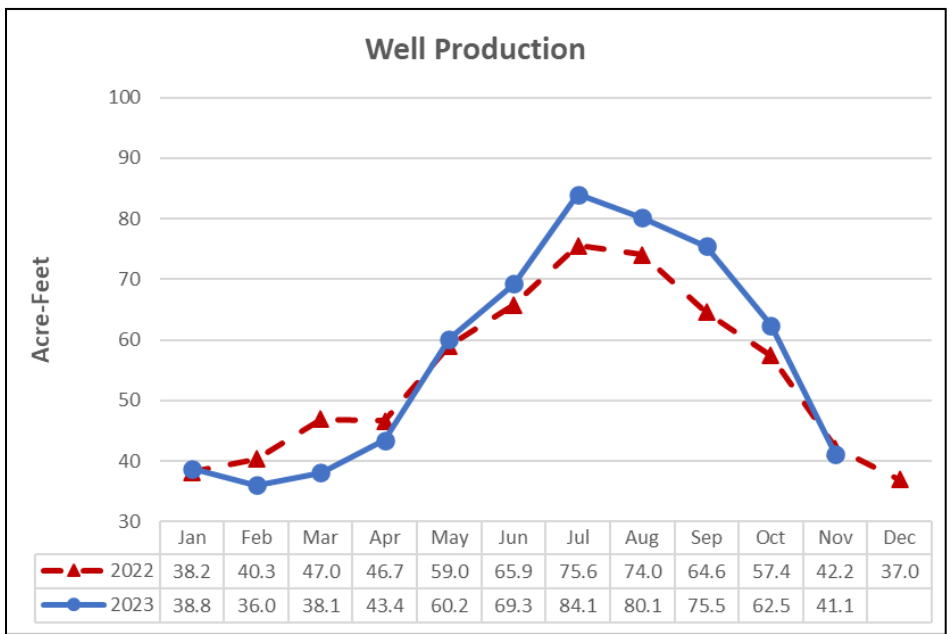
November 2023

Water Connections		Wastewater Connections	
New (current month)	0	New (current month)	3
Residential (previous month)	2478	Residential (previous month)	1488
Commercial & Govt (previous month)	38	Commercial & Govt (previous month)	15
Total Water Connections:	2516	Total Wastewater Connections:	1506

Precipitation		
November	Previous Year November	Historical
1.72 in	1.31 in	4.57 in

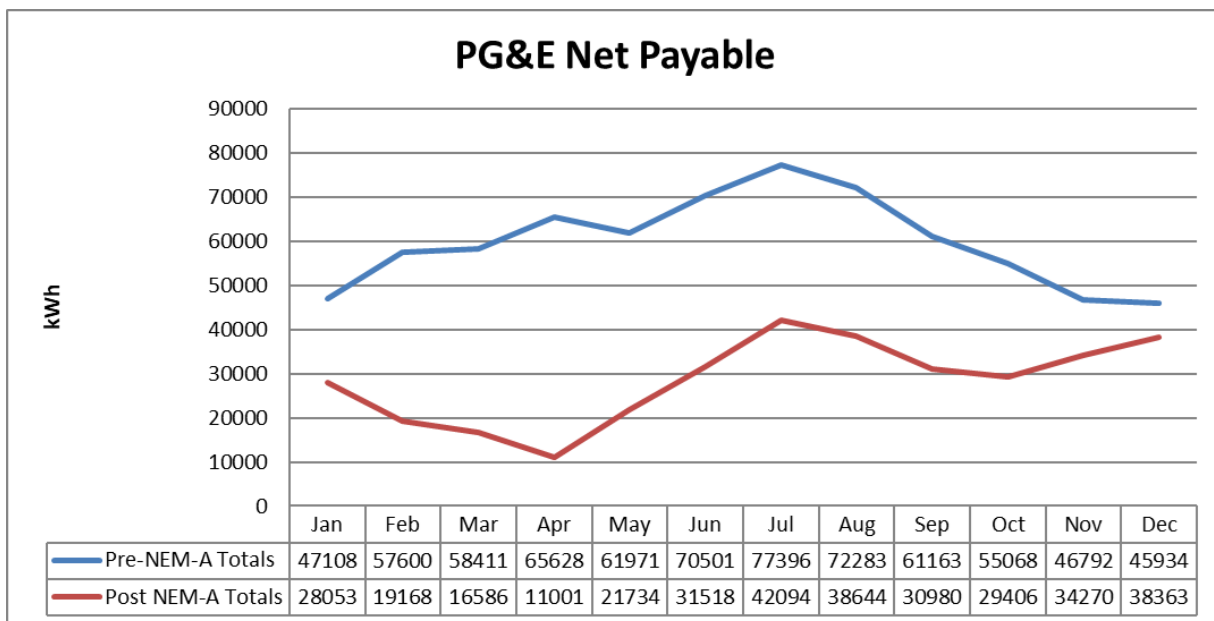
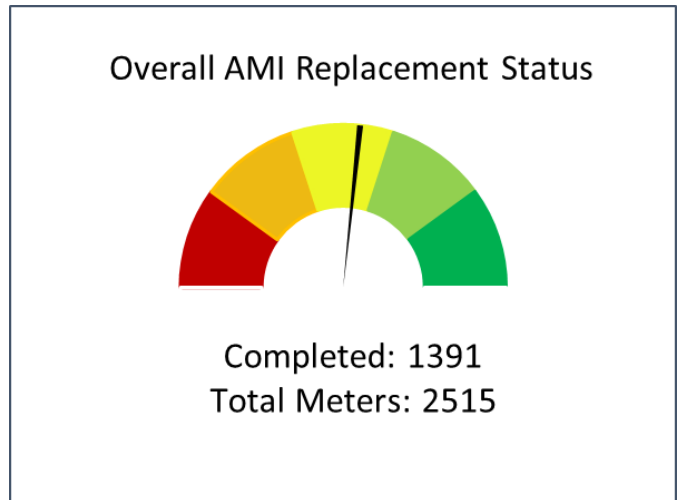


Hours		
Overtime Hours:	48.25	\$2,212.89



Vehicle Mileage	
Vehicle	Mileage
Truck 2	1,129
Truck 3	406
Truck 4	346
New Truck 6	1,102
Truck 7	-
Truck 8	1,472
Truck 9	267
Tractor	3.80 hours
Vac Truck	118.60
Excavator	6.30 hours
Skid Steer	3.90 hours

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	381.40	262.90
Fuel Log	380.70	263.20

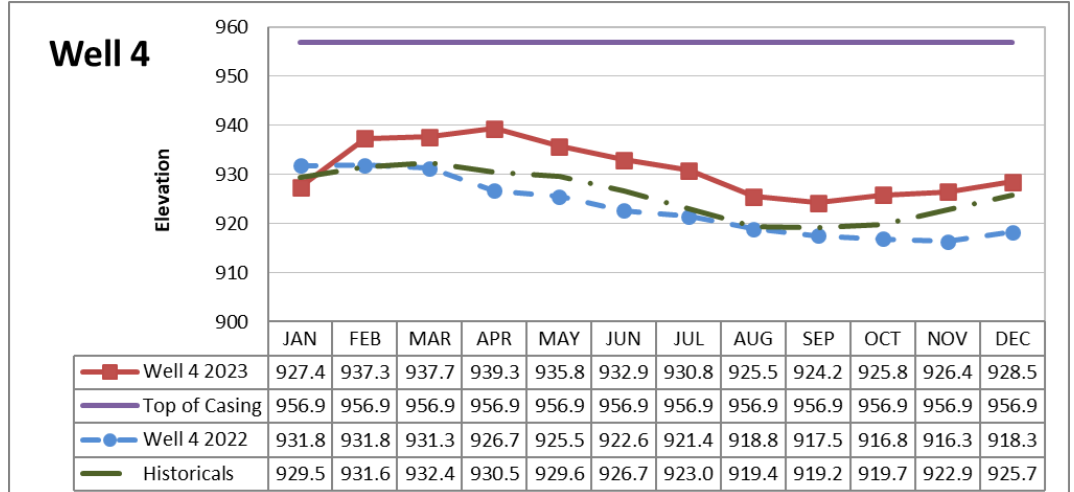


Groundwater Data

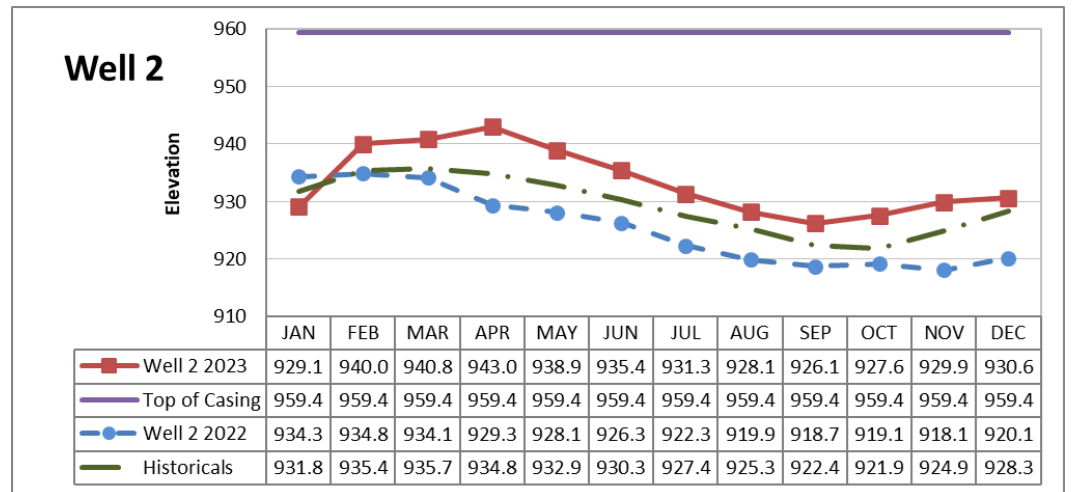
Drawdown

Recharge Rate

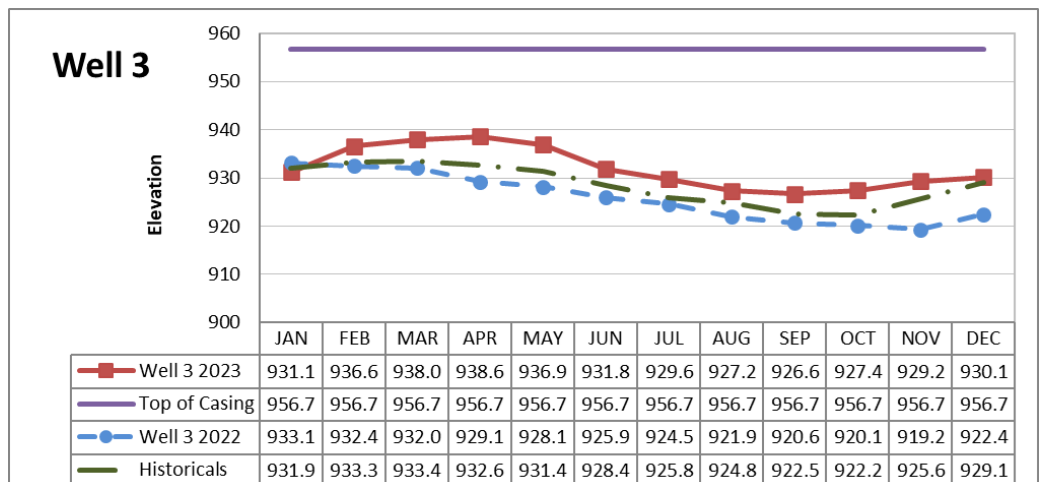
November: 103%
December: 104%



November: 102%
December: 98%



November: 103%
December: 103%



Water System Highlights

- Service line replacement on Old Creek Rd
- Mainline repair on Moonridge Rd
- Leak repair on Knollview Dr
- Removed boulders from Unit 9 construction site
- AMI meter installations and radio troubleshooting
- AG well repaired and fully functional
- Meter reads 10/22 & 11/27-29
- Routine maintenance and operations

Wastewater System Highlights

- Manhole lid replacement on Knollview Dr
- Minor sewer spill on North Shore Ct due to lift station malfunction
- Routine maintenance and operations

Water Resources Specialist Highlights

- Completed the Central Valley Regional Water Quality Control Board quarterly I/I progress report (attached)
- Attended the Board Secretary Clerk Conference
- Completed a Leak Detection Plan for water mainline monitoring
- Attended the ACWA Fall Conference
- The Water Plant Risk Management Plan is still under the 45-day public review period
- GIS field mapping and database edits
- Lead Service Line Inventory (LSLI) 17% complete
- Database maintenance, reports, and SOP development

Association of California Water Agencies—Committee Highlights

Water Quality Committee

Hexavalent Chromium

The State Water Resources Control Board (SWRCB) released a Notice of Public Availability to Changes to Proposed Regulations regarding the new proposed hexavalent chromium maximum contaminant level (MCL). The SWRCB expects to adopt this regulation in early 2024. If approved, the new MCL would decrease from 50 ppb to 10 ppb and the District would have 3 years from the adoption date to come to compliance.

Water Management Committee

No updates.

State Legislative Committee

Summary of 2023 Legislation—to go into effect January 1, 2024

AB 557: Open Meetings: Local Agencies: Teleconferences (*favored*)

Revises the authority of a legislative body (such as a Board) to hold teleconference meetings during a state emergency. Provides flexibility and extends the time period for which governing bodies can decide if teleconferencing is still warranted under current emergency situations.

AB 755: Water: Public Entity: Water Usage Demand Analysis (*opposed*)

Requires a public entity to: 1) conduct a water usage demand analysis prior to completing, or as a part of, a cost-of-service analysis conducted to set fees and charges for water service; and 2) identify both the costs of water service for the highest users and the average annual volume of water delivered to high water users. Requires that the costs of water service and the average annual volume to be made publicly available by posting the information in the public entity's cost-of-service analysis.

AB 1594: Medium- and Heavy-Duty Zero-Emission Vehicles: Public Agency Utilities (*favored*)

Requires any State regulation that requires the procurement of zero-emission vehicles, to authorize public agency utilities to purchase replacements for traditional utility-specialized vehicles that are at the end of life, without regard to the model year of the vehicle being replaced, to maintain reliable service and respond to major foreseeable events including disasters. This is beneficial in the event that a required specialized vehicle is not available as the agency would not be required to purchase a zero-emission replacement.

Initiative #21-0042A1 Taxpayer Protection and Government Accountability Act

Update

The Supreme Court will take up Initiative #21-0042A1, the Taxpayer Protection and Government Accountability Act, in *Legislature v. Weber*. The case challenges the constitutional viability of the Initiative to alter voter threshold requirements. The case is a positive step in opposing the Initiative and its destructive effects on public agencies.

A more in-depth summary is attached.

Hidden Valley Lake

Community Services District



19400 Hartmann Road

Hidden Valley Lake, CA 95467

707.987.9201

November 1, 2023

Mr. Guy Childs
California Regional Water Quality Control Board
Central Valley Region
11020 Sun Center Drive, #200
Rancho Cordova, CA 95670-6114

Re: Quarterly Progress Report

Dear Mr. Childs,

In response to your request from August 2018 for quarterly progress reports, we have compiled a list of completed and ongoing activities with respect to our Infiltration and Inflow (I/I) Work Plan Assessment. Attached in the appendix are the associated figures.

COMPLETED:

***July** – A Category 3 SSO (#889714) occurred on July 31, 2023, and was not reported until after the August Progress Report was submitted. The spill was caused by debris that was caught on a temporary flow monitor located in the manhole for the purposes of monitoring extraneous sewer flows. The flow monitor was removed and alternative I/I monitoring techniques are being used.

August

1. Continued GIS locating of both water and sewer assets.
2. A special message regarding the importance of sewer overflow protection devices on residential properties was sent in customer bills. The message read: “Does your home have a Sewer Overflow Protection Device? In the event of a sewer backup on either the public main side or on the private lateral side, a Sewer Overflow Protection Device prevents sewage from backing up into your home. We encourage you to see if your home already has or is in need of this essential plumbing component!”
3. I/I data analysis.
4. The VacTruck was returned after maintenance and repairs.
5. Removed fat, oil, and grease build up in lift stations with VacTruck.

September

6. Continued GIS locating of both water and sewer assets.

7. Camera-inspected from manholes 14.1-2 to 14.1-3 in sub-basin 3, Knollview Dr. The inspection was prompted by the occurrence of frequent root intrusion and backups in the area. Camera reached halfway at 200 ft, no I/I found.
8. A special message regarding the proper usage of residential cleanouts was sent in customer bills. The message read: "Residential sewer cleanouts are ideal for snaking lines and clearing backups, but they should never be used to drain your property. To avoid possible fines be sure to keep your cleanouts capped this wet weather season and prevent stormwater from entering the sewer system."
9. Manhole lid replacement in sub-basin 5 on Hawks Hill Rd (9.0-3). See Figure 1 for a complete list of up-to-date manhole lid replacements.
10. I/I data analysis.
11. Removed fat, oil, and grease build up in lift stations with VacTruck.

October

12. Continued GIS locating and database edits of both water and sewer assets.
13. Delivered a special winter newsletter to residential sewer customers. The newsletter focused on residential cleanouts and their proper intended use and provided information on how to avoid misuse and help reduce I/I (newsletter in Figure 2).
14. I/I data analysis.
15. Removed fat, oil, and grease build up in lift stations with VacTruck.

FOR NEXT QUARTER:

16. Camera the second half of the Deer Hill Rd easement with the VacTruck.
17. Continue manhole lid replacements.
18. Continue grant applications for aged line replacements.
19. Complete more SOPs to improve wastewater activities and operations.
20. Continue I/I studies to evaluate system priority areas and repair progress.

This concludes the thirteenth quarterly report delivered to the Central Valley Regional Water Boards. Do you have any recommendations on how to proceed? We welcome your guidance on any next steps. Thank you for your help and consideration in advance.

Dennis White

General Manager, Cert #40478

Cell 707-533-3498

Alyssa Gordon

Project Manager

707-987-9201

Barry Silva

Utility Supervisor, Cert #39363

707-987-9201

Hannah Davidson

Water Resources Specialist

707-987-9201

Figure 1. Updated manhole lid replacement status as of November 1, 2023

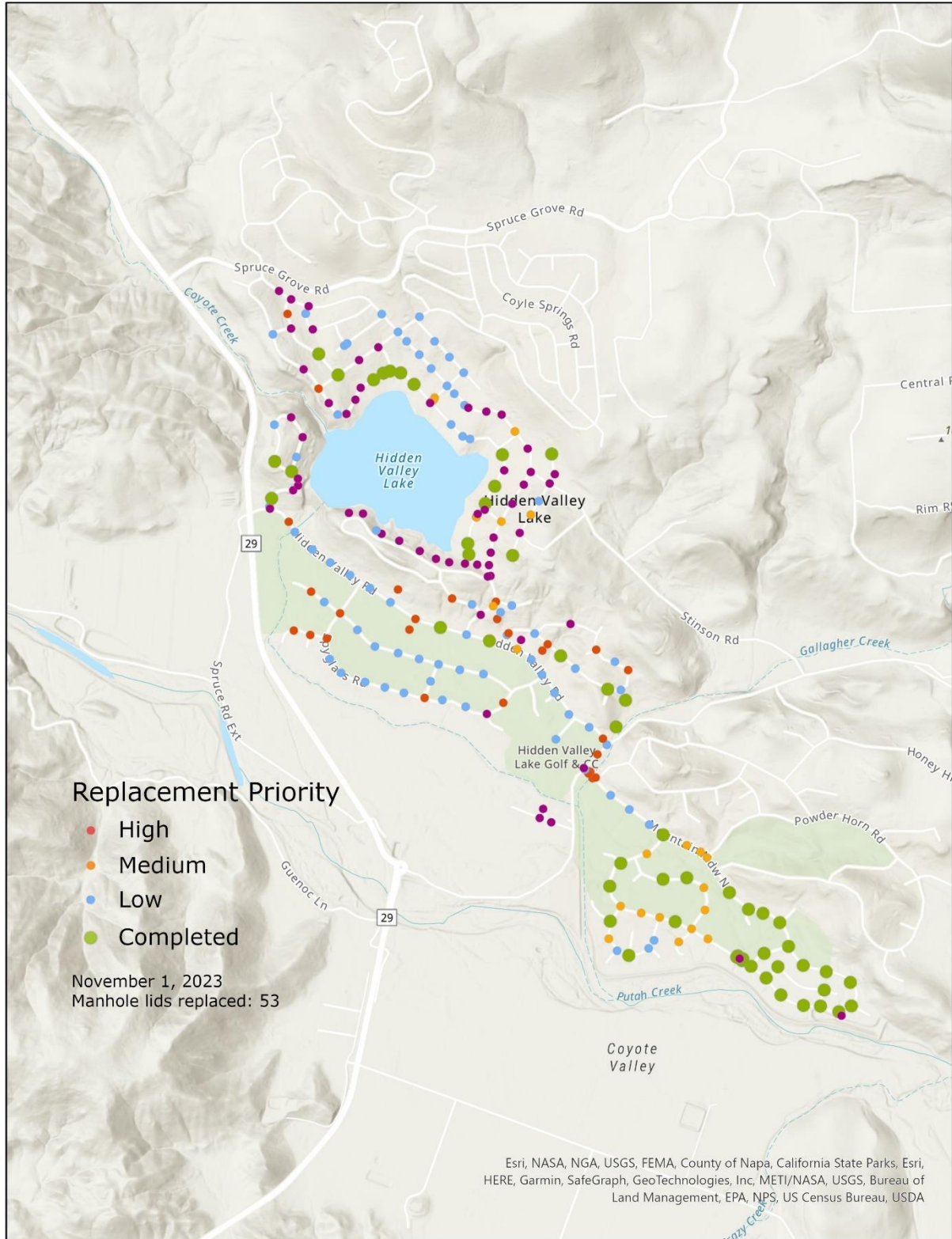


Figure 2. Winter Newsletter on Residential Cleanouts.

an HVLCSD
winter announcement

OCTOBER 2023

This is an informational letter tailored to this upcoming rainy season. If you have any questions about this notice please reach out to Hannah Davidson, havidson@hvlcsd.org. We will respond to your inquiry as soon as possible!

WHAT IS A CLEANOUT?

Photo courtesy: The Spruce

A Sewer Cleanout (or simply “Cleanout” for short) is a capped pipe that extends out of a building’s sewer lateral. When open, it provides access to the lateral in the event of a blockage. The sewer lateral from the home to the property line is the responsibility of the property owner and everything after the property line is the responsibility of the public sewer system – the CSD!

Your property will have one or more cleanouts depending on your home’s layout and distance to the sewer mainline. They also may have unique lids depending on their location.

Photo courtesy: The City of Poway

Photo courtesy: HomeGuard

NEGLECTED CLEANOUTS ARE ALLOWING STORMWATER INTO OUR SEWER SYSTEM—AND THAT’S BAD!

While cleanouts are an essential plumbing component, they are harmful if they allow anything other than sewage inside the lateral. Open cleanouts are an entryway for stormwater into the public sewer system because water can flow directly into the lateral. A damaged lateral that allows groundwater to enter it is an entryway for stormwater as well.

Why is it bad for stormwater to be collected this way? While there are combined sewer and stormwater systems, the CSD is not one of them. The CSD’s wastewater treatment plant is only designed to treat sewage for a community the size of Hidden Valley Lake, with the exception of a little more flow during emergencies. An increase in the amount of rainfall is causing stormwater to enter the public sewer system at a greater rate. This is causing components at the wastewater treatment plant to overflow which can endanger public health, environmental health, bring the CSD out of state and federal compliance, and increase the cost of service to you.



Here are things you can do to help maintain the public sewer system:

- **Seal your cleanouts**
Check your property's cleanout(s) and ensure they are sealed. If you require help, reach out to us and we may be able to assist you.
- **Report homes with open cleanouts**
If you see a property with an open cleanout, let us know. While cleanouts are typically neglected by mistake, sometimes they are deliberately opened to redirect stormwater from residences. This is a violation of the CSD's Sewer Ordinance No. 60 Subsection 4(b)12 (summarized at the end of this notice).
- **Prevent drains from feeding into cleanouts**
Ensure that drains are directed into the stormwater system and not into cleanouts. Using cleanouts for this unintended use is a violation of the CSD's Sewer Ordinance No. 60 Subsection 4(b)12 (summarized at the end of this notice).
- **Repair damaged cleanouts and sewer laterals**
Repair broken cleanouts and replace missing lids. Since damaged laterals are difficult to spot, reach out to us and we may be able to assist you.

► **SUMMARY OF SEWER ORDINANCE**

CSD Ordinance No. 60 Subsection 4(b)12, prohibits sewer service users from introducing or causing to be introduced to the District wastewater treatment plant any, "*Storm water; surface water; ground water; artesian well water; roof runoff; subsurface drainage; swimming pool drainage; condensate; deionized water; noncontact cooling water; and unpolluted wastewater unless specifically authorized by the District;*". Residential cleanouts consist of a "...*cap that provides access to the side lateral so that blockages can be removed,*" and are not to be used for the draining of flooded property or for stormwater relief. Property owners and others are not to allow any cleanouts to be opened outside of the uses authorized by Ordinance 60.

Should the CSD become aware of a residence using a cleanout(s) in a manner that violates Ordinance 60, a Notice of Violation will be issued, and an attempt will be made to educate the property owner on the proper use of cleanouts. Any improper use of the cleanout(s) thereafter will result in civil penalties of up to \$5,000 per day pursuant to Section 11 of Ordinance No. 60, and further actions, up to and including legal action, will be taken as necessary to protect the wastewater infrastructure serving the residents of Hidden Valley Lake.

THE MISSION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT IS TO PROVIDE, MAINTAIN AND PROTECT OUR COMMUNITY'S WATER.

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
19400 HARTMANN ROAD
HIDDEN VALLEY LAKE, CA 95467
P: 707.987.9201
F: 707.987.3237
www.hvlcsd.org



Hidden Valley Lake Community Services District Legislature v. Weber Update to Initiative #21-0042A1 Taxpayer Protection and Government Accountability Act

Overall Summary

In 2022, Initiative #21-0042A1 was brought to staff's attention and Resolution 2022-09 was adopted on September 20th, 2022, to formally oppose it. Conflicting with the District's *No* position, the Initiative acquired sufficient signatures and will appear on the November 2024 statewide ballot. In July of 2023 Assembly Constitutional Amendment 13 (ACA 13) was proposed and regarded by the Association of California Water Agencies (ACWA) and the California Special District's Association (CSDA) as an alternative response and final attempt to prevent the Initiative from passing. ACA 13 will also appear on the November 2024 statewide ballot.

In an additional effort to oppose the Initiative, the Legislature filed a petition with the California Supreme Court for a writ of mandate to withhold the measure from the November 2024 ballot. On November 29, 2023, the Court issued an order showing cause which will have the effect such that the petition is a pending appeal. A decision for the now case, *Legislature v. Weber*, is expected by June.

Summary and Impact of Initiative #21-0042A1

Initiative #21-0042A1 would add severe challenges to the Proposition 218 rate changing process. It would impose thresholds requiring two-thirds voter approval in various places throughout the text of the measure. Specifically, additional procedural requirements and the adoption of more strict rules for increasing rates, creating new grounds for fees to be challenged through costly litigation, and restricting the ability of public agencies to issue fines onto parties that violate Ordinances. Given the District's limited number of staff, these changes would add extra steps to an already lengthy process and could potentially threaten the District's financial stability if it were to be challenged.

Staff experienced significant setbacks during the 2020 rate increase process and spent a considerable amount of time and money verifying Proposition 218 compliance with legal counsel. Proposition 218 requirements include sending a considerable number of written and virtual public notices, verifying voter information, and holding a public hearing. It also requires that a rate study be completed, which in 2020 was multi-month and extremely staff-intensive process. Proposition 218 already limits the way in which the public agencies may spend their revenue in that revenue derived from a fee must not exceed the funds required to provide the service, revenue derived from the fee must not be used for any purpose other than that for which the fee is imposed, and more. For the District, these requirements set precedent for a multitude of budgeting restrictions when there are already considerable projects, repairs, and replacements that must be done to maintain infrastructure.

Summary of ACA 13

ACA 13 (or the Protect and Retain the Majority Vote Act) would modify voter thresholds for ballot measures by proposing the following:

- If an initiative constitutional amendment includes provisions that impose vote thresholds greater than a simple majority of votes cast, then that initiative constitutional amendment must receive a percentage of votes in support equal to those increased vote thresholds.



Hidden Valley Lake Community Services District
Legislature v. Weber
Update to Initiative #21-0042A1 Taxpayer Protection and
Government Accountability Act

- i.e., if an initiative constitutional amendment includes a provision that would impose a supermajority (e.g., three-fifths, two-thirds, etc.) voter approval threshold, then that initiative would be required to gain the approval of the same super majority (three-fifths, two-thirds, four-fifths, etc.; whatever threshold the initiative proposes) of California voters to pass.
- “If the initiative constitutional amendment includes provisions that impose a supermajority vote threshold and fails to gain the corresponding supermajority of voters in support of the underlying amendment, the initiative constitutional amendment would not be considered approved, thereby failing in its entirety.”

Since ACA 13 is retroactive, its successful passage would mean that the Initiative will have to garner the approval of two-thirds of voters to pass. Both ACWA and CSDA support ACA 13 and encourage public agencies to do so as well. ACWA finds that this amendment is reasonable in that under existing law, a ballot measure approved by a simple majority of voters can modify the law so that a future measure would require a supermajority to pass.

Summary of Legislature v. Weber

The concerns outlined in the Legislature’s petition to the Initiative include that 1) the measure is an invalid revision of the Constitution, and 2) the measure would impair essential governmental powers. Should the court decide in favor of the plaintiff – the Legislature – the Initiative will be removed from the November 2024 ballot; otherwise, it will remain on the ballot. Should it remain, it can only be stopped if it 1) does not attain voter approval, or 2) does attain simple majority approval but ACA 13 passes and the Initiative does not garner the two-thirds voter approval requirement.

Staff will continue to monitor these measures and the case. For questions, please reach out to Hannah Davidson at hdavidson@hvlcsd.org.



Hidden Valley Lake Community Services District Projects Update Report October/November 2023

Backup Power Reliability Project

- 10/17 Submitted NPA for CM
- 10/23 Submitted NPA for Construction
- 10/25 Bond sale
- 10/25 Shed inspection
- 11/1 Submittal correspondence: heater change, voltage change
- 11/3 Submitted additional docs to Construction NPA
- 11/14 Bay City submittal received
- 11/16 Bond proceeds
- 11/17 Demo permit approval

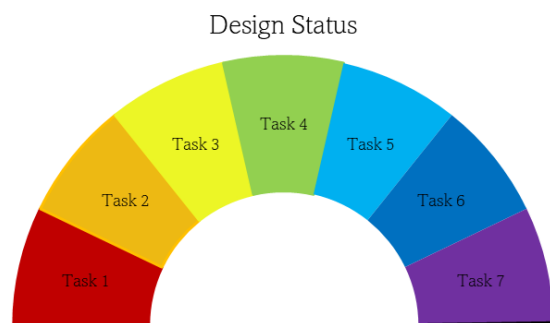


Expense Pd.	Request Date	Request Amt	NOP Amt	Warrant	Difference
Q3 2022	10/15/2022	\$370.62	\$250.14	01/31/2023	108 Days
Q4 2022	01/10/2023	\$2,240.97	\$1,512.45	02/14/2023	35 Days
Q1 2023	4/7/2023	\$3,397.21	\$2,292.81	05/05/2023	28 Days
Q2 2023	7/10/2023	\$45,239.00	\$30,532.25	09/07/2023	59 Days
Q3 2023	10/11/2023	\$65,053.91	\$43,905.54	11/16/2023	36 Days



Generators

- Task 1: Surveying
- Task 2: Soils Investigation
- Task 3: Utility Company Investigation
- Task 4: Environmental and Permitting Review
- Task 5: Basis of Design Technical Memorandum
- Task 6: Engineering Design Package
- Task 7: Bidding Support



Defensive Space and Ignition Resistant Construction Project

9/26 Notice of Payment
 10/4 Standard & Poor's interview
 10/20 Check received
 10/25 Bond sale
 11/16 Bond Proceeds



Wellfield

Expense Pd.	Request Date	Request Amt.	NOP Amt.	Warrant	Difference
Q3 2022	10/06/2022	\$2,501.64	\$1,688.38	01/23/2023	109 Days
Q4 2022	01/10/2023	\$3,981.15	\$2,686.92	02/03/2023	24 Days
Q1 2023	04/10/2023	\$100,002.50	\$67,492.69	05/05/2023	25 Days
Q2 2023	7/10/2023	\$166,307.65	\$112,242.70	9/11/2023	63 Days
Q3 2023	9/18/2023	\$81,422.72	\$46,964.72	10/20/2023	32 Days



Unit 4 Tank



Little Peak Vegetation

Design Status



- Task 1: Geotechnical and Survey Field Work
- Task 2: Geotechnical Report
- Task 3: 35% Engineering Design Package
- Task 4: 65% Engineering Design Package
- Task 5: 95% PS&E
- Task 6: CEQA Initial Study/Mitigated Negative Declarations
- Task 7: Bidding Support



Water System Storage Reliability Project

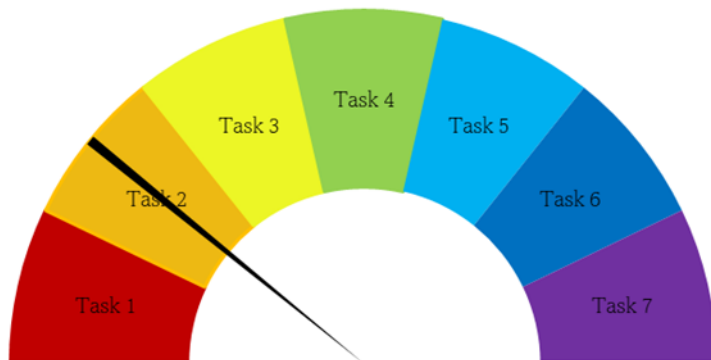
11/16 Bond Proceeds
 11/17 Progress meeting - Tank materials
 11/20 \$619,916.04 increase approval
 12/1 Progress meeting - Contract specifications, construction management

Backfeed piping discussion
 Geotechnical discussion
 Lower works piping discussion
 Clocking & ports discussion
 Retention Escrow creation

Expense Pd.	Request Date	Request Amt.	NOP Amt.	Warrant	Difference
Pre-Award	10/21/2022	\$19,076.17	\$12,876.41	12/02/2022	42 Days
Q3 2022	10/21/2022	\$4,350.45	\$2,936.55	12/02/2022	42 Days
Q4 2022	01/06/2023	\$15,995.73	\$10,594.62	01/23/2023	17 Days
Q1 2023	04/11/2023	\$64,128.44	\$43,286.70	05/05/2023	24 Days
Q2 2023	7/10/2023	\$75,689.98	\$52,496.74	9/5/2023	57 Days
Q3 2023	10/10/2023	\$56,763.22	\$38,315.17	11/6/2023	27 Days



Construction Status

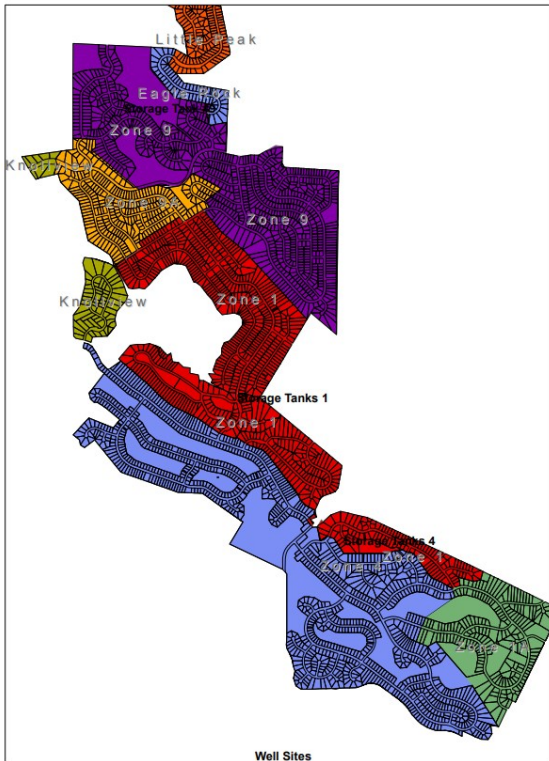


- 1 Mobilization/Veg Mgmt
- 2 Grading, Piping, Fence
- 3 Tank 9A Construction
- 4 Tank 9 Demolition
- 5 Tank 9B Construction
- 6 Paving
- 7 Closeout

Water Distribution Reliability Project

- 10/25 Bond sale
- 11/16 Bond proceeds
- 11/29 Baseline hydraulic model complete
- 11/30 Next steps discussion

Expense Pd.	Request Date	Request Amt.	NOP Amt.	Warrant	Difference
Q4 2022	01/10/2023	\$1,450.49	\$978.95	02/14/2023	35 Days
Q1 2023	04/08/2023	\$34,543.03	\$23,313.44	05/05/2023	27 Days
Q2 2023	7/10/2023	\$46,174.40	\$31,163.56	09/11/2023	63 days
Q3 2023	10/11/2023	\$44,243.75	\$29,860.55	11/6/2023	26 days



Design Status

- Task 1: Kick-off Meeting, Field Review, and Topographic Survey
- Task 2: Geotechnical Study and Seismic Hazard Assessment
- Task 3: Environmental Investigations and Document Preparation
- Task 4: 30% Engineering Design Package
- Task 5: 65% Engineering Design Package
- Task 6: Benefit Cost Analysis
- Task 7: Final Project Reports and Memorandum





Other Project Updates

FLASHES

- New funding opportunity: CPUC E&A CEA
- Drafting Professional Services Agreement
- CMEP & MIP eligibility
- NDA discussion

SCADA

- Project kickoff meeting 12/1

DWSRF 50924

- 11/10 Submitted Engineering Rpt (T1) for \$28M
- 12/7 Notice of application ineligibility through 6/30/24

Bond Issuance

- Bond proceeds
- Drawdown request for AMI meter purchase



**Hidden Valley Lake
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19400 Hartmann Road
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707.987.9201
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www.hvlcsd.org

MEMO

To: Board of Directors
From: Dennis White
Date: December 19, 2023
RE: General Manager's Report

Below is an overview of District operational activities.

Management of the Day-to-Day Operations

Finance

The audit for the fiscal year 23/24 is close to being in the books. Thanks to Norm from Smith & Newell we look forward to the revealing of their report and our anticipated questions. It will be 2024 shortly, as another year rings in, once again staff will be looking at 2024/2025 Budget concept to be prepared to meet deadlines. Our Accounting Supervisor will be putting this together by tracking last year's budget, adjusting spending where needed while setting realistic financial goals for the District.

Staffing

Two field OIT (Operator In Training) positions were filled by Connor Bounsall and Chase Hollman. As projects are unfolding, we would like to wrap up the AMI project. They will have a big part in bringing this to an end as we work through our staffing deficit. So, I want to welcome them to our team. Thank you.

Our very own Water Resources Specialist and Board Member attended this year's Fall Conference sponsored by ACWA. They accepted yet another District award, Most Active Small Agency (of all regions!), and Top Outreach Agency in Region 1 (fifth year running), this speaks, leaps, and bounds of the staff!! As well as gleaning all possible knowledge, insight, and networking opportunities from the resources available at this annual event. Our membership of this organization has provided benefits from the day we



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joined. Hannah along with Director Millerick represented us well again this year. Thank you BOTH!

In addition to the day-to-day operations of our admin staff that literally fill the day, are also somehow finding time to look at procedures, analyze their efficiency, and work towards a better way to do things. This takes more time than one might think, and I do appreciate the extra time they have dedicated to finding a way to work smarter, not harder.

Other Business

Brambles – We had a meeting this month to discuss the following topics.

Potable/Domestic Water

- Near term (3-24 mos)
- Brambles wells and filter system
- Low usage, Possibly contracting with District for certification.
- Golf Clubhouse and Maintenance building only
- Long term (1.5-3 yrs): Domestic/potable water from the District
- Usage increases
- Introduce lodging, kitchen etc., around '25-'26
- Brambles contracted Northpoint Consulting
- Master Plan for Domestic water
- April 1, 2024, Opening
- Long term
- Next step: schedule intro call w/ Northpoint and HVLCSD
- Questions
- Can the District supply potable water to Brambles?
- What does the current annexation project cover?
- Treated wastewater (for golf course irrigation)
- Potable/domestic?
- Other services, i.e., sewer?
- District still requiring expanded potable water storage?
- Interest still in using Bramble's property?

Entrance Gate/ Road Maintenance Cost Share

- Brambles front entrance gate near HVLCSD entrance gate
- Power from HVLCSD gate
- Looking to enter into a contract for a road maintenance agreement.



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BRIC/FEMA Grant Funding 2023

Unfortunately, the District we will be withdrawing from the 2023 BRIC/FMA funding opportunity. With a goal in mind for 2024 funding opportunity

Major Projects

- Mainlines
 - a major focus.
- Tank 9
 - Geotechnical has been a high priority in this early stage of construction.
 - Staff will be in front of the Construction Management mechanism for a short term, our very own Project Manager has her hands full.
- AMI
 - The last leg of installment of meters & radios will be a high priority, the project goal intention to complete by mid-year 2024. This comes with the potential of lost handheld capability.
- SCADA
 - Met with West Yost earlier this month to establish a strategy to work toward our SCADA goals with the grant process.
- FLASHES
 - So, it's been crickets for a while, however, an AD-HOC meeting is planned for later this month. We will keep you posted with any new events on the horizon.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: December 19, 2023

AGENDA ITEM: Approve and Adopt Resolution 2023-11 Accept an Easement from Valley Oaks Partners LLC, for Water and Sewer Line Purposes and Authorize the Execution of the Certificate of Acceptance

RECOMMENDATIONS: Accept Easements from Valley Oaks Partners LLC for Water and Sewer Line Purposes and Authorize the Execution of the Certificate of Acceptance

FINANCIAL IMPACT: None

BACKGROUND: Coastland requested information from New Albion Surveying September 15, 2020. However, a response was never provided. The District provided a Phase I Will Serve letter to Valley Oaks Development on May 19, 2020. Valley Oaks Subdivision has been approved by the Board of Supervisors and plans to move forward with the project.

The District must obtain access to all easements prior to performing all work related in easement areas.

Encl: Resolution 2023-11, Grant of Easement, Exhibit "A: Legal Description Sewer and Water Easement, Exhibit "B" Plat Map

RESOLUTION 2023-11



A RESOLUTION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT ACCEPTING AN EASEMENT FROM VALLEY OAKS DEVELOPMENT FOR WATER AND SEWER LINE PURPOSES AND AUTHORIZE THE EXECUTION OF THE CERTIFICATE OF ACCEPTANCE

WHEREAS, California Government Code ("Code") Section 27281 provides that a deed or grant of any interest in or easement upon real property to a public agency such as Hidden Valley Lake Community Services District ("District") shall not be accepted for recordation without a consent of the District evidenced by a certificate or resolution of acceptance; and;

WHEREAS, Code Section 27281 further provides that the District may authorize one or more officers and agents to accept and consent to such deeds or grants; and

WHEREAS, a permanent easement is needed for the purpose of operating, servicing, maintaining, or replacing domestic water and sewer facilities within a portion of the parcel listed below; and

WHEREAS, property owner Valley Oaks Partners LLC, an Arizona limited liability company, has executed a Grant of Easement ("Easement") in favor of the District (a copy of which is attached herein as Exhibit "A"); and

WHEREAS, the Board of Directors ("Board") of the District desires to authorize Dennis White, General Manager of the Hidden Valley Lake Community Services District to accept and consent to the recordation of the Easement.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, as follows:

1. That the District accepts the easement offered to it by the owners of the parcel hereinafter described:

Being a portion of APN 014-260-51-00 and 014-260-36-00; and

Being a portion of APN 014-260-51-00 and 014-260-36-00; and

Being a portion of APN 014-260-24-00.

BE IT FURTHER RESOLVED that:

2. Dennis White, the District's General Manager, is hereby authorized and directed to accept and consent to the recordation of the Easement on behalf of the District;

3. Dennis White is hereby authorized to execute the Certificate of Acceptance attached to the Easement and to perform such other acts and deeds as may be necessary or convenient to affect the purposes of this Resolution and the transactions herein authorized.

4. This Resolution shall take effect immediately upon its adoption.

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, at a meeting thereof held on the 19th day of December 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Claude Brown
President of the Board

Dennis White
General Manager/Secretary to the Board

Recording Requested By:

Hidden Valley Lake Community Services
District
19400 Hartmann Road
Hidden Valley Lake, Ca. 95467

And When Recorded Mail To:

Hidden Valley Lake Community Services
District
19400 Hartmann Road
Hidden Valley Lake, Ca. 95467

Space Above This Line For Recorder's Use

Mail Tax Statements To:

Valley Oaks Partners LLC,
9375 E. Shea Blvd. Suite 214
Scottsdale Az. 85260

No Tax Due

Record Without Fee, Government Section 27383

Dennis White, District Secretary

Hidden Valley Lake Community Services District

No Fee Under Gov Coder 27383

AFFECTS A.P.N. 014-260-51-00 and 014-260-36-00, 014-260-51-00 and 014-260-36-00, 014-260-24-00 ESCROW NO. _____

GRANT OF EASEMENT

By this instrument dated 12-15-2023, for a valuable consideration, VALLEY OAKS PARTNERS LLC, hereinafter "GRANTOR", being owners of the real property described in Exhibit "A" attached hereto and incorporated by this reference, hereby GRANTS to HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT, a political subdivision organized and existing under the community services district laws of the State of California, County of Lake, a perpetual irrevocable, non-exclusive Public Utility and Right of Way Easement for the purpose of excavating, installing, constructing, reconstructing, repairing, maintaining and operating improvements, including but not limited to sanitary sewer lines, potable water lines, recycled water lines, and all appurtenances thereto, together with the right of ingress and egress therefore, in, under, over, along and across that certain land:

As shown on plat map in Exhibit "B" attached hereto and incorporated by this reference.

GRANTOR hereby agrees to refrain from building, erecting or allowing any structure or improvement over the easement herein granted. IN WITNESS WHEREOF, GRANTOR has executed this Grant of Easements as of the day and year first above written.

GRANTOR

Print Name
KEITH M. GARUSAN
Signature
[Handwritten Signature]

Title
CHIEF EXECUTIVE OFFICER
Company
VALLEY OAKS PARTNERS LLC

STATE OF ARIZONA)
) ss.
County of Maricopa)

The foregoing instrument was acknowledged before me this 15 day of December, 2023 by Keith M. Gapusan, as Chief Executive Officer of Valley Oaks Partners, LLC, and that he voluntarily executed to foregoing instrument for the purposes stated therein.

Chrystal Fisher
Notary Public

My Commission expires: 5/5/2025

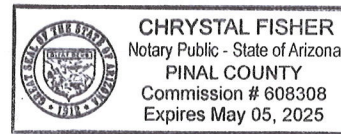


EXHIBIT 'A'
LEGAL DESCRIPTION
SEWER AND WATER EASEMENT

Lying within the unincorporated area of the County of Lake, State of California, and being a portion of the lands of Valley Oaks Partners LLC, an Arizona limited liability company, as described by Grant Deed recorded under Document Number 2022-000117, Lake County Records, said portion being more particularly described as follows:

COMMENCING at an angle point on the southeasterly line of said lands, said angle point being the southwest corner of the lands of Hickey Family Trust as described by Grant Deed recorded under Document Number 2011-009782, Lake County Records; thence leaving said angle point and southwest corner, along the common line of said lands of Valley Oaks Partners LLC and said lands of Hickey Family Trust, North 30°56'08" East 160.14 feet; thence leaving said common line, North 59°03'52" West 146.86 feet; thence North 1°47'38" East 18.12 feet to the POINT OF BEGINNING; thence North 69°51'04" East 49.08 feet; thence North 14°43'43" East 30.47 feet; thence South 69°51'04" West 56.43 feet; thence South 69°51'04" West 132.09 feet; thence North 86°24'26" West 153.80 feet; thence South 37°20'34" West 127.20 feet to the northeasterly line of Oak Meadow Drive; thence along said northeasterly line, South 52°39'26" East 25.00 feet; thence leaving said northeasterly line, North 37°20'34" East 113.83 feet; thence South 86°24'26" East 145.69 feet; thence North 69°51'04" East 127.27 feet to the POINT OF BEGINNING.

Containing 11,317 square feet more or less.

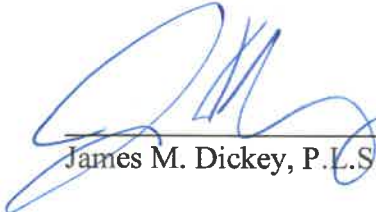
END OF DESCRIPTION

Being a portion of APN 014-260-51-00 and 014-260-36-00

Basis of Bearings:

Being North 30°34'56" West as calculated between found California Department of Transportation right-of-way monuments per the right-of-way map for State Highway 29, 01-LAK-29-9.74., said California Department of Transportation map being based on California Coordinate System (CCS) NAD 27, Zone 2.

Prepared by Cinquini & Passarino, Inc.


James M. Dickey, P.L.S. 7935

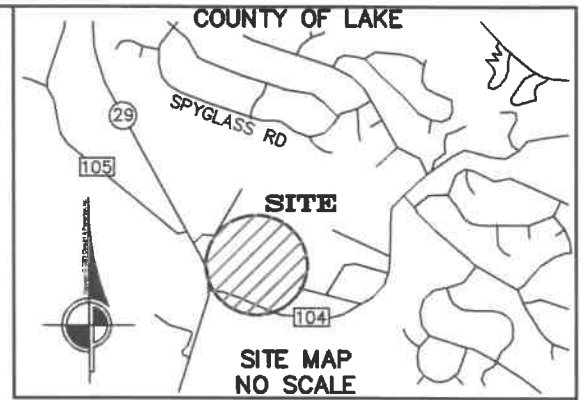


11/16/23
Date

Cinquini & Passarino, Inc.
1360 North Dutton Avenue, Suite 150
Santa Rosa, CA 95401

EXHIBIT 'B'

THIS DIAGRAM IS FOR GRAPHIC PURPOSES ONLY. ANY ERRORS OR OMISSIONS SHALL NOT AFFECT THE LEGAL DESCRIPTION.



LANDS OF
VALLEY OAKS
PARTNERS LLC
APN 014-260-36-00
D.N. 2022-000117

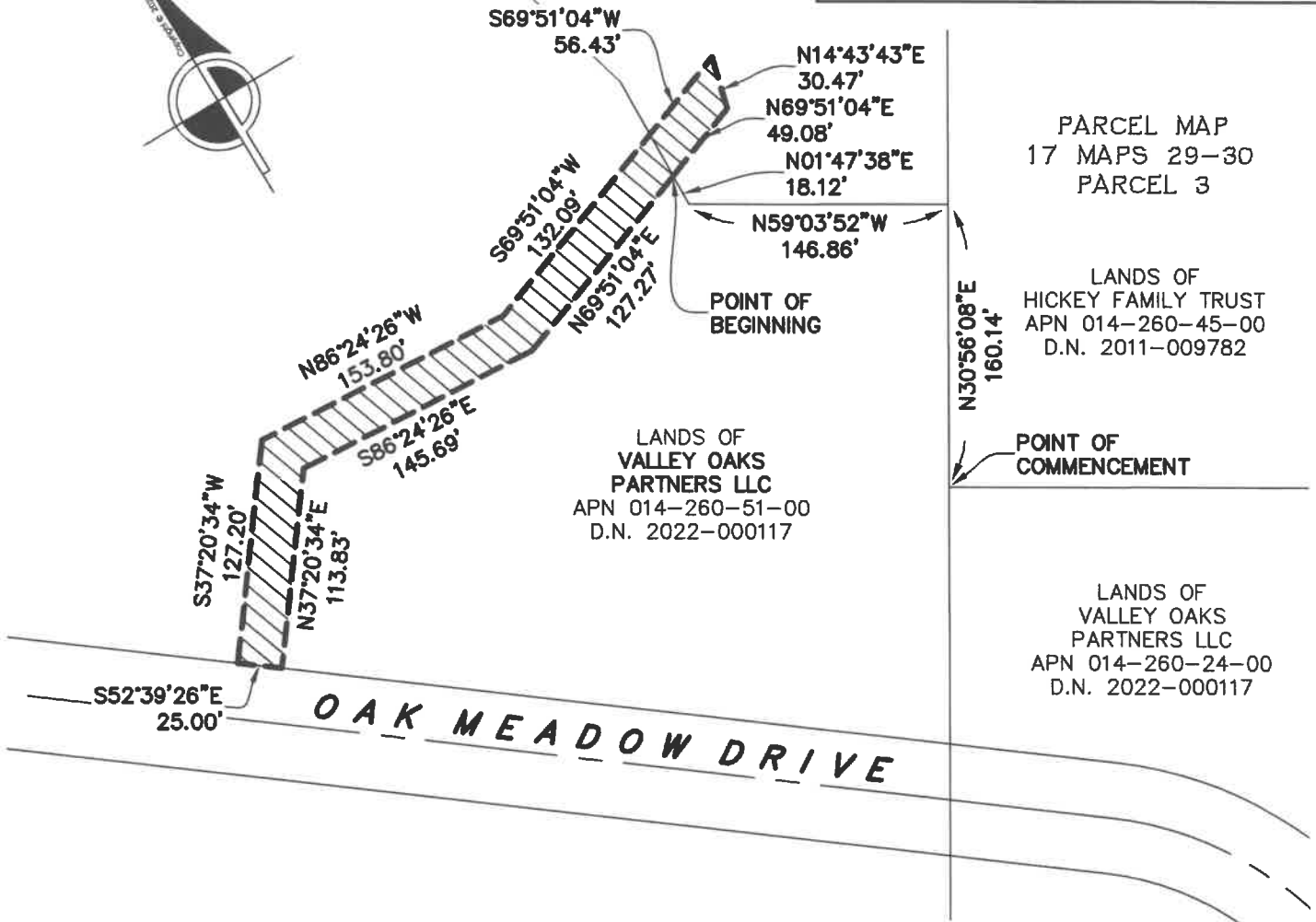
PARCEL MAP
17 MAPS 29-30
PARCEL 3

LANDS OF
HICKEY FAMILY TRUST
APN 014-260-45-00
D.N. 2011-009782




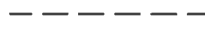
LANDS OF
VALLEY OAKS
PARTNERS LLC
APN 014-260-51-00
D.N. 2022-000117

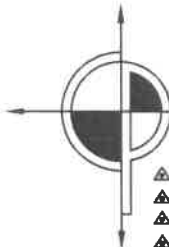
POINT OF
COMMENCEMENT

LANDS OF
VALLEY OAKS
PARTNERS LLC
APN 014-260-24-00
D.N. 2022-000117



LEGEND

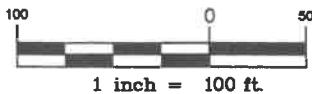
-  OFFSITE SEWER AND WATER EASEMENT
-  ADJACENT PARCEL BOUNDARY
-  ROADWAY CENTERLINE
-  SURVEY TIE



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Santa Rosa, Ca. 95401
Phone: (707) 542-6268
Fax: (707) 542-2106

GRAPHIC SCALE



JOB NAME:	VALLEY OAKS SUBDIVISION VILLAGE II	DRAWN BY:	AJD	CHECKED BY:	JMD
DESCRIPTION:	SEWER AND WATER EASEMENT	SCALE:	1"=100'	DATE:	9-15-22
		JOB #:	8553-20	PAGE:	2 OF 2

EXHIBIT 'A'
LEGAL DESCRIPTION
SEWER AND WATER EASEMENT

Lying within the unincorporated area of the County of Lake, State of California, and being a portion of the lands of Valley Oaks Partners LLC, an Arizona limited liability company, as described by Grant Deed recorded under Document Number 2022-000117, Lake County Records, said portion being more particularly described as follows:

BEGINNING at a point South 30°56'08" West 14.63 feet from the southwest corner of the lands of Hickey Family Trust as described by Grant Deed recorded under Document Number 2011-009782, Lake County Records; thence South 30°56'08" West 25.98 feet; thence North 43°14'47" West 57.54 feet; thence North 14°43'43" East 287.19 feet; thence North 30°58'38" East 551.83 feet; thence South 59°01'22" East 135.12 feet to the common line of said lands of Valley Oaks Partners LLC and Parcel 2 as shown on that Parcel Map filed in Book 17 of Maps at Pages 29 through 30, Lake County Records; thence along said common line, South 30°56'08" West 20.00 feet to the northwesterly common corner of said Parcel 2 and Parcel 3 as shown on said Parcel Map, from which said POINT OF BEGINNING bears South 30°56'08" West 797.22 feet; thence leaving said common corner and said common line, North 59°01'22" West 110.14 feet; thence South 30°58'38" West 528.26 feet; thence South 14°43'43" West 269.78 feet; thence South 43°14'47" East 36.61 feet to the POINT OF BEGINNING.

Containing 24,092 square feet more or less.

END OF DESCRIPTION

Being a portion of APN 014-260-51-00 and 014-260-36-00

Basis of Bearings:

Being North 30°34'56" West as calculated between found California Department of Transportation right-of-way monuments per the right-of-way map for State Highway 29, 01-LAK-29-9.74., said California Department of Transportation map being based on California Coordinate System (CCS) NAD 27, Zone 2.

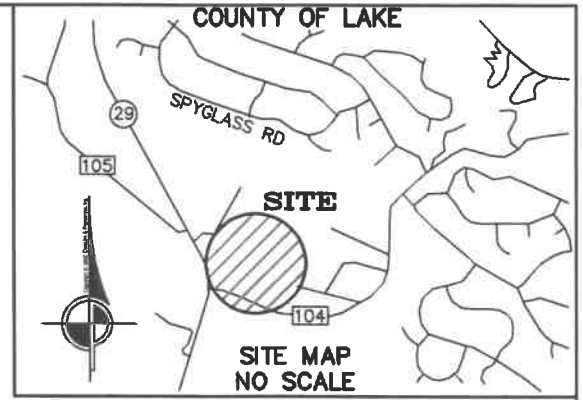
Prepared by Cinquini & Passarino, Inc.


James M. Dickey, P.L.S. 7935



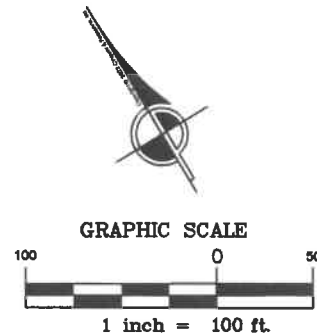
11/16/23
Date

EXHIBIT 'B'






THIS DIAGRAM IS FOR GRAPHIC PURPOSES ONLY. ANY ERRORS OR OMISSIONS SHALL NOT AFFECT THE LEGAL DESCRIPTION.

LINE TABLE		
LINE #	BEARING	LENGTH
L1	S30°56'08"W	25.98'
L2	N43°14'47"W	57.54'
L3	S43°14'47"E	36.61'



LEGEND

-  OFFSITE SEWER AND WATER EASEMENT
-  ADJACENT PARCEL BOUNDARY
-  ROADWAY CENTERLINE



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PARCEL 2
S30°56'08"W 20.00'

S59°01'22"E 135.12'
N59°01'22"W 110.14'

LANDS OF VALLEY OAKS PARTNERS LLC
APN 014-260-36-00
D.N. 2022-000117

LANDS OF HICKEY TRUST
APN 014-260-45-00
D.N. 2011-009782

PARCEL MAP 17 MAPS 29-30
PARCEL 3

N30°58'38"E 551.83'
S30°58'38"W 528.26'

S30°56'08"W 797.22'

N14°43'43"E 287.19'
S14°43'43"W 269.78'

LANDS OF VALLEY OAKS PARTNERS LLC
APN 014-260-24-00
D.N. 2022-000117

S30°56'08"W 14.63'

POINT OF BEGINNING

LANDS OF VALLEY OAKS PARTNERS LLC
APN 014-260-51-00
D.N. 2022-000117

JOB NAME:	VALLEY OAKS SUBDIVISION VILLAGE II	DRAWN BY: AJD	CHECKED BY: JMD
DESCRIPTION:	SEWER AND WATER EASEMENT	SCALE: 1"=100'	DATE: 9-15-2022
		JOB #: 8553-20	PAGE: 2 OF 2

EXHIBIT 'A'
LEGAL DESCRIPTION
SEWER AND WATER EASEMENT

Lying within the unincorporated area of the County of Lake, State of California, and being a portion of the lands of Valley Oaks Partners LLC, an Arizona limited liability company, as described by Grant Deed recorded under Document Number 2022-000117, Lake County Records, said portion being more particularly described as follows:

BEGINNING at a point on the northeasterly line of Oak Meadow Drive, said point being South 30°56'08" West 145.52 feet from the southwest corner of the lands of Hickey Family Trust as described by Grant Deed recorded under Document Number 2011-009782, Lake County Records; thence North 30°56'08" East 130.89 feet to a point from which said southwest corner bears North 30°56'08" East 14.63 feet; thence South 59°03'52" East 25.00 feet; thence South 30°56'08" West 133.70 feet to a point on said northeasterly line of Oak Meadow Drive; thence along said northeasterly line, North 52°39'26" West 25.16 feet to the POINT OF BEGINNING.

Containing 3,307 square feet more or less.

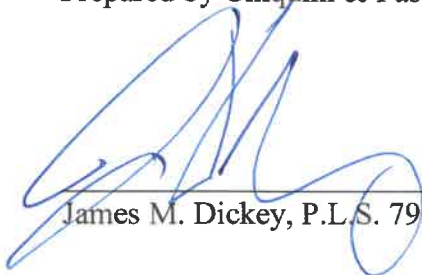
END OF DESCRIPTION

Being a portion of APN 014-260-24-00

Basis of Bearings:

Being North 30°34'56" West as calculated between found California Department of Transportation right-of-way monuments per the right-of-way map for State Highway 29, 01-LAK-29-9.74., said California Department of Transportation map being based on California Coordinate System (CCS) NAD 27, Zone 2.

Prepared by Cinquini & Passarino, Inc.

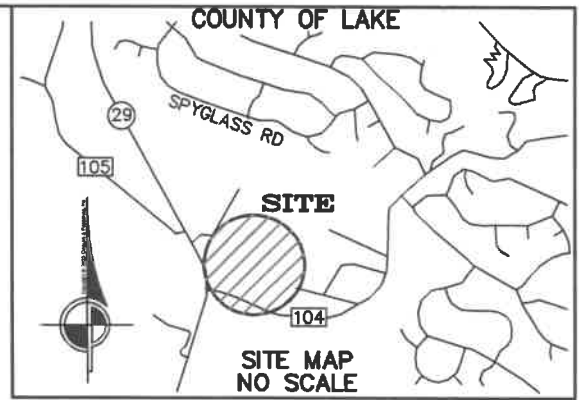

James M. Dickey, P.L.S. 7935



11/16/23
Date

EXHIBIT 'B'

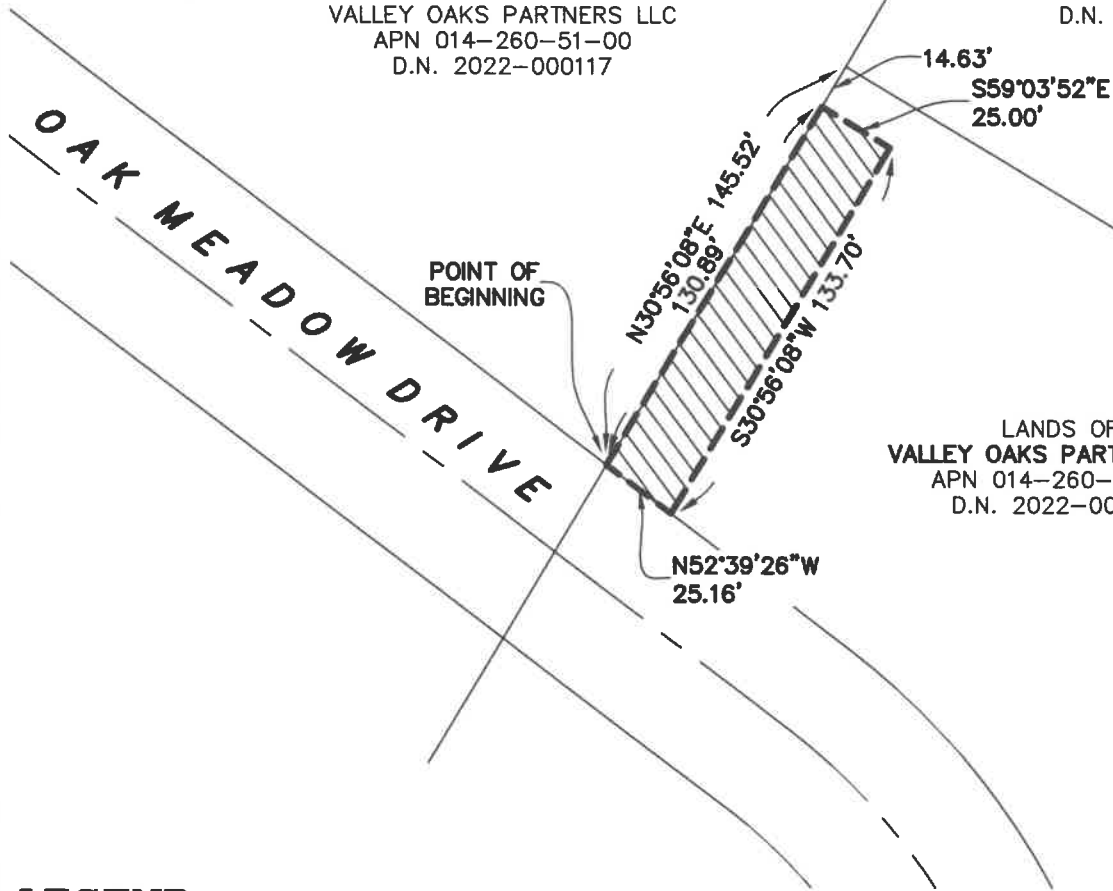
THIS DIAGRAM IS FOR GRAPHIC PURPOSES ONLY. ANY ERRORS OR OMISSIONS SHALL NOT AFFECT THE LEGAL DESCRIPTION.



LANDS OF
VALLEY OAKS PARTNERS LLC
APN 014-260-51-00
D.N. 2022-000117




LANDS OF
HICKEY TRUST
APN 014-260-45-00
D.N. 2011-009782

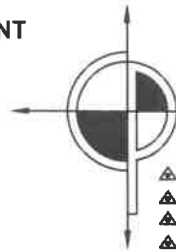
PARCEL MAP
17 MAPS 29-30
PARCEL 3



LANDS OF
VALLEY OAKS PARTNERS LLC
APN 014-260-24-00
D.N. 2022-000117

LEGEND

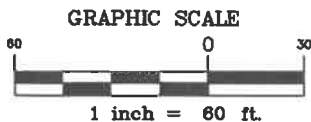
-  OFFSITE SEWER AND WATER EASEMENT
-  ADJACENT PARCEL BOUNDARY
-  ROADWAY CENTERLINE



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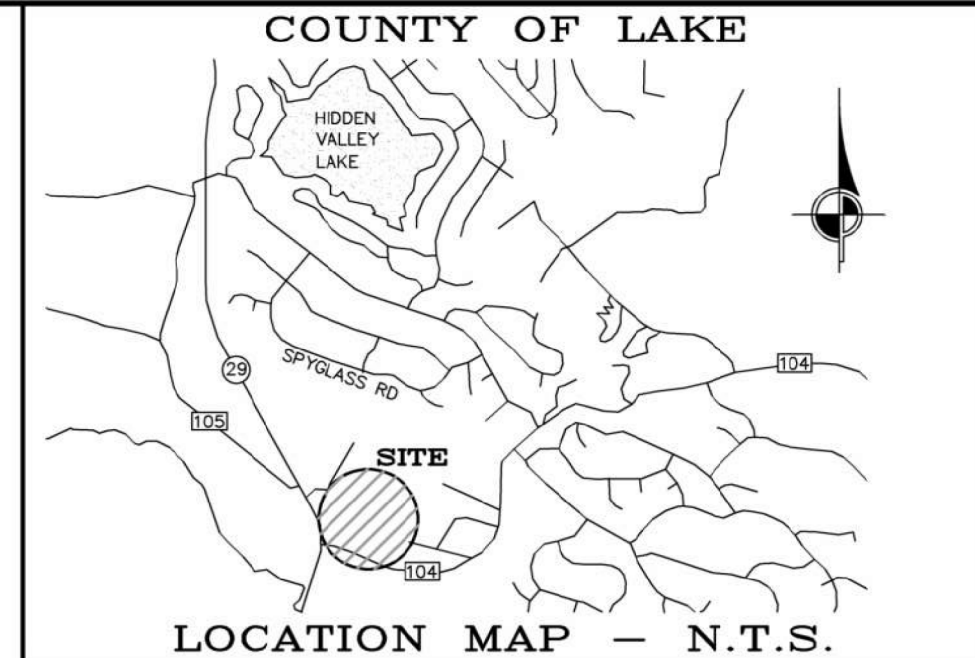
1360 No. Dutton Ave.
Santa Rosa, Ca. 95401
Phone: (707) 542-6268
Fax: (707) 542-2106



JOB NAME:	VALLEY OAKS SUBDIVISION VILLAGE II	DRAWN BY: AJD	CHECKED BY: JMD
DESCRIPTION:	SEWER AND WATER EASEMENT	SCALE: 1"=60'	DATE: 9-15-2022
		JOB #: 8553-20	PAGE: 2 OF 2

NOTES

1. ALL DISTANCES SHOWN ARE IN U.S. SURVEY FEET & DECIMALS THEREOF.
2. ALL TIES ARE PERPENDICULAR UNLESS OTHERWISE SHOWN.
3. DISTANCES SHOWN AS D2 RECORD INFORMATION ARE GRID DISTANCES, TO OBTAIN GROUND DISTANCES DIVIDE DISTANCES BY 0.999830 FOR GROUND MEASUREMENTS.
4. DISTANCES SHOWN AS R4 RECORD INFORMATION ARE GRID DISTANCES, TO OBTAIN GROUND DISTANCES MULTIPLY BY 1.0001196 FOR GROUND MEASUREMENTS.



LEGEND

- VALLEY OAKS VILLAGE II PDC PHASE I EXTERIOR BOUNDARY
- LOT LINE
- ROADWAY EASEMENT/DEDICATION
- ADJACENT PARCEL
- ROADWAY & PG&E EASEMENT CENTERLINE
- SURVEY TIE / CURVE RADIAL
- ⊙ SET 2" BRASS DISK IN WELL MONUMENT, STAMPED PLS 7935
- SET 1/2" IRON PIPE, TAGGED PLS 7935
- FOUND 3/4" IRON PIPE NO TAG OR AS NOTED
- FOUND 5/8" REBAR W/ 1-1/2" CAP STAMPED CALTRANS R/W
- FOUND 6"x6" CONC. R/W MONUMENT AS SHOWN ON R4
- C CALCULATED
- D.N. DOCUMENT NUMBER
- O.R. OFFICIAL RECORDS
- PUE PUBLIC UTILITY EASEMENT
- RAD RADIAL BEARING
- B.O.B. BASIS OF BEARINGS
- N.T.S. NOT TO SCALE

REFERENCES

R1	HIDDEN VALLEY LAKE UNIT NO. 3	10 TM 53-61, L.C.R.
R2	PARCEL MAP	17 PM 29-30, L.C.R.
R3	RECORD OF SURVEY	5 RS 24, L.C.R.
R4	CALTRANS R/W MAP	01-LAK-29-9.74
R5	RECORD OF SURVEY	80 RS 43-45 L.C.R.
D1	GRANT DEED	DN 2006-030731 L.C.R.
D2	GRANT DEED	DN 2017-016786 L.C.R.

BASIS OF BEARINGS

BEING NORTH 30°34'56" WEST (CALCULATED) BETWEEN FOUND CAL TRANS RIGHT OF WAY MONUMENTS PER THE RIGHT OF WAY MAP FOR STATE HIGHWAY 29, 01-LAK-29-9.74. AS SHOWN HEREON. SAID CAL-TRANS MAP BEING BASED ON CALIFORNIA COORDINATE SYSTEM (CCS) NAD 27, ZONE 2.

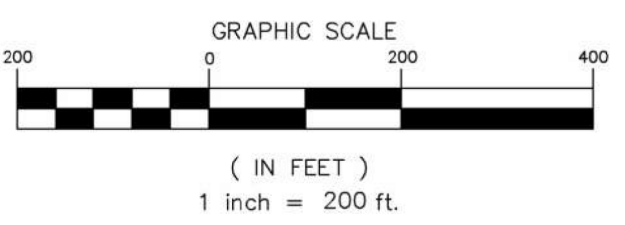
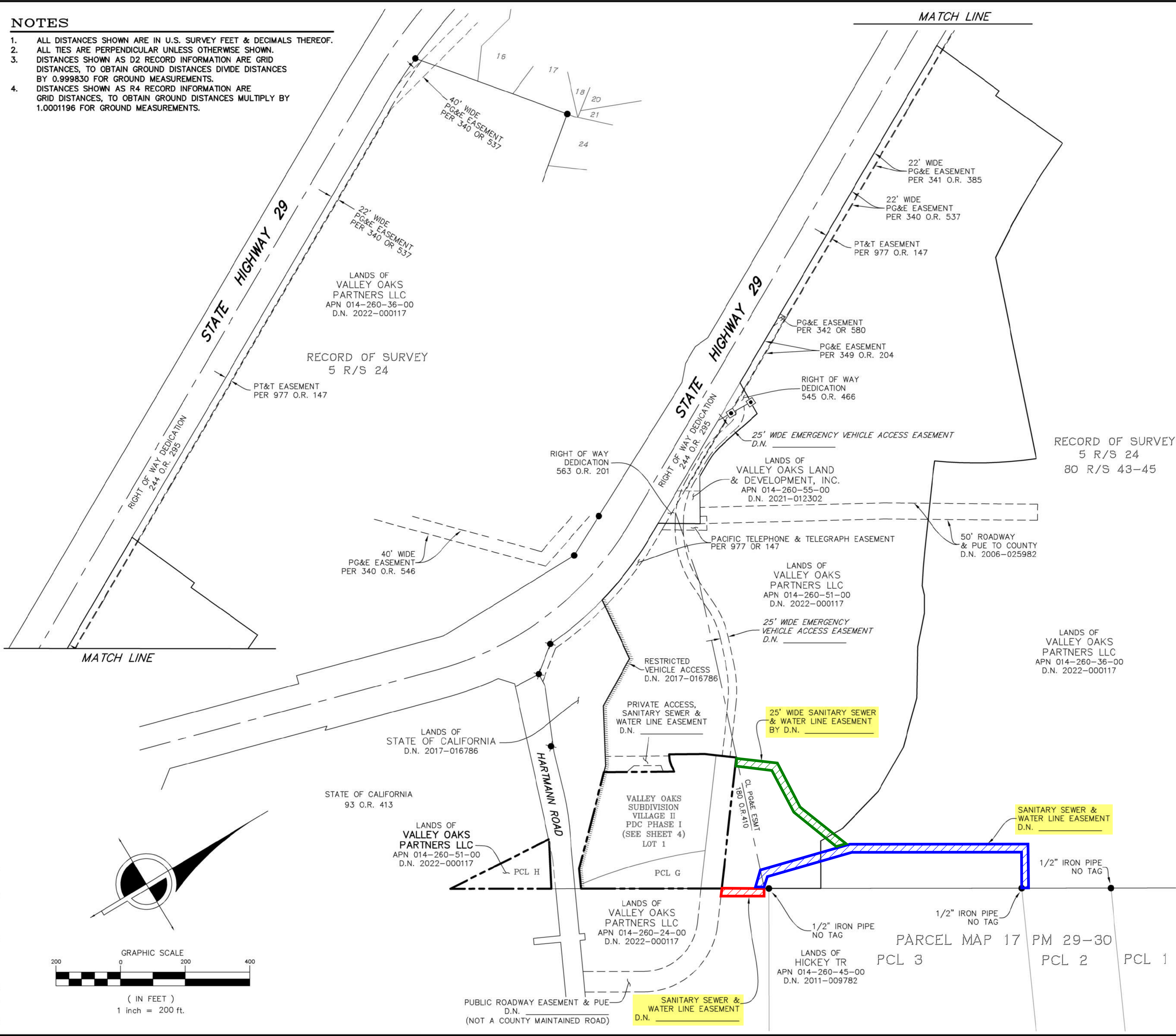
VALLEY OAKS SUBDIVISION VILLAGE II PDC PHASE I

BEING A SUBDIVISION OF A PORTION OF THE LANDS OF VALLEY OAKS PARTNERS LLC AS DESCRIBED BY GRANT DEED RECORDED JANUARY 5, 2022 AS DOCUMENT NUMBER 2022-000117, COUNTY OF LAKE OFFICIAL RECORDS, AND LYING WITHIN THE GUENOC RANCHO, COUNTY OF LAKE, STATE OF CALIFORNIA.

COUNTY OF LAKE STATE OF CALIFORNIA
1 LOT, 2 PARCELS 4.34± ACRES

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Santa Rosa, Ca. 95401
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Fax: (707) 542-2106
WWW.CINQUINIPASSARINO.COM



X:\8553\Geo\8553-PM-Ease_20220909.dwg Nov 21, 2023 - 10:00am



Hidden Valley Lake Community Services District
Strategic Plan
2024 – 2029
Adopted [Month, Day, Year]

19400 Hartmann Rd
Hidden Valley Lake, CA 95467

www.hvlcsd.org
(707) 987 – 9201

DRAFT

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DRAFT

DRAFT

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General Manager's Message

Serving the community of Hidden Valley Lake is at the heart of everything that we do. Whether that includes assisting our customers directly or protecting our most precious natural resource, the directors and staff of the Hidden Valley Lake CSD are committed to providing exceptional water and wastewater services.

Since 1992 we have been working hard to strengthen our infrastructure and our community. In 1996, the wastewater treatment plant was commissioned for fulltime use; multiple lift stations and 15 miles of additional sewer main were constructed in anticipation of the removal of the original sewer system sludge ponds that would happen later in 2004. From 1997-2003, various water treatment plant improvements were made including the construction of a new 12-inch water mainline over one mile long, two 500,000-gallon steel tanks, and two booster stations. In 2014, we developed with the community by adding the Coyote Valley Elementary School and Coyote Valley and Hardester's shopping plazas to the sewer system and we continue to establish new connections with developing homes. In 2015, the Valley Fire devastated the community and caused damage to District infrastructure. Later in 2017, sewer collection system improvements began in response to severe winter flooding events and in 2020, the District, in partnership with the Hidden Valley Lake Association, developed a firebreak to protect the community from the fast-approaching LNU Complex Fire. There are currently eight ongoing projects involving tank replacements, securing auxiliary power, improving the sewer collection system, and improving infrastructure, and there are additional projects in the works. As our infrastructure continues to age, we direct our capital improvement efforts into repair and replacement programs to extend and renew the useful life of our assets. With new and improving technologies, we see tremendous opportunity for growth and making the Hidden Valley Lake community an even better place to live, work, and play.

Everything we do is to protect the water and quality of our community. All levels within our organization took part in the development of this Plan and we incorporated feedback received by customers over the years. We recognize the power of our collective focus to form valuable partnerships with the organizations around us. We have devised this Plan to guide us as we continue to improve and adapt, and we will remain committed to serving those who rely on us every day.

Dennis White
General Manager

This Strategic Plan was implemented under the leadership of the Hidden Valley Lake Community Services District Board of Directors.

Claude Brown
President

Sean Millerick
Vice President

Jim Freeman
Director

Gary Graves
Director

Jim Lieberman
Director

Claude Brown
President of the Board

District Overview

HVLCSD (District, CSD) is a water purveyor and a wastewater and reclaimed water service provider in southern Lake County. CSD was founded in 1984 to provide water distribution and wastewater services with water supplied by the Stonehouse Mutual Water Company which, in 1992, merged with CSD by residential vote to generate efficiencies and cost savings. CSD is governed by a five-member, publicly elected Board of Directors who oversee the General Manager on policy and direction.

The District is a small agency located within a low-density population and high wildfire-prone region, with 32 miles of water infrastructure and 24 miles of wastewater infrastructure. Water is supplied by groundwater extracted from the Coyote Valley Basin which requires only the minimum amount of treatment. Since the establishment of the Hidden Valley Lake community, significant growth has, and is, expected to continue to occur. The Board of Directors and staff lead with the District’s mission, values, and vision in mind and aim to be the leading water purveyor in Lake County.

Mission Statement

The mission of the Hidden Valley Lake Community Services District is to provide, maintain and protect our community’s water.

Our Values	<ul style="list-style-type: none">• Compliance• Transparency• Teamwork• Cost Effectiveness• Affordability
To provide innovative and reliable services in an environmentally conscious manner that produces a high level of ratepayer satisfaction.	Our Vision

Where are we now?

The District is exiting a time of severe financial hardship and recovery after the 2015 Valley Fire and the 2017 and 2019 severe flood events put a substantial burden onto ratepayers and depleted reserves. The District has been on a path to recovery ever since and over the last eight years has received over \$3 million in grant assistance from CalOES, FEMA, and other programs. The District also implemented a new rate structure in January of 2021. A Capital Improvement Plan was adopted in 2019 to address the growing list of deferred maintenance activities that still exists today and future growth in the area is expected to bring in additional revenue to fund expansion and more improvements. The audit for the fiscal year 2021/22 concluded that the District's financial standing improved significantly when compared to previous years. Highlights include:

- Total assets and deferred outflows of resources exceeded total liabilities and deferred inflows of resources by \$3,232,721. Unrestricted net position represents \$159,550 and net investment in capital assets was at \$1,600,520. The remaining restricted amounts were \$985,684 for debt service and \$486,967 for capital facilities.
- Total net position increased \$1,452,579 (82%) in fiscal year 2021/22 compared to a 12% increase, \$189,345, in fiscal year 2020/21.
- Total assets increased 13% from \$9,779,638 in fiscal year 2020/21 to \$11,029,713 in fiscal year 2021/22, mainly due to a small amount of capital improvement projects, including the installation of 700 new automated water meters and remaining inventory for installation next fiscal year.
- The District recorded deferred outflows of resources at \$528,902 an increase of \$86,306 (19%) and deferred inflows of resources of \$1,223,048, an increase of \$666,004 (120%), as well as the different components required by GASB 68 for pension accounting and reporting. Deferred outflows of resources are technically not assets but increase net position similar to an asset and deferred inflows of resources are technically not liabilities but decrease net position similar to liabilities.
- Total liabilities decreased 10% from \$7,885,048 in fiscal year 2020/21 to \$7,102,846 in fiscal year 2021/22. Current liabilities increased \$38,128 from \$513,692 to \$551,820 while non-current liabilities decreased \$820,330 from \$7,371,356 to \$6,551,026.
- Total program and general revenues increased by \$1,109,758 (24%) from fiscal year 2020/21, commensurate with planned infrastructure improvements.
- Total operating expenses decreased 2% (\$79,411) from fiscal year 2020/21.

Significant progress has been made thanks to the unity and urgency of directors and staff. Several projects are currently underway including the installation of advanced metering infrastructure, redwood water tank replacements, upgrading the SCADA system, and water and wastewater mainline replacements and repairs. Among others, these projects are crucial for securing system reliability and a similar momentum must also exist in the future if full recovery and financial stability is to be reached.

A SWOT analysis was completed to provide a more in-depth look at where the District currently stands. Evaluating the strengths, weaknesses, opportunities, and threats (SWOT) from both internal and external perspectives help identify the best strategy for success moving forward.

SWOT Analysis

Internal Factors	
Strengths	Weaknesses
<ul style="list-style-type: none"> • Teamwork – Departments collaborate and assist each other when needed, especially during emergency events. • Dedication – Staff and directors show passion for serving the very communities in which they live. • Education and training – The District recognizes the value of knowledge and its ability to spark passion in ones work. • Customer relations – There are established outreach practices by utilizing quarterly newsletters, public meetings, the District website, and by responding to inquiries in a timely manner. • Compliance – The District remains compliant with state and federal regulations during regular operations and works with regulators to maintain compliance during emergency events. • Increased revenue stream – The recent increase in rates allows for investments and crucial repairs and replacements. 	<ul style="list-style-type: none"> • Loss of institutional knowledge – As staff retire and/or resign, institutional knowledge may be lost as well. • Organization – There remains to be improvements in how historical records are maintained. • Emergency communication – There are difficulties in communicating with ratepayers during emergency events. • Service rates – According to the 2022 Risk Assessment Results for Public Water Systems, the District is considered “at-risk.” • Aging infrastructure – Outdated system components, such as mainlines, tanks, pump stations, etc. that are past their useful life compromise service reliability. • Aging equipment – Outdated or aged equipment, such as trucks, tools, computer systems, the SCADA system, etc. that are past their useful life make operating in a technologically advancing industry difficult.
External Factors	
Opportunities	Threats
<ul style="list-style-type: none"> • Monetary assistance – Both state, federal, and other organizations continue to provide monetary assistance to public systems. • HVLA collaboration – Serving the same community, CSD and HVLA can continue to partner for better opportunities and efficiencies. • Regulatory support for sewer expansion – Support for transitioning residential septic systems onto the public sewer system has been expressed both at the state and county level and potential assistance may be available. • Skilled workforce – Potential for staff to develop expertise in innovative technologies in the water and wastewater sector. • Sphere of influence – Neighboring developments provide the District with the opportunity to expand its service territory. • Aging infrastructure – As District assets age, crucial monetary assistance programs will become more attainable. • Flood control – There are partnership opportunities available between the District and entities holding remaining Retention Basin ownership and responsibility which may assist in addressing levee certification. 	<ul style="list-style-type: none"> • Regulations – Increasingly stringent regulations are rising at all regulatory levels and may generate additional compliance costs. • Climate change – Changing weather patterns create uncertainty and cause destructive weather events. • Natural disasters – Destructive events (oftentimes linked to climate change) threaten operations, safety, and financial stability. • Inflation – Increases in the cost of doing business threaten financial stability and limit project opportunities. • Grant competition – As an increasing number of public systems age, there is more competition for funding opportunities. • Flood control – The Retention Basin is not tolerant of large wet weather events that are becoming increasingly frequent.

Strategic Plan

This Strategic Plan incorporates elements from the SWOT analysis and follows the themes set forth in the District's mission, values, and vision. The purpose of this plan is to guide directors and staff by identifying the actions that must be taken in order to achieve the District's goals. Management must expect the unexpected and be prepared to alter strategies with the emergence of new technologies, regulations, environmental impacts, and other factors that affect the industry. As such, the plan should be treated as a living document and reviewed annually at a minimum, officially revised every five years and evaluated to reconsider best strategies. It is crucial that projects be implemented appropriately as the District's resources are limited and the cost of providing water and wastewater services continues to increase.

The Goals outlined in this Plan are equally important and are discussed in no particular order.

The District's Goals:

- Achieve Water and Wastewater Service Reliability
- Maintain Financial Stability
- Foster a Desirable Work Environment
- Strive for Excellent Ratepayer Communications
- Maintain Regulatory Compliance

How Do We Measure Success?

As the District works through the list of Goals, it is important to evaluate progress to ensure movement in the proper direction. To measure success and direct future progress, the District will:

- Evaluate ratepayer satisfaction.
- Assess that projects are progressing at a reasonable rate.
- Evaluate the financial health of reserves and debt.
- Evaluate employee satisfaction, retention, and productivity.
- Ensure that all regulatory requirements are met.

Goal: Achieve Water and Wastewater Service Reliability

The District recognizes that water and wastewater services are essential for human health and sanitation, and as such strives to keep service interruptions to a minimum and maintain palatable and safe water at all times. Reliable services are achieved by managing efficient operations and protecting water quality.

Manage Efficient Water Operations: Develop a Robust Distribution System

The District will continue the following:

- The Backup Power Reliability Project to acquire generators for the Water Treatment Plant and Greenridge Booster Station.
- The Defensive Space and Ignition Resistant Construction Project to remove vegetation surrounding the Little Peak tank site and wellfield, to replace the Unit 4 redwood water tank, and to enclose the municipal wells with ignition resistant structures.
- The Water Storage Reliability Project to replace the Unit 9 redwood water tank.
- The Water Distribution Reliability Project to replace water mainlines.
- The Firemain Linked Auxiliary Supply Hydraulic Energy Storage (FLASHES) Project to increase water storage capacity, increase protection during wildfire, and provide power redundancy during outages.
- The Advanced Metering Infrastructure (AMI) Project to replace low-reading meters.
- Upgrade the SCADA system to maintain control, awareness, and security of facilities.
- GIS mapping of water infrastructure and inventory equipment/tools.
- Maintain an up-to-date Local Hazard Mitigation Plan (LHMP) to secure access to grant funding opportunities.

The District will take the following actions:

- Implement the Leak Detection program which includes components that will:
 - Expand the Hydrant Flushing program to improve water quality and verify hydrant functionality.
 - Expand the Valve Exercising program to improve distribution infrastructure functionality.
- Implement and maintain an Air Vac/Air Release Program.
- Anticipate future regulatory requirements.
- Maintain compliance plans such as a Water Master Plan, Master Storm Drainage Plan, etc.
- Install and maintain automatic chlorine shut-off valves.
- Develop and maintain a Risk Management Plan (RMP) for the Drinking Water Chlorination Facility.

Manage Efficient Wastewater Operations: Develop a Robust Collection and Treatment System

The District will continue the following:

- The Infiltration and Inflow (I/I) Project to reduce stormwater inundation of the collection system and protect wastewater treatment biological processes.
- Upgrade the SCADA system to maintain control, awareness, and security of facilities.
- GIS mapping of wastewater infrastructure and inventory equipment/tools.

- Work towards maintaining a healthy Reclamation Pond pH level.

The District will take the following actions:

- Maintain compliance plans such as a RMP for the Water Reclamation Plant, Sewer System Management Plan, etc.
- Expand wastewater collection infrastructure into septic-only areas of the community.
- Install and maintain automatic chlorine shut-off valves.

Protect Water Quality

The District will take the following actions:

- Form a Groundwater Sustainability Agency (GSA) for the Coyote Valley Groundwater Basin to promote proper land management and protect groundwater quality and the environment.
- Determine infrastructure stability:
 - Augment an understanding of the condition and costs associated with critical wastewater infrastructure.
 - Maintain and enhance the condition of all assets over the long term at the lowest possible cost and under acceptable risk levels consistent with anticipated growth and ratepayer/regulator expectations.
 - Exercise a fixed asset management plan and assure that asset repair, rehabilitation and replacement efforts are coordinated with efforts of other government offices to minimize costs, disruptions, or negative consequences. In addition, a more skilled workforce should be further developed to perform work in-house to minimize costs.
- Evaluate costs for providing current solutions to mitigate emerging contaminants such as:
 - Hexavalent Chromium (Cr(VI))
 - Develop a Hexavalent Chromium Exceedance Contingency Plan.
 - Consider blending as a solution to exceedance.
 - Per- and polyfluoroalkyl substances (PFAS)
- Evaluate innovative technologies for maintenance and repair of infrastructure and possible cost savings.

Goal: Maintain Financial Stability

Financial stability is crucial for sound operations, emergency response, and delivering high quality services to ratepayers. A new rate structure, implemented in January of 2021, has greatly improved the District's financial standing and restored some reserves. Crucial projects are now more viable and long-needed equipment has been purchased. The District can maintain financial stability – and potentially improve its financial standing – by leveraging its resources to identify new revenue streams, by expanding its service area in anticipation of local growth, and by seeking funding assistance from public grant programs. Ratepayer ability to pay, equity, and anticipating future funding requirements are taken into serious consideration when managing finances.

Leverage Existing Resources

The District will continue the following:

- The FLASHES project to generate and sell electricity and fund water mainline replacements.

The District will take the following actions:

- Consider supplementing Putah Creek flow for downstream users for a reasonable price.
- Consider methods of collecting residual income:
 - Rent vacant property to telecommunication and Internet providers or other interested parties.
- Evaluate alternate bank services tailored for special districts and/or institutions with lower interest rates.
- Explore loan-refinancing and pay off loans quickly.

Expand the Existing Service Area

The District will continue the following:

- Expand the District's service area where both feasible and beneficial.

The District will take the following actions:

- Consider service area expansion, in accordance with Lake County LAFCo processes.

Seek Funding Assistance

The District will continue the following:

- Seek federal, state, and other funding opportunities to help finance projects.
- Participate in the Westside Sacramento Integrated Regional Water Management (IRWM) group.
- Maintain memberships and relationships with industry organizations to help identify funding opportunities.

Consider Ratepayer Equity

Excess ratepayer burden is harmful to the community and is not in the District's best interest. When considering new projects and capitalizing on a rate change process, it is important that ratepayer ability to pay and equity be taken into account.

Goal: Foster A Desirable Work Environment

The District must continue to be the “gold standard” choice for attracting and retaining local and regional workers. Turnover is burdensome for management, redirects costly staff time towards training, and depletes valuable institutional knowledge. The District can retain staff and increase quality of life for employees by encouraging healthy work-life balances, increasing workplace education, improving workplace standards, investing in proper equipment, and providing competitive compensation.

Compensation and Workplace Standards

The District will continue the following:

- Provide training and review of best safety practices in accordance with District plans and regulations.
- Dedicate regular “Status Meetings” – both in and across departments – to increase and improve communication.

The District will take the following actions:

- Evaluate compensation and benefits.
- Maintain competitive salaries to the mean amounts in accordance with local water purveyors.
- Develop Standard Operating Procedures (SOPs) for all positions.
- Organize physical and electronic files/databases.
- Hold team building activities.
- Promote staff who achieve higher levels of certification/licensing.
- Encourage and reward ingenuity, organization, cleanliness, safety, and accountability.

Invest in Equipment

The District will take the following actions:

- Responsibly invest in cost-effective equipment that will simplify operations and working conditions.
- Responsibly invest in modern vehicles.
- Upgrade the failing SCADA system to reduce staff time dedicated to physically operating and restarting equipment.
- Replace aging infrastructure to avoid catastrophic failures that create stressful work environments.
- Update the 2019 Capital Improvement Plan and practice preventative maintenance.
- Encourage staff to notify management about needed or deferred maintenance.

Goal: Strive for Excellent Ratepayer Communications

Ratepayer satisfaction is a key component of the District's vision. Management recognizes that communication and education increase public trust and in turn garner support for projects and investments in infrastructure. The District can achieve excellent public communication by maintaining transparency, encouraging public engagement, and practicing excellent customer service.

Maintain Transparency

The District will continue the following:

- Remain transparent and encourage transparency at all times.
- Post public meeting information and public documents on the District website and in public places.
- Respond to public inquiries in a timely manner.
- Highlight capital project benefits and progress to explain why they are being funded.

The District will take the following actions:

- Increase and improve communication during emergency events.
 - Management should address emergency communications by following the proper chain of command.
 - Explore ways to improve communications during localized emergencies.
 - Coordinate emergency communications with HVLA.

Encourage Public Engagement and Education

The District will continue the following:

- Encourage public participation in public meetings, workshops, and Town Halls.
- Value and evaluate customer feedback.
- Manage an informative and well-organized website that is compliant with the Americans with Disabilities Act (ADA).
- Distribute the quarterly newsletter to provide updates on District activities and educate the public on water and wastewater systems.

Practice Excellent Customer Service

The District will continue the following:

- Exercise a positive attitude when interacting with the public, other entities, and employees.
- Respect private property and community members and use appropriate language at all times.
- Create written policies/Standard Operating Procedures (SOPs) to address ratepayer complaints.

Goal: Maintain Regulatory Compliance

There has been a consistent influx of controversial legislation and water quality standards proposals that have the potential to make maintaining regulatory compliance difficult. It is the District's legal responsibility to meet state and federal law requirements and the District must be proactive if it is to remain compliant. The District can do so by remaining up to date on proposed and upcoming legislation, being proactive on repairs, avoiding corrective maintenance and being innovative.

Follow Legislative Activity

The District remains current on proposed and upcoming legislation through regulatory agencies and organizations that support special districts and water agencies. The California Special Districts Association (CSDA), Association of California Water Agencies (ACWA), and others provide legislative alerts, bill analyses, learning opportunities, and host working groups that promote sound policy.

The District will continue the following:

- Maintain an active membership with CSDA and ACWA.
- Engage in the legislature on critical bills.
- Form partnerships and coalitions with like-minded organizations.
- Engage in legislation by establishing relationships with state and federal legislators, submitting letters of support/opposition, holding press conferences, etc.

Be Proactive

The District will take the following actions:

- Prior to the adoption of new regulatory standards, consider the best strategy when preparing to adopt ways of maintaining compliance.
 - E.g., Hexavalent Chromium (Cr(VI))
- Create a plan for shifting the District's fleet to Zero Emission Vehicles in accordance with the California Air Resources Board's (CARB) Advanced Clean Fleets regulation.
- Evaluate cybersecurity threats through policy and employee best practices in anticipation of cybersecurity audits.

Be Innovative

The District will take the following actions:

- Utilize best available technologies (BATs) if possible when upgrading infrastructure.
- Encouraging collaboration between the Board of Directors and all departments.



POLICY TITLE:	Residential Water Leak Billing Adjustment Policy	
POLICY #: 2001	ADOPTED DATE: October 18, 2011 President: Herndon RESCINDED: BY, Resolution 2015-18 August 19, 2015	REVISION DATE: 04/20/2021 President: Jim Freeman

The Board of Directors revised and adopted this policy at its public meeting on the latest revision date. This version of the Policy supersedes all other previous versions.

2001.1 Purpose and Scope:

The purpose of this policy is to provide Hidden Valley Lake Community Services District (District) with a written policy providing billing adjustments for water leaks on the customer (or property) side of the meter. This policy does not apply to commercial water customers.

2001.2 Policy:

Customers are responsible for the service and fittings to the Water Utility System beginning at the coupling on the customer's side of the meter. Any leaks in the line which are the responsibility of the customers must be repaired, by the customer, solely at their expense.

No adjustment or credit will be applied to the water bill for the customer or property side leaks, damage, deterioration, or other factors except as defined within this policy.

The customer is responsible for monitoring higher than expected usage. Customers must investigate higher than expected usage to determine if the usage was caused by a property side leak. Upon request, District staff will provide a no charge, on-site visit. Customers should promptly repair all leaks.

2001.3 Residential Water Leak Billing Adjustment Criteria:

The General Manager, or designee, may adjust water billings when all of the following requirements are met:

1. Customer shall notify the District and complete the Residential Water Leak Billing Adjustment Application within 30 days of the discovery of a leak or resulting water loss.
2. Verification of the leak must be confirmed by:
 - a. Providing a copy of the repair bill or other invoices/receipts related to the repair,
AND/OR
 - b. Confirmation by an on-site inspection by a representative from the District.
3. The policy permits only one property side leak adjustment in each 24-month period.
4. Leaks that are eligible for homeowner's insurance will not be considered.


5. The customer's account must be in good standing at the time of the Residential Water Leak Billing Adjustment Application submission. The General Manager has the discretion to consider special circumstances on a case-by-case basis consistent with the goals and objectives of this policy.
6. The property side billing adjustment shall be limited to one billing period. For example, if a leak persisted over more than one billing cycle, the customer shall only receive relief for excess water usage that occurred during a single billing cycle, subject to Paragraph 9 below. A billing period for customers is 30 days.
7. The district determines excess usage as 8 times greater than the normal consumption in one billing period. Normal Consumption shall be determined by using historical averages when available.
8. Adjustments are limited to the water usage portion of the bill only. Fixed service and meter charges are not subject to adjustment.
9. Adjustments shall not exceed 50% of the cost for water delivered in excess of the customer's normal monthly usage exclusive of any fixed service or meter charges. No adjustment shall be made for any charge, penalty, or fee not based on the quantity of water delivered.
10. Upon approval of the application by the General Manager or designee, any adjustments will be applied to the forthcoming water bill as a credit to the account; no refund check will be issued. The District will absorb 1/2 (50%) **not to exceed \$500.00** of the overages for water delivered in excess of average usage (as determined by a review of the customer's account).

Leak adjustments are not available during any declared local, regional, or statewide water shortage or drought emergency or during any drought or other period when water use restrictions are in effect.

Approved and Adopted: April 20th, 2021.



Jim Freeman
President to the Board of Directors

Attest: 

Dennis White, General Manager
Secretary to the Board of Directors



Hidden Valley Lake Community Services District

19400 Hartmann Road
Hidden Valley Lake, CA 95467
707.987.9201
707.987.3237 fax
www.hvlcscd.org

RESIDENTIAL WATER LEAK BILLING ADJUSTMENT APPLICATION

If you have a property side leak and your water bill is high (as defined below), please review the *Residential Water Leak Adjustment Policy*, fill out this form, and promptly submit to HVLCSD.

This application provides the opportunity for qualified residential customers to receive a billing adjustment due to a leak resulting in high usage. In order to qualify, all criteria must be met, and the form filled out in full.

Customer Name:	Date:
Property Address:	Mailing address (if different):
Phone:	Email:
Date leak detected:	Date leak was repaired:
Repair invoice included: <input type="checkbox"/>	Leak repair confirmed by HVLCSD: <input type="checkbox"/>

Water Leak Adjustment Program:

Rules governing the Residential Water Leak Billing Adjustment Application are outlined in the *Residential Water Leak Adjustment Policy*. If you need additional information, please call us at (707)987-9201. To complete the application for a water leak adjustment, please submit this form and any accompanying documentation to: Hidden Valley Lake Community Services District(District) at the address shown above.

Upon receipt, of a correctly completed Residential Water Leak Billing Adjustment Application, the District will review the account for compliance with the program conditions. (Please see the back of this form for the program conditions.) If the program conditions are met, and approved, the General Manager (or designee) will provide an adjustment.

I certify that I understand the requirements in this form and that to the best of my knowledge the above information is true.

Customer Signature: _____ Date: _____

FOR DISTRICT USE ONLY	
Account#:	Notes:
Date:	
Approved by:	
Denied by:	
Date Customer Notified:	Staff Initial:



Residential Water Leak Billing Adjustment Criteria

The General Manager, or designee may adjust water billings when all of the following requirements are met:

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2. Verification of the leak must be confirmed by:
 - a. Providing a copy of the repair bill or other invoices/receipts related to the repair,
AND/OR
 - b. Confirmation by an on-site inspection by a representative from the District.
3. The policy permits only one property side leak adjustment in each 24-month period.
4. Leaks that are eligible for homeowner's insurance will not be considered.
5. The customer's account must be in good standing at the time of the Residential Water Leak Billing Adjustment Application submission. The General Manager has the discretion to consider special circumstances on a case-by-case basis consistent with the goals and objectives of this policy.
6. The property side billing adjustment shall be limited to one billing period. For example, if a leak persisted over more than one billing cycle, the customer shall only receive relief for excess water usage that occurred during one billing cycle, subject to Paragraph 9 below. A billing cycle is 30 days.
7. The district determines excess usage as 8 times greater than the normal consumption in one billing period. Normal Consumption shall be determined by using historical averages when available.
8. Adjustments are limited to the water usage portion of the bill only. Fixed service and meter charges are not subject to adjustment.
9. Adjustments are not to exceed 50% of the cost for water delivered in excess of the customer's normal usage and which does not include fixed service or meter charges. No adjustment shall be made for any charge, penalty, or fee not based on the quantity of water delivered.
10. Upon approval of the application by the General Manager or designee, any adjustment will be applied to the forthcoming water bill as a credit to the account; no refund check will be issued. The District will absorb 1/2 (50%) not to exceed \$500.00 of the overages for water delivered in excess of average usage (as determined by a review of the customer's account).

Leak adjustments are not available during any declared local, regional, or statewide water shortage or drought emergency or during any drought or other period when water use restrictions are in effect.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: December 19, 2023

AGENDA ITEM: Recommend the authorization of the GM to extend the Trane agreement through 6/30/24.

RECOMMENDATIONS:

Recommend the authorization of the GM to extend the Trane agreement through 6/30/24

FINANCIAL IMPACT: No impact in extending the Letter of Commitment

BACKGROUND:

As a partner in energy resilience, Trane continues to pursue opportunities for advancement in the FLASHES project. Recent developments in the maturation of the PGE sponsored CMEP (Community Microgrid Enablement Program) and MIP (Microgrid Incentive Program) programs have provided renewed opportunities for funding and project viability. This extension represents the appropriate time to submit applications to these funding programs.

Letter of Commitment Extension Amendment



TRANE

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Trane U.S. Inc.
4145 Delmar Ave.
Rocklin, Calif.
www.TraneTechnologies.com

Letter of Commitment Extension Amendment

THIS LETTER OF COMMITMENT EXTENSION AMENDMENT (the "Extension") is effective between the undersigned parties as of the 20th day of December, 2023.

WHEREAS, the Hidden Valley Lake Community Services District (the "District") issued a Request for Qualifications on September 30th, 2020 for resilience related energy services; and

WHEREAS, the District selected Trane U.S. Inc. ("Trane") as its energy services provider to provide resilience related energy services to the District; and

WHEREAS, the District and Trane entered into that certain Letter of Commitment, dated as of September 22nd 2021 (the "LOC"), to investigate the economic and technical feasibility of a combined renewable and energy storage project, and to further pursue incentives to develop such project (the "Project"); and

WHEREAS, Trane has engaged in extensive feasibility study with respect to the Project, including engineering, financial, and other analysis; and

WHEREAS, Trane has determined that Project viability is no longer dependent on obtaining and securing state or federal grants or loans as contemplated in the LOC; and

WHEREAS the parties agree that additional time is required for Trane to develop the Project under the LOC, including identification and securing of financial investors in the Project, and both parties are interested in extending the term of the LOC to **June 30, 2024**, waiving the "Trigger Event" date of October 14, 2022, and continuing the development of the Project in accordance with the terms and conditions of the LOC.

NOW THEREFORE, in consideration of the mutual promises contained herein and in the LOC and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the District and Trane hereby agree that the term of the LOC (as set forth therein), as of and including October 14, 2022, is hereby extended to **June 30, 2024**. Further, the parties reaffirm that all other terms and conditions of the LOC remain unchanged, excepting the "Trigger Event" date which is hereby waived and made coincident with the LOC termination date as amended herein.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have each executed this Letter of Commitment Extension Amendment, effective as of the date first above written.

Hidden Valley Lake Community Services District

By: _____

Its: _____

Date: _____

Trane U.S. Inc.

By: _____

Its: _____

Date: _____



TRANE
TECHNOLOGIES

Trane U.S. Inc.
4145 Delmar Ave.
Rocklin, Calif.
www.TraneTechnologies.com

Letter of Commitment

Trane U.S. Inc. ("Trane") is pleased to have the opportunity to work with the Hidden Valley Lake Community Services District ("District") to develop a Firemain Linked Auxiliary Supply/Hydraulic Energy Storage Facility (the "Project") pursuant to the award by District to Trane of the Project under the Request for Qualifications for Resilience Related Energy Services issued by the District on 30 September 2020. The Project is contemplated to include A Firemain Linked Auxiliary Supply Hydraulic Energy Storage ("FLASHES") system.

As the FLASHES name implies, Trane acknowledges that certain elements of success are included in the definition of the Project.

- t. Fire Resilience: In the event of a named fire existing within the boundaries of the District, or within a twenty (20) mile perimeter of said boundary, all power generation activities draining water from the upper tank will cease, and all pump output will be directed exclusively to upper tank replenishment until the upper tank is completely full. This condition will continue until the fire is 100% contained. There will be no reimbursement requirement made of the District for lost energy revenue as a result of the fire event.
2. Water Entitlement: The District is entitled to the use of up to 5,000,000 gallons of the water that will be maintained within the closed loop pumped hydro design. This water is available for use by the District at any time, from the lower works without any reimbursement requirement. The District will be responsible for replacement of water used in this manner by delivery to the lower works tank without charge to the investor, and only from an approved groundwater source.
3. Lump Sum: The financial construct of FLASHES includes a lump sum of at least \$5,000,000 (five million dollars) to be paid directly to the District in compensation for the use of District property in connection with the Project. This sum will be payable to the District in full at the start of the construction phase.

In addition to the above-mentioned elements, Trane acknowledges that community resilience to Public Safety Power Shutoffs (PSPS) is highly desired by the District; however, PSPS resiliency will not be considered to be part of the critical elements success of the Project. Dependent upon the level of grant and other funding secured, Trane will incorporate either three or all four of these elements into the project, with the level of the fourth element being constructed to the degree financially feasible.

4. PSPS Resilience: In the event of a Public Safety Power Shutoff (PSPS) initiated by PG&E, the community of Hidden Valley Lake (as delineated by the boundaries of the District) will remain with power for the duration of the de-energization period, or 72 hours, whichever is longer. There will be no limit to the number of PSPS events to which the community is protected, and there will be no reimbursement requirement made of the District for lost energy revenue as a result of these events.



Upon signing this Letter of Commitment, the District will provide access to the site(s) and to District personnel as may be reasonably required in order for the Trane Development Team to complete, as may be necessary or advisable, its feasibility study, develop a system design, complete all documents, forms and analysis required in order to obtain available government or utility incentive programs or grants with respect to the Project, including but not limited to Community Microgrid Enablement Program (CMEP), Microgrid Incentive Program (MIP), Build Back Better (B-3), and Building Resilient Infrastructure and Communities (BRIC) (the "Grants"). The District agrees to reasonably cooperate with Trane in the application for the Grants. Trane personnel shall obey all District safety rules, regulations, and instructions provided while accessing any District site or facility.

This Project is expected to deliver a minimum 12% Internal Rate of Return on the Investor Proforma (sample proforma provided to the District on June 16th, 2021 as part of the Preliminary Review). If Trane is able to obtain and secure a combination of grants, debt interest, first cost, tax equity, and revenues such that meets the complete definition of this Project (incl. 3 of the the above-mentioned elements) and meets or exceeds 12%, this shall be called the "Trigger Event". Trane shall be obligated to provide evidence, to the reasonable satisfaction of the District, that the Trigger Event has been met.

Following Trane's achieving and evidencing the Trigger Event as described above, the District shall have the following obligations:

- a. District will pursue public education activities to build community support for the Project
- b. District and Trane shall begin all required CEQA analysis at Trane's sole expense, including District costs
- c. District and Trane to proceed with good faith negotiations towards developing and entering into one or more development agreement(s) or definitive agreement(s) as may be customary, necessary or advisable in order to implement the Project

In the event that Trane is unable to secure the required Grants on or prior to October 14, 2022 (the "Development Period"), this Letter of Commitment shall terminate and the District shall have no further obligation hereunder except as provided in the Confidentiality and Exclusivity provisions which shall survive the termination or expiration of this LOC for any reason for the period set forth therein.

Following the Trigger Event if the Parties are unable to reach agreement, after negotiating in good faith, on the development agreement(s) and/or other definitive agreement(s) as may be customary, necessary or advisable in order to implement the Project, within ninety (90) days from the date of the last approved Grant, which timeline may be extended by the Parties in good faith by mutual agreement, the District will pay a fee to Trane in the amount of Sixty-Nine Thousand, Five Hundred Dollars [\$69,500] (the "LOC Fee") for services and time invested by Trane within 30 days of the date of Trane's invoice. Upon payment by the District of the LOC Fee, neither Party shall have any further responsibility or liability to the other Party, except that the provisions under the heading Confidentiality and Exclusivity shall survive the termination of this Letter of Commitment and payment of the LOC Fee in accordance with their terms.



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Confidentiality: The Parties understand and agree that the solutions proposed by Trane in connection with the Project are the confidential and proprietary property of Trane, have executed the mutual Nondisclosure Agreement attached hereto and agree to be bound by such Nondisclosure Agreement for the duration of the Development Period. Trane shall mark all documents, materials, and communications to be covered by this Confidentiality provision as provided for in the Nondisclosure Agreement.

Exclusivity: In consideration of the significant resources invested by Trane in connection with the Project during the Development Period and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the District agrees that for the period commencing as of the effective date of this Letter of Commitment and ending as of the earlier of (i) the termination of the Letter of Commitment by Trane in writing, (ii) the execution of the the relevant development and/or definitive agreements, or (iii) the expiration of the seventh (7th) anniversary of the effective date, the District will develop the Project or any similar project exclusively with, by or through Trane and shall not assign, hypothecate, pledge, convey or transfer in any way any of the Grants obtained or secured in connection with the Letter of Commitment to any third party without the prior written consent of Trane, which consent may be withheld by Trane in its sole and absolute discretion.

Neither Party is obligated to enter into an agreement to proceed with the proposed Project. Any obligations other than those explicitly agreed to herein are subject to the negotiation and execution of a definitive agreement between Trane and the District.

This Letter of Commitment, and any subsequent agreements between the Parties, shall be governed by and construed under the laws of the State of California excluding its "choice of law" or "conflict of law" rules with venue being proper in the County of Lake Superior Court. This Letter of Commitment is effective as of the date of the last signature below.

TRANE, INC.

Hidden Valley Lake Community Services District:

By: 

By: 

Name: Robert Wax

Name: Dennis White

Title: Regional Director - Comprehensive Solutions

Title: General Manager