



# Hidden Valley Lake Community Services District

## Regular Board Meeting

Tuesday, May 18, 2021– 7:00 PM

Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor’s Executive Orders, this Board Meeting is being conducted via Microsoft Teams, and there will be no physical location from which members of the public may participate. The Public can listen or watch the Live Stream video on the District’s website at: <http://www.hvlcsd.org>

To join this meeting select the May 18, 2021 Board of Directors Meeting select Join Microsoft Teams Meeting Select Join on the web instead.

Please submit your comments to Penny Cuadras at [pcuadras@hvlcsd.org](mailto:pcuadras@hvlcsd.org) or mail comments to the attention of: Administrative Services Manager, Hidden Valley Lake Community Services District, 19400 Hartmann Road, Hidden Valley Lake, Ca 95467. Comments will be addressed by the Board President as related to the agenda item or during Public Comment.

**DATE:** Tuesday, May 18, 2021  
**TIME:** 7:00 p.m.  
**PLACE:** VIRTUAL via Microsoft Teams

### CALL TO ORDER

- 1) PLEDGE OF ALLEGIANCE
- 2) ROLL CALL
- 3) APPROVAL OF AGENDA
- 4) CONSENT CALENDAR
  - A. MINUTES: Approval of the April 20, 2021 Regular Board Meeting Minutes.
  - B. MINUTES: Approval of the April 13, 2021 Finance Committee Meeting Minutes.
  - C. MINUTES: Approval of the April 13, 2021 Personnel Committee Meeting Minutes.
  - D. DISBURSEMENTS: Check # 038132 - # 038217 including drafts and payroll for a total of \$428,060.79.
- 5) BOARD COMMITTEE REPORTS (for information only, no action anticipated)
  - Personnel Committee
  - Finance Committee
  - Emergency Preparedness Committee
  - Lake Water Use Agreement-Ad Hoc Committee
  - Valley Oaks Project Committee
  - Trane Energy Resilience Ad Hoc Committee
- 6) STAFF REPORTS (for information only, no action anticipated)

Financial Report  
Administration/Customer Service Report  
ACWA State Legislative Committee  
Field Operations Report  
Projects Update  
General Managers Report

- 7) **BOARD LIST OF PRIORITIES:**
  - Generators
  - Tank 9
  - I&I
  - SCADA
  - AMI
  
- 8) **DISCUSSION AND POSSIBLE ACTION:** Provide Staff direction for the 2021-2022 Annual Contribution Property Liability Limit (\$10M/\$5M/\$2.5M)
  
- 9) **DISCUSSION AND POSSIBLE ACTION:** Review the FY 2021-22 Preliminary Budget
  
- 10) **DISCUSSION AND POSSIBLE ACTION:** Authorize the General Manager to implement terms as written in the Grant of Easement, adopted on November 17, 1994, between the District and Kevin Smith.
  
- 11) **DISCUSSION AND POSSIBLE ACTION:** Approve Resolution 2021-05 Commercial Sewer Rate
  
- 12) **DISCUSSION AND POSSIBLE ACTION:** Approve and Adopt Resolution 2021-06 Meadow View Easement Project Acceptance and Notice of Completion authorizing payment in the amount of \$133,279.30
  
- 13) **DISCUSSION AND POSSIBLE ACTION:** Approve request for HVLA to place a Siren at the Little Peak Tank Site and remove the siren on Eagle Rock
  
- 14) **DISCUSSION AND POSSIBLE ACTION:** Provide staff direction for Board and Staff to return to in Person Meetings
  
- 15) **PUBLIC COMMENT**
  
- 16) **BOARD MEMBER COMMENT**
  
- 17) **ADJOURN**

Public records are available upon request. Board Packets are posted on our website at [www.hvlcsd.org/meetings](http://www.hvlcsd.org/meetings) . In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: April 20, 2020 – 7:00 PM**

The Hidden Valley Lake Community Services District Board of Directors met this evening Via Teleconference.

Present Via Teleconference were:

Director Claude Brown  
Director Gary Graves  
Director Jim Lieberman  
Director Sean Millerick  
General Manager, Dennis White  
Administrative Services Manager, Penny Cuadras  
Accounting Supervisor, Trish Wilkinson  
Project Manager, Alyssa Gordon  
Water Resources Specialist, Hannah Davidson

**CALL TO ORDER**

The meeting was called to order at 7:02 P.M. by Director Freeman.

**APPROVAL OF AGENDA**

Director Lieberman moved to approve the April 20, 2021 Regular Board Agenda as presented. Seconded by Director Graves.

Roll Call Vote:

AYES: (5) Directors, Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

April 20, 2021 Regular Board Agenda approved as presented by unanimous roll call vote.

**CONSENT CALENDAR**

Director Graves moved to approve the Consent Calendar. Seconded by Director Brown. The Board approved the following Consent Calendar as presented.

- (A) MINUTES: Approval of the March 16, 2021 Regular Board Meeting Minutes.
- (B) MINUTES: Approval of the March 15, 2021 Finance Committee Meeting Minutes.
- (C) APPROVE: Mobile/Stationary Meter Use Meter Use Policy (Revision)
- (D) DISBURSEMENTS: Check #38064 - #38131 including drafts and payroll for a total of \$222,400.18.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Consent Calendar approved by unanimous roll call vote.

## **BOARD COMMITTEE REPORTS**

Finance Committee: Met April 13<sup>th</sup>. Discussed property insurance with SDRMA rates continue to rise Finance committee recommends remaining with SDRMA for coverage consider addressing again in 2022. Discussed staff participation and reviewing benefit plans and options.

Personnel Committee: Met April 13<sup>th</sup>. Discussed staffing.

Emergency Preparedness Committee: Have not met.

Lake Water Use Agreement-Ad Hoc Committee: Have not met.

Valley Oaks Sub-Committee: Project is on hold, developer and clients meeting scheduled for next week.

Trane Energy Resilience Ad Hoc Committee: Met on April 8<sup>th</sup>. Met with Financial Advisor discussed Non-Disclosure Agreement.

## **STAFF REPORTS**

Financial Report:

Administration/Customer Services Report: Staff provided clarification on delinquent accounts.

Field Operation Report:

ACWA State Legislative Committee: Water Resources Specialist, Hannah Davidson discussed SB-222 Rate Assistant Program and SB-223 an extension of SB 998 imposing stricter guidelines that would require water agencies to waive disconnection and delinquent fees postponing lock off to 120 days of nonpayment.

No official Drought has been declared by the State; however, staff are being proactive with public outreach on the District FB page and website offering water-saving products to customers.

Projects Update: Project Manager, Allyssa Gordan provided a detailed update of current projects underway.

Firebreak project is complete. AMI Project will be discussed later in the agenda.

General Manager Report: Konocti Conservation Crew will not be available for weed abatement until mid-May. RGW completed weed abatement on Dallas Court.

Employee Handbook pending legal review. Hannah did a great job in the ACWA Meeting.

## **PROJECT PRIORITIES:**

- Generators
- Tank 9
- I&I
- SCADA
- AMI

## **DISCUSSION AND POSSIBLE ACTION:**

### **Authorize the General Manager to initiate the AMI project plan**

The Finance Committee recommend the Board approve the AMI project and authorize the General Manager to move forward with phase one of the AMI project.

Motion by Director Lieberman to Authorize the General Manager to initiate the AMI project plan.

Seconded by Director Graves.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carried by unanimous roll call vote to Authorize the General Manager to initiate the AMI project plan.

**DISCUSSION AND POSSIBLE ACTION:**

**Authorize the General Manager to hire a Part-Time Accounts Representative and one additional Permanent Full-Time Operator I**

Motion by Director Lieberman to Authorize the General Manager to hire a Part-Time Accounts Representative and one additional Permanent Full-Time Operator I.

Seconded by Director Millerick

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carried by unanimous roll call vote to Authorize the General Manager to hire a Part-Time Accounts Representative and one additional Permanent Full-Time Operator I.

**DISCUSSION AND POSSIBLE ACTION:**

**Conference with real property negotiators pursuant to Government Code section 54956.8.**

**Property: Assessor's Parcel Number 14-270-47**

**Agency Negotiators: Dennis White, General Manager**

**Negotiating Parties: Kevin Smith**

**Under negotiation: Price and Terms for access easement**

The Board directed staff to negotiate price and terms with Mr. Smith and bring back to the Board for further discussion and consideration.

No Further Discussion from the Board.

No Public Comment.

**DISCUSSION AND POSSIBLE ACTION:**

**Consider and Approve Leak Adjustment Policy**

Motion by Director Graves to approve the Leak adjustment policy. Seconded by Director Lieberman.

Staff to confirm with legal regarding wording of available funding.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carried by unanimous roll call vote to approve the Leak Adjustment policy.





**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE REPORT  
MEETING DATE:  
Tuesday April 13, 2021 – 12:30 P.M.**

The Hidden Valley Lake Community Services District Finance Committee met virtually via Microsoft Teams.

Present were:

Director Jim Freeman  
Director Gary Graves  
Dennis White, General Manager  
Trish Wilkinson, Accounting Supervisor  
Alyssa Gordon, Project Manager  
Penny Cuadras, Administrative Services Manager  
Ellen Doughty, SDRMA, Chief Member Services Officer  
Wendy Tucker, SDRMA, Member Services

**CALL TO ORDER**

The meeting was called to order at 12.52 PM by Director Graves.

**APPROVAL OF AGENDA**

On a motion by Director Graves and seconded by Director Freeman the Agenda was approved as presented.

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

The April 13, 2021 Finance Committee Agenda was approved by unanimous roll call vote.

**REVIEW and DISCUSS:**

**Property Liability Coverage (Presentation from SDRMA)**

Ellen Doughty, Chief Member Services Officer and Wendy Tucker, Member Services with SDRMA presented a detailed presentation of the Property Liability Coverage offered through SDRMA.

The Committee discussed options and cost of maintaining District Property & Liability Coverage and Health Insurance.

**REVIEW and DISCUSS:**

**Monthly Financial Reports & Disbursements**

The Committee reviewed and discussed the financial reports for the period ending March 2021. Staff addressed inquiries as presented by the committee.

**REVIEW and DISCUSS:**

**Projects Update**

Staff updated the Committee on the following;

Debris Removal Project – Near Completion

Sewer Line Replacement Project- Lake County has committed to covering the \$150-K match.

Risk Resilience Plan due by June 2021

**REVIEW and DISCUSS:**  
**AMI Expenditures**

The Committee made no recommendation. Staff were asked to present all AMI expenditures to the Board for further discussion and consideration.

**REVIEW and DISCUSS:**  
**Staffing**

The Committee made no recommendation, pending Personnel Committee recommendation and further consideration by the Board.

**REVIEW and DISCUSS:**  
**Water Leak Adjustment Policy**

The Committee recommends staff amend policy to address drought conditions, Item tabled pending legal review.

**REVIEW and DISCUSS:**  
**Budget Planning**

The Committee reviewed individual line items of the Draft Proposed 2021-22 Budget.

**PUBLIC COMMENT**

No Public Present

**COMMITTEE MEMBER COMMENT**

Members of the Committee acknowledged staff for the early preparation of the budget.

**ADJOURNMENT**

On a motion made by Director Graves and second by Director Freeman the Committee voted unanimously to adjourn the meeting.

No public Comment.

Roll Call Vote:

AYES: (2) Directors Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to adjourn the meeting at 3:00 PM





**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
PERSONNEL COMMITTEE REPORT  
Tuesday, April 13, 2021 – 3:30 P.M.**

The Hidden Valley Lake Community Services District Personnel Committee met virtually.

Present via teleconference were:

Director Brown

General Manager, Dennis White

Administrative Services Manager, Penny Cuadras

Absent: Director Millerick

**CALL TO ORDER**

The meeting was called to order at 3:38 P.M. by Director Brown.

**APPROVAL OF AGENDA**

Motion by Director Brown and seconded by General Manger, Dennis White the agenda was approved as presented.

**REVIEW AND DISCUSS:**

**Temporary Staffing for Meter Replacement Project**

Director Brown requests staff provide the to the full Board the cost of the total water loss as well as the percentage of water loss.

The Committee recommendation to the Board to approve the Temporary Staffing for Meter Replacement Project.

**REVIEW AND DISCUSS:**

**Proposed Operator I and Part Time Accounts Representative**

The Committee recommendation to the Board to approve the Proposed Operator I and Part Time Accounts Representative

**PUBLIC COMMENT**

No Public Present

**COMMITTEE MEMBER COMMENT**

Staff updated the Committee on the Employee Manual, currently being reviewed by Legal.

**ADJOURNMENT**

On a motion made by Director Brown and seconded by General Manger, Dennis White the Committee voted unanimously to adjourn the meeting.

The meeting was adjourned at 3:52 P.M.

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	265.99
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,928.58
01-111	JAMES DAY CONSTRUCTION, I			N		FUND TOTAL FOR VENDOR	1,682.00
01-1122	PARKSON CORPORATION			N		FUND TOTAL FOR VENDOR	34,169.85
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	263.83
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	254.83
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,301.82
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	3,719.78
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	565.10
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,236.74
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	777.58
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	15,567.50
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	131.32
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	1,552.27
01-2672	ADTS, INC			N		FUND TOTAL FOR VENDOR	98.00
01-2684	OFFICE DEPOT, INC			N		FUND TOTAL FOR VENDOR	644.28
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	380.63
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	1,262.50
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	148.01
01-2788	GHD			N		FUND TOTAL FOR VENDOR	4,042.00
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	731.03
01-2817	MIKSIS SERVICES, INC.			N		FUND TOTAL FOR VENDOR	8,175.00
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	2,626.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	237.50
01-2827	SMITH CONSTRUCTION			N		FUND TOTAL FOR VENDOR	760.48

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	580.01
01-2850	STATE WATER RESOURCES CON			N		FUND TOTAL FOR VENDOR	110.00
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	4,083.75
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	94.38
01-2885	RGW GROUNDSKEEPING, LLC			N		FUND TOTAL FOR VENDOR	5,691.00
01-2891	HERC RENTALS INC.			N		FUND TOTAL FOR VENDOR	963.47
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	92.40
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	357.21
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	15.79
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	2,968.88
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	465.00
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	215.00
01-2959	FRANCHISE TAX BOARD			N		FUND TOTAL FOR VENDOR	509.28
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	1,410.81
01-3020	US STANDARD PRODUCTS			N		FUND TOTAL FOR VENDOR	584.62
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	178.57
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	1,882.93
01-3034	CENTRAL VALLEY SALINITY C			N		FUND TOTAL FOR VENDOR	260.00
01-3036	CALIF ASSOC OF PUBLIC INF			N		FUND TOTAL FOR VENDOR	12.50
01-8	AT&T			N		FUND TOTAL FOR VENDOR	173.21

\*\*\* FUND TOTALS \*\*\*

111,473.93

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	736.36
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	197.41
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,901.98
01-1112	AMERICAN WATER WORKS ASSO			N		FUND TOTAL FOR VENDOR	459.00
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	263.83
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	254.82
01-1659	WAGNER & BONSIGNORE CCE			N		FUND TOTAL FOR VENDOR	929.29
01-1666	AQUA TECH COMPANY			N		FUND TOTAL FOR VENDOR	7,550.00
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,288.83
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	248.63
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	565.10
01-2067	ITRON			N		FUND TOTAL FOR VENDOR	2,132.70
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,093.39
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	777.60
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	9,088.02
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	1,402.66
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	1,752.25
01-2672	ADTS, INC			N		FUND TOTAL FOR VENDOR	98.00
01-2684	OFFICE DEPOT, INC			N		FUND TOTAL FOR VENDOR	644.30
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	20,716.90
01-2780	DNA RIDGE ROCK			N		FUND TOTAL FOR VENDOR	308.71
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	663.22
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	1,994.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	237.50

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2827	SMITH CONSTRUCTION			N		FUND TOTAL FOR VENDOR	760.47
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	580.01
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	4,083.75
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	306.00
01-2885	RGW GROUNDSKEEPING, LLC			N		FUND TOTAL FOR VENDOR	5,691.00
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	92.40
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	15.79
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	465.00
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	215.02
01-2959	FRANCHISE TAX BOARD			N		FUND TOTAL FOR VENDOR	509.28
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	1,410.80
01-3019	CINQUINI & PASSARINO INC.			N		FUND TOTAL FOR VENDOR	1,083.75
01-3020	US STANDARD PRODUCTS			N		FUND TOTAL FOR VENDOR	584.63
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	178.56
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	1,882.93
01-3035	MOUNTAIN F. ENTERPRISES,			N		FUND TOTAL FOR VENDOR	150,000.00
01-3036	CALIF ASSOC OF PUBLIC INF			N		FUND TOTAL FOR VENDOR	12.50
01-8	AT&T			N		FUND TOTAL FOR VENDOR	173.20

\*\*\* FUND TOTALS \*\*\*

231,964.59

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-19	NBS GOVERNMENT FINANCE GR			N	FUND TOTAL FOR VENDOR	1,833.43
*** FUND TOTALS ***						1,833.43
*** REPORT TOTALS ***			345,271.95			345,271.95

\*G / L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	215.00
120 2088	SURVIVOR BENEFITS - PERS	13.03
120 2089	WAGE ASSIGNMENTS	509.28
120 2090	PERS PAYABLE	2,682.80
120 2091	FIT PAYABLE	3,139.54
120 2092	CIT PAYABLE	1,452.52
120 2093	SOCIAL SECURITY PAYABLE	15.50
120 2094	MEDICARE PAYABLE	565.58
120 2095	S D I PAYABLE	468.06
120 2099	DEFERRED COMP - 457 PLAN	237.50
120 5-00-5060	GASOLINE, OIL & FUEL	1,414.02
120 5-00-5061	VEHICLE MAINT	1,882.93
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	100.00
120 5-00-5092	POSTAGE & SHIPPING	548.19
120 5-00-5121	LEGAL SERVICES	4,083.75
120 5-00-5122	ENGINEERING SERVICES	4,042.00
120 5-00-5130	PRINTING & PUBLICATION	259.83
120 5-00-5145	EQUIPMENT RENTAL	1,499.25
120 5-00-5148	OPERATING SUPPLIES	7,768.21
120 5-00-5150	REPAIR & REPLACE	58,615.01
120 5-00-5155	MAINT BLDG & GROUNDS	5,893.50
120 5-00-5156	CUSTODIAL SERVICES	1,262.50
120 5-00-5191	TELEPHONE	437.04
120 5-00-5193	OTHER UTILITIES	254.83
120 5-00-5194	IT SERVICES	2,017.27
120 5-00-5195	ENV/MONITORING	2,626.00
120 5-00-5311	EQUIPMENT - OFFICE	67.56
120 5-00-5312	TOOLS - FIELD	251.31
120 5-00-5545	RECORDING FEES	150.75

VENDOR SET: 01 Hidden Valley Lake

## D I S B U R S E M E N T   R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-10-5010	SALARIES & WAGES	306.98
120 5-10-5020	EMPLOYEE BENEFITS	233.35
120 5-10-5021	RETIREMENT BENEFITS	2,025.31
120 5-10-5090	OFFICE SUPPLIES	517.24
120 5-10-5170	TRAVEL MILEAGE	382.41
120 5-10-5175	EDUCATION / SEMINARS	87.50
120 5-10-5179	ADM MISC EXPENSES	16.25
120 5-30-5010	SALARIES & WAGES	255.07
120 5-30-5020	EMPLOYEE BENEFITS	429.75
120 5-30-5021	RETIREMENT BENEFITS	1,515.60
120 5-30-5063	CERTIFICATIONS	110.00
120 5-30-5090	OFFICE SUPPLIES	142.83
120 5-30-5170	TRAVEL MILEAGE	290.00
120 5-40-5010	DIRECTORS COMPENSATION	19.15
120 5-40-5020	DIRECTOR BENEFITS	8.00
120 5-70-7201	I & I	2,661.73
	** FUND TOTAL **	111,473.93
130 1052	ACCTS REC WATER USE	736.36
130 2075	AFLAC	215.02
130 2088	SURVIVOR BENEFITS - PERS	13.01
130 2089	WAGE ASSIGNMENTS	509.28
130 2090	PERS PAYABLE	2,630.46
130 2091	FIT PAYABLE	3,151.43
130 2092	CIT PAYABLE	1,436.12
130 2093	SOCIAL SECURITY PAYABLE	15.50
130 2094	MEDICARE PAYABLE	553.26
130 2095	S D I PAYABLE	457.86
130 2099	DEFERRED COMP - PLAN 457 PAYAB	237.50
130 5-00-5060	GASOLINE, OIL & FUEL	1,414.01
130 5-00-5061	VEHICLE MAINT	1,882.93
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	559.00
130 5-00-5092	POSTAGE & SHIPPING	548.17
130 5-00-5121	LEGAL SERVICES	4,083.75
130 5-00-5124	WATER RIGHTS	929.29
130 5-00-5130	PRINTING & PUBLICATION	259.84
130 5-00-5145	EQUIPMENT RENTAL	178.56
130 5-00-5148	OPERATING SUPPLIES	30,253.95
130 5-00-5150	REPAIR & REPLACE	10,672.21
130 5-00-5155	MAINT BLDG & GROUNDS	5,893.50
130 5-00-5156	CUSTODIAL SERVICES	312.50
130 5-00-5191	TELEPHONE	437.03
130 5-00-5193	OTHER UTILITIES	254.82
130 5-00-5194	IT SERVICES	4,655.95
130 5-00-5195	ENV/MONITORING	1,994.00
130 5-00-5311	EQUIPMENT - OFFICE	67.56
130 5-00-5312	TOOLS - FIELD	251.31





SELECTION CRITERIA

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VENDOR SET: 01 Hidden Valley Lake  
VENDOR: ALL  
BANK: ALL  
VENDOR CLASS(ES): ALL CLASSES  
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TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

=====PAYMENT DATES=====      =====ITEM DATES=====      =====POSTING DATES=====  
PAID ITEMS DATES      :    4/01/2021 THRU 4/30/2021      0/00/0000 THRU 99/99/9999      0/00/0000 THRU 99/99/9999

-----  
PRINT OPTIONS

REPORT SEQUENCE: FUND  
G/L EXPENSE DISTRIBUTION: YES  
CHECK RANGE: 000000 THRU 999999  
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HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2021

120-SEWER ENTERPRISE FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>1,490,929.00</u>	<u>143,077.03</u>	<u>1,611,123.33</u>	<u>( 120,194.33)</u>	<u>108.06</u>
TOTAL REVENUES	<u>1,490,929.00</u>	<u>143,077.03</u>	<u>1,611,123.33</u>	<u>( 120,194.33)</u>	<u>108.06</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	777,716.00	102,778.63	874,881.30	( 97,165.30)	112.49
ADMINISTRATION	402,258.00	26,764.32	301,769.07	100,488.93	75.02
FIELD	417,256.00	22,359.23	268,760.53	148,495.47	64.41
DIRECTORS	44,530.00	181.21	20,281.13	24,248.87	45.54
SPECIAL PROJECTS	0.00	0.00	186,255.03	( 186,255.03)	0.00
CAPITAL PROJECTS & EQUIP	<u>0.00</u>	<u>2,661.73</u>	<u>18,196.83</u>	<u>( 18,196.83)</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,641,760.00</u>	<u>154,745.12</u>	<u>1,670,143.89</u>	<u>( 28,383.89)</u>	<u>101.73</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 150,831.00)	( 11,668.09)	( 59,020.56)	( 91,810.44)	39.13

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2021

120-SEWER ENTERPRISE FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	0.00	500.00	0.00	100.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	1,977.00 (	1,977.00)	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	5,500.00	15.00	4,110.60	1,389.40	74.74
120-4050 SALES OF RECLAIMED WATER	110,000.00	14,371.69	97,554.52	12,445.48	88.69
120-4111 COMM SEWER USE	43,113.00	4,395.83	39,182.78	3,930.22	90.88
120-4112 GOV'T SEWER USE	900.00	0.00	389.64	510.36	43.29
120-4116 SEWER USE CHARGES	1,217,940.00	121,272.04	1,104,599.78	113,340.22	90.69
120-4210 LATE FEE	20,000.00	2,366.88	18,243.99	1,756.01	91.22
120-4300 MISC INCOME	2,500.00	655.59	1,183.79	1,316.21	47.35
120-4310 OTHER INCOME	0.00	0.00	2,902.00 (	2,902.00)	0.00
120-4320 FEMA/CalOES GRANTS	88,776.00	0.00	200,968.50 (	112,192.50)	226.38
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	1,700.00	0.00	596.49	1,103.51	35.09
120-4580 TRANSFERS IN	0.00	0.00	138,914.24 (	138,914.24)	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,490,929.00</b>	<b>143,077.03</b>	<b>1,611,123.33 (</b>	<b>120,194.33)</b>	<b>108.06</b>
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HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2021

120-SEWER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	15,000.00	0.00	12,990.53	2,009.47	86.60
120-5-00-5025 RETIREE HEALTH BENEFITS	14,000.00	( 649.93)	4,586.76	9,413.24	32.76
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	12,000.00	0.00	16.98	11,983.02	0.14
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	1,414.02	10,984.84	9,015.16	54.92
120-5-00-5061 VEHICLE MAINT	18,000.00	1,882.93	20,344.82	( 2,344.82)	113.03
120-5-00-5062 TAXES & LIC	800.00	0.00	213.88	586.12	26.74
120-5-00-5074 INSURANCE	54,066.00	0.00	59,153.86	( 5,087.86)	109.41
120-5-00-5075 BANK FEES	21,000.00	2,115.76	19,187.25	1,812.75	91.37
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	7,500.00	100.00	11,485.70	( 3,985.70)	153.14
120-5-00-5092 POSTAGE & SHIPPING	7,000.00	548.19	6,303.28	696.72	90.05
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	20,000.00	4,083.75	14,609.50	5,390.50	73.05
120-5-00-5122 ENGINEERING SERVICES	50,000.00	4,042.00	39,279.28	10,720.72	78.56
120-5-00-5123 OTHER PROFESSIONAL SERVICE	50,000.00	0.00	30,631.35	19,368.65	61.26
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,950.00	1,550.00	79.33
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	259.83	3,300.38	1,699.62	66.01
120-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	1,499.25	5,232.87	( 232.87)	104.66
120-5-00-5148 OPERATING SUPPLIES	48,000.00	7,765.25	48,206.30	( 206.30)	100.43
120-5-00-5150 REPAIR & REPLACE	145,000.00	56,933.01	193,550.42	( 48,550.42)	133.48
120-5-00-5155 MAINT BLDG & GROUNDS	8,000.00	5,893.50	10,681.61	( 2,681.61)	133.52
120-5-00-5156 CUSTODIAL SERVICES	16,500.00	1,262.50	10,464.75	6,035.25	63.42
120-5-00-5157 SECURITY	500.00	0.00	1,082.52	( 582.52)	216.50
120-5-00-5160 SLUDGE DISPOSAL	45,000.00	0.00	28,256.13	16,743.87	62.79
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	50,000.00	0.00	100.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	11,000.00	818.09	9,281.54	1,718.46	84.38
120-5-00-5192 ELECTRICITY	65,000.00	9,393.76	83,491.02	( 18,491.02)	128.45
120-5-00-5193 OTHER UTILITIES	2,600.00	254.83	2,276.82	323.18	87.57
120-5-00-5194 IT SERVICES	36,500.00	2,017.27	34,102.33	2,397.67	93.43
120-5-00-5195 ENV/MONITORING	35,000.00	2,675.00	28,048.50	6,951.50	80.14
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	2,000.00	0.00	4,742.76	( 2,742.76)	237.14
120-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	1,136.70	( 136.70)	113.67
120-5-00-5311 EQUIPMENT - OFFICE	1,000.00	67.56	2,729.51	( 1,729.51)	272.95
120-5-00-5312 TOOLS - FIELD	1,500.00	251.31	534.97	965.03	35.66
120-5-00-5315 SAFETY EQUIPMENT	1,500.00	0.00	24,167.51	( 22,667.51)	1,611.17
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	150.75	656.75	( 406.75)	262.70
120-5-00-5580 TRANSFERS OUT	0.00	0.00	97,199.88	( 97,199.88)	0.00
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2021

120-SEWER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	777,716.00	102,778.63	874,881.30 (	97,165.30)	112.49

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2021

120-SEWER ENTERPRISE FUND  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	252,875.00	21,476.94	208,809.54	44,065.46	82.57
120-5-10-5020 EMPLOYEE BENEFITS	91,844.00	233.38	48,340.40	43,503.60	52.63
120-5-10-5021 RETIREMENT BENEFITS	47,189.00	4,050.60	39,000.64	8,188.36	82.65
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	517.24	2,788.35	1,211.65	69.71
120-5-10-5170 TRAVEL MILEAGE	1,500.00	382.41	1,166.64	333.36	77.78
120-5-10-5175 EDUCATION / SEMINARS	4,000.00	87.50	1,543.25	2,456.75	38.58
120-5-10-5179 ADM MISC EXPENSES	350.00	16.25	120.25	229.75	34.36
<b>TOTAL ADMINISTRATION</b>	<b>402,258.00</b>	<b>26,764.32</b>	<b>301,769.07</b>	<b>100,488.93</b>	<b>75.02</b>

AS OF: APRIL 30TH, 2021

## 120-SEWER ENTERPRISE FUND

## FIELD

## EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	255,455.00	17,845.76	164,279.61	91,175.39	64.31
120-5-30-5020 EMPLOYEE BENEFITS	106,340.00	429.75	69,215.64	37,124.36	65.09
120-5-30-5021 RETIREMENT BENEFITS	46,661.00	3,540.89	33,012.58	13,648.42	70.75
120-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	706.72	1,093.28	39.26
120-5-30-5063 CERTIFICATIONS	1,500.00	110.00	360.00	1,140.00	24.00
120-5-30-5090 OFFICE SUPPLIES	1,000.00	142.83	457.56	542.44	45.76
120-5-30-5170 TRAVEL MILEAGE	500.00	290.00	328.64	171.36	65.73
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	399.78	3,600.22	9.99
TOTAL FIELD	417,256.00	22,359.23	268,760.53	148,495.47	64.41

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2021

## 120-SEWER ENTERPRISE FUND

## DIRECTORS

## EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.15	2,691.50	308.50	89.72
120-5-40-5020 DIRECTOR BENEFITS	230.00	8.00	101.00	129.00	43.91
120-5-40-5030 DIRECTOR HEALTH BENEFITS	36,000.00 (	95.94)	17,488.63	18,511.37	48.58
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
<b>TOTAL DIRECTORS</b>	<b>44,530.00</b>	<b>181.21</b>	<b>20,281.13</b>	<b>24,248.87</b>	<b>45.54</b>



AS OF: APRIL 30TH, 2021

## 120-SEWER ENTERPRISE FUND

## SPECIAL PROJECTS

## EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-60-6001 PW LKHVA01	0.00	0.00	0.00	0.00	0.00
120-5-60-6002 PW LKHVB02	0.00	0.00	0.00	0.00	0.00
120-5-60-6003 PW LKHVA81	0.00	0.00	0.00	0.00	0.00
120-5-60-6004 PW LKHVB82	0.00	0.00	0.00	0.00	0.00
120-5-60-6005 PW LKHVF84	0.00	0.00	0.00	0.00	0.00
120-5-60-6006 PW LKHVF83	0.00	0.00	0.00	0.00	0.00
120-5-60-6007 RAINS 2019	0.00	0.00	0.00	0.00	0.00
120-5-60-6009 ACCESS RD	0.00	0.00	137,395.28 (	137,395.28)	0.00
120-5-60-6010 LNU COMPLEX - A	0.00	0.00	18,130.96 (	18,130.96)	0.00
120-5-60-6011 LNU COMPLEX - B	0.00	0.00	30,728.79 (	30,728.79)	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	186,255.03 (	186,255.03)	0.00

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2021

120-SEWER ENTERPRISE FUND  
 CAPITAL PROJECTS & EQUIP  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7101 VAC TRUCK	0.00	0.00	0.00	0.00	0.00
120-5-70-7201 I & I	0.00	2,661.73	18,196.83 (	18,196.83)	0.00
120-5-70-7203 HEADWORKS RAKE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL PROJECTS &amp; EQUIP</b>	0.00	2,661.73	18,196.83 (	18,196.83)	0.00
<b>TOTAL EXPENDITURES</b>	<b>1,641,760.00</b>	<b>154,745.12</b>	<b>1,670,143.89 (</b>	<b>28,383.89)</b>	<b>101.73</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 150,831.00)</b>	<b>( 11,668.09)</b>	<b>( 59,020.56)</b>	<b>( 91,810.44)</b>	<b>39.13</b>

\*\*\* END OF REPORT \*\*\*

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2021

130-WATER ENTERPRISE FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,175,569.00</u>	<u>360,230.44</u>	<u>2,039,585.64</u>	<u>135,983.36</u>	<u>93.75</u>
TOTAL REVENUES	<u>2,175,569.00</u>	<u>360,230.44</u>	<u>2,039,585.64</u>	<u>135,983.36</u>	<u>93.75</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,303,635.00	61,410.62	1,070,773.42	232,861.58	82.14
ADMINISTRATION	432,258.00	27,322.33	302,615.42	129,642.58	70.01
FIELD	387,856.00	20,726.86	282,655.79	105,200.21	72.88
DIRECTORS	51,820.00	181.16	20,280.65	31,539.35	39.14
SPECIAL PROJECTS	0.00	150,000.00	209,655.73 (	209,655.73)	0.00
CAPITAL PROJECTS & EQUIP	<u>0.00</u>	<u>1,083.75</u>	<u>45,069.98</u> (	<u>45,069.98)</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>2,175,569.00</u>	<u>260,724.72</u>	<u>1,931,050.99</u>	<u>244,518.01</u>	<u>88.76</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	99,505.72	108,534.65 (	108,534.65)	0.00

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2021

130-WATER ENTERPRISE FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	12,000.00	0.00	70.00	11,930.00	0.58
130-4036 DEVELOPER FEES WATER	0.00	0.00	1,977.00 (	1,977.00)	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	0.00	1,499.00	4,131.00 (	4,131.00)	0.00
130-4040 LIEN RECORDING FEES	1,200.00	586.15	6,225.16 (	5,025.16)	518.76
130-4045 AVAILABILITY FEES	22,000.00	120.00	16,562.40	5,437.60	75.28
130-4110 COMM WATER USE	95,295.00	4,030.13	46,021.14	49,273.86	48.29
130-4112 GOV'T WATER USE	6,000.00	465.36	4,155.08	1,844.92	69.25
130-4115 WATER USE	1,968,074.00	197,012.14	1,764,368.78	203,705.22	89.65
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4118 WATER OVERAGE COMM	0.00	0.00	0.00	0.00	0.00
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	32,000.00	3,400.45	29,501.41	2,498.59	92.19
130-4215 RETURNED CHECK FEE	1,000.00	0.00	200.00	800.00	20.00
130-4300 MISC INCOME	3,000.00 (	122.79)	1,183.90	1,816.10	39.46
130-4310 OTHER INCOME	1,500.00	0.00	2,902.00 (	1,402.00)	193.47
130-4320 FEMA/CalOES GRANTS	30,000.00	0.00	1,462.50	28,537.50	4.88
130-4330 HYDRANT METER USE DEPOSIT	0.00	3,240.00	3,240.00 (	3,240.00)	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	3,500.00	0.00	1,062.77	2,437.23	30.36
130-4580 TRANSFER IN	0.00	150,000.00	156,522.50 (	156,522.50)	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>2,175,569.00</b>	<b>360,230.44</b>	<b>2,039,585.64</b>	<b>135,983.36</b>	<b>93.75</b>

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2021

130-WATER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	15,000.00	0.00	12,990.51	2,009.49	86.60
130-5-00-5025 RETIREE HEALTH BENEFITS	14,000.00	( 649.93)	5,066.26	8,933.74	36.19
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	12,000.00	0.00	16.97	11,983.03	0.14
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	1,414.01	11,093.17	8,906.83	55.47
130-5-00-5061 VEHICLE MAINT	12,500.00	1,882.93	12,145.93	354.07	97.17
130-5-00-5062 TAXES & LIC	1,200.00	20.00	233.88	966.12	19.49
130-5-00-5074 INSURANCE	54,055.00	0.00	59,153.84	( 5,098.84)	109.43
130-5-00-5075 BANK FEES	21,000.00	2,115.74	19,227.05	1,772.95	91.56
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	24,600.00	559.00	28,804.69	( 4,204.69)	117.09
130-5-00-5092 POSTAGE & SHIPPING	6,500.00	548.17	6,303.14	196.86	96.97
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	20,000.00	4,083.75	15,790.00	4,210.00	78.95
130-5-00-5122 ENGINEERING SERVICES	60,000.00	0.00	6,389.37	53,610.63	10.65
130-5-00-5123 OTHER PROFESSIONAL SERVICE	50,000.00	0.00	25,994.95	24,005.05	51.99
130-5-00-5124 WATER RIGHTS	50,000.00	929.29	2,947.14	47,052.86	5.89
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,950.00	1,550.00	79.33
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	259.84	3,336.20	4,163.80	44.48
130-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	45,000.00	178.56	5,207.97	39,792.03	11.57
130-5-00-5148 OPERATING SUPPLIES	5,000.00	23,048.74	33,304.41	( 28,304.41)	666.09
130-5-00-5150 REPAIR & REPLACE	125,000.00	10,498.22	129,311.44	( 4,311.44)	103.45
130-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	5,893.50	14,590.16	( 2,590.16)	121.58
130-5-00-5156 CUSTODIAL SERVICES	4,200.00	312.50	2,860.25	1,339.75	68.10
130-5-00-5157 SECURITY	5,000.00	0.00	722.51	4,277.49	14.45
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	11,000.00	818.08	9,081.37	1,918.63	82.56
130-5-00-5192 ELECTRICITY	150,000.00	2,123.83	154,209.40	( 4,209.40)	102.81
130-5-00-5193 OTHER UTILITIES	2,500.00	254.82	2,288.70	211.30	91.55
130-5-00-5194 IT SERVICES	36,500.00	4,655.95	38,576.98	( 2,076.98)	105.69
130-5-00-5195 ENV/MONITORING	17,000.00	1,994.00	9,428.00	7,572.00	55.46
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	32,000.00	0.00	28,757.69	3,242.31	89.87
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	1,136.70	( 136.70)	113.67
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	67.56	2,729.48	( 1,729.48)	272.95
130-5-00-5312 TOOLS - FIELD	1,500.00	251.31	534.96	965.04	35.66
130-5-00-5315 SAFETY EQUIPMENT	1,500.00	0.00	6,974.16	( 5,474.16)	464.94
130-5-00-5505 WATER CONSERVATION	9,000.00	0.00	2,800.00	6,200.00	31.11
130-5-00-5520 HYDRANT DEPOSIT REFUND	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	250.00	150.75	656.75	( 406.75)	262.70
130-5-00-5580 TRANSFERS OUT	467,830.00	0.00	412,159.39	55,670.61	88.10
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2021

130-WATER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	1,303,635.00	61,410.62	1,070,773.42	232,861.58	82.14

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2021

130-WATER ENTERPRISE FUND  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	282,875.00	21,978.17	209,311.16	73,563.84	73.99
130-5-10-5020 EMPLOYEE BENEFITS	91,844.00	233.39	48,340.21	43,503.79	52.63
130-5-10-5021 RETIREMENT BENEFITS	47,189.00	4,107.36	39,100.84	8,088.16	82.86
130-5-10-5063 CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	517.25	2,788.11	1,211.89	69.70
130-5-10-5170 TRAVEL MILEAGE	2,000.00	382.41	1,166.60	833.40	58.33
130-5-10-5175 EDUCATION / SEMINARS	4,000.00	87.50	1,788.25	2,211.75	44.71
130-5-10-5179 ADM MISC EXPENSES	350.00	16.25	120.25	229.75	34.36
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>432,258.00</b>	<b>27,322.33</b>	<b>302,615.42</b>	<b>129,642.58</b>	<b>70.01</b>

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2021

130-WATER ENTERPRISE FUND  
FIELD  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	225,455.00	16,471.12	176,927.46	48,527.54	78.48
130-5-30-5020 EMPLOYEE BENEFITS	106,340.00	429.75	69,181.09	37,158.91	65.06
130-5-30-5021 RETIREMENT BENEFITS	46,661.00	3,393.15	34,273.13	12,387.87	73.45
130-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	706.70	1,093.30	39.26
130-5-30-5063 CERTIFICATIONS	600.00	0.00	250.00	350.00	41.67
130-5-30-5090 OFFICE SUPPLIES	1,000.00	142.84	457.52	542.48	45.75
130-5-30-5170 TRAVEL MILEAGE	2,000.00	290.00	328.64	1,671.36	16.43
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	531.25	3,468.75	13.28
<b>TOTAL FIELD</b>	<b>387,856.00</b>	<b>20,726.86</b>	<b>282,655.79</b>	<b>105,200.21</b>	<b>72.88</b>



HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2021

## 130-WATER ENTERPRISE FUND

## DIRECTORS

## EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.10	2,691.00	309.00	89.70
130-5-40-5020 DIRECTOR BENEFITS	120.00	8.00	101.00	19.00	84.17
130-5-40-5030 DIRECTOR HEALTH BENEFITS	42,000.00	( 95.94)	17,488.65	24,511.35	41.64
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
<b>TOTAL DIRECTORS</b>	<b>51,820.00</b>	<b>181.16</b>	<b>20,280.65</b>	<b>31,539.35</b>	<b>39.14</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2021

130-WATER ENTERPRISE FUND  
 SPECIAL PROJECTS  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-60-6010 LNU COMPLEX - A	0.00	0.00	18,130.96 (	18,130.96)	0.00
130-5-60-6011 LNU COMPLEX - B	0.00	150,000.00	191,524.77 (	191,524.77)	0.00
TOTAL SPECIAL PROJECTS	0.00	150,000.00	209,655.73 (	209,655.73)	0.00

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2021

130-WATER ENTERPRISE FUND  
 CAPITAL PROJECTS & EQUIP  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7101 VAC TRUCK	0.00	0.00	0.00	0.00	0.00
130-5-70-7202 GENERATORS	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 TANK 9	0.00	1,083.75	9,376.25 (	9,376.25)	0.00
130-5-70-7205 MMN WTR MAIN	0.00	0.00	35,693.73 (	35,693.73)	0.00
130-5-70-7206 AMI	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL PROJECTS &amp; EQUIP</b>	0.00	1,083.75	45,069.98 (	45,069.98)	0.00
<b>TOTAL EXPENDITURES</b>	<b>2,175,569.00</b>	<b>260,724.72</b>	<b>1,931,050.99</b>	<b>244,518.01</b>	<b>88.76</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>99,505.72</b>	<b>108,534.65 (</b>	<b>108,534.65)</b>	<b>0.00</b>

\*\*\* END OF REPORT \*\*\*



**Hidden Valley Lake Community Services District**  
**Financial Activity, Cash and Investment Summary**  
**As of April 30, 2021**  
**(Rounded and Unaudited)**

	<b>Operating Checking</b>	<b>Money Market</b>	<b>LAIF</b>	<b>Bond Trustee</b>	<b>Total All Cash/Investment Accounts</b>
	<b>West America Bank 1010</b>	<b>West America Bank 1130</b>	<b>State Treasurer 1133</b>	<b>US Bank 1200</b>	
<b>Financial Activity of Cash/Investment Accounts in General Ledger [1]</b>					
<b>Beginning Balances</b>	\$ 329,570	\$ 1,430,877	\$ 626,660	\$ 176,402	\$ 2,563,509
<b>Cash Receipts</b>					
Utility Billing Deposits	\$ 318,770	\$ 1,434	\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	
Other Deposits		\$ 81	\$ 685	\$ 1	
<b>Total Cash Receipts</b>	<b>\$ 318,770</b>	<b>\$ 1,514</b>	<b>\$ 685</b>	<b>\$ 176,403</b>	
<b>Cash Disbursements</b>					
Accounts Payable Checks issued	\$ 319,047	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 46,196	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 58,586	\$ -	\$ -	\$ -	
Bank Fees	\$ 4,232	\$ -	\$ -	\$ -	
Other Disbursements	\$ -	\$ -	\$ -	\$ -	
<b>Total Disbursements</b>	<b>\$ 428,061</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Transfers Between Accounts</b>					
Transfers In	\$ 150,000		\$ -	\$ -	
Transfers Out		\$ 150,000		\$ -	
<b>Total Transfers Between Accounts</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Ending Balances in General Ledger</b>	<b>\$ 370,280</b>	<b>\$ 1,282,391</b>	<b>\$ 627,345</b>	<b>\$ 176,403</b>	<b>\$ 2,456,419</b>
<b>Reconciling Adjustments to Financial Institutions [2]</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Financial Institution Ending Balances</b>	<b>\$ 383,401</b>	<b>\$ 1,430,877</b>	<b>\$ 627,345</b>	<b>\$ 176,403</b>	<b>\$ 2,618,025</b>

**Ending Balances General Ledger Distribution by District Funds**

100 Operating	-	-	-	-	-
120 Wastewater Operating	126,428	69,529	72,465	-	268,422
130 Water Operating	235,232	24,743	107,993	-	367,967
140 Flood Enterprise	(804)	-	-	-	(804)
215 2016 Sewer Refinancing Bond	(3,713)	214,493	94,771	176,403	481,953
218 2002 CIEDB Loan	13,137	42,688	12,398	-	68,223
219 2012 USDA Solar COP	-	8,367	882	-	9,250
313 Wastewater Operating Reserve	-	81,279	59,029	-	140,308
314 Wastewater CIP	-	413,847	95,443	-	509,290
319 2012 USDA Solar COP Reserve	-	31,323	-	-	31,323
320 Water CIP	-	268,956	-	-	268,956
325 Water Operating Reserve	-	127,168	-	-	127,168
350 2002 CIEDB Loan Reserve	-	-	184,364	-	184,364
712 Bond Revolving	-	-	-	-	-
<b>Total Ending Balances in General Ledger</b>	<b>370,280</b>	<b>1,282,391</b>	<b>627,345</b>	<b>176,403</b>	<b>2,456,419</b>

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District and US Bank is the Bond Trustee for the the 2016 Refunding >>>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2021 THRU 4/30/2021  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	4/09/2021	BANK-DRAFT	000571	AFLAC	215.01CR	CLEARED	A	4/13/2021
1010	4/09/2021	BANK-DRAFT	000572	CALIFORNIA PUBLIC EMPLOYEES RE	6,173.42CR	CLEARED	A	4/12/2021
1010	4/09/2021	BANK-DRAFT	000573	NATIONWIDE RETIREMENT SOLUTION	237.50CR	CLEARED	A	4/09/2021
1010	4/09/2021	BANK-DRAFT	000574	STATE OF CALIFORNIA EDD	1,895.44CR	CLEARED	A	4/09/2021
1010	4/09/2021	BANK-DRAFT	000575	US DEPARTMENT OF THE TREASURY	4,274.36CR	CLEARED	A	4/09/2021
1010	4/23/2021	BANK-DRAFT	000576	AFLAC	215.01CR	OUTSTND	A	0/00/0000
1010	4/23/2021	BANK-DRAFT	000577	CALIFORNIA PUBLIC EMPLOYEES RE	6,156.71CR	CLEARED	A	4/26/2021
1010	4/23/2021	BANK-DRAFT	000578	NATIONWIDE RETIREMENT SOLUTION	237.50CR	CLEARED	A	4/23/2021
1010	4/23/2021	BANK-DRAFT	000579	STATE OF CALIFORNIA EDD	1,935.12CR	CLEARED	A	4/23/2021
1010	4/23/2021	BANK-DRAFT	000580	US DEPARTMENT OF THE TREASURY	4,316.29CR	CLEARED	A	4/23/2021
CHECK:								
1010	4/02/2021	CHECK	038132	ALPHA ANALYTICAL LABORATORIES	1,639.00CR	CLEARED	A	4/07/2021
1010	4/02/2021	CHECK	038133	ALYSSA GORDON	1,160.02CR	CLEARED	A	4/08/2021
1010	4/02/2021	CHECK	038134	AMERICAN WATER WORKS ASSOCIATI	459.00CR	CLEARED	A	4/07/2021
1010	4/02/2021	CHECK	038135	AQUA TECH COMPANY	7,399.00CR	CLEARED	A	4/06/2021
1010	4/02/2021	CHECK	038136	BADGER METER	306.00CR	CLEARED	A	4/12/2021
1010	4/02/2021	CHECK	038137	MEDIACOM	527.66CR	CLEARED	A	4/13/2021
1010	4/02/2021	CHECK	038138	MIKSIS SERVICES, INC.	8,175.00CR	CLEARED	A	4/09/2021
1010	4/02/2021	CHECK	038139	NBS GOVERNMENT FINANCE GROUP	1,833.43CR	CLEARED	A	4/07/2021
1010	4/02/2021	CHECK	038140	OFFICE DEPOT, INC	847.06CR	CLEARED	A	4/08/2021
1010	4/02/2021	CHECK	038141	STREAMLINE	200.00CR	CLEARED	A	4/06/2021
1010	4/02/2021	CHECK	038142	TYLER TECHNOLOGY	121.00CR	CLEARED	A	4/06/2021
1010	4/02/2021	CHECK	038143	US STANDARD PRODUCTS	1,169.25CR	CLEARED	A	4/06/2021
1010	4/02/2021	CHECK	038144	HARVEY, DERRICK	51.74CR	CLEARED	A	4/12/2021
1010	4/02/2021	CHECK	038145	RODONI, DENNIS & JUD	1.43CR	CLEARED	A	4/07/2021
1010	4/09/2021	CHECK	038146	ACWA/JPIA	1,130.20CR	CLEARED	A	4/14/2021
1010	4/09/2021	CHECK	038147	ALPHA ANALYTICAL LABORATORIES	448.00CR	CLEARED	A	4/14/2021
1010	4/09/2021	CHECK	038148	APPLIED TECHNOLOGY SOLUTIONS	930.00CR	CLEARED	A	4/27/2021
1010	4/09/2021	CHECK	038149	ARMED FORCE PEST CONTROL, INC.	205.00CR	CLEARED	A	4/15/2021
1010	4/09/2021	CHECK	038150	CENTRAL VALLEY SALINITY COALIT	260.00CR	CLEARED	A	4/22/2021
1010	4/09/2021	CHECK	038151	DATAPROSE, LLC	1,555.18CR	CLEARED	A	4/13/2021
1010	4/09/2021	CHECK	038152	GHD	4,042.00CR	CLEARED	A	4/19/2021
1010	4/09/2021	CHECK	038153	HARDESTER'S MARKETS & HARDWARE	1,533.98CR	CLEARED	A	4/14/2021
1010	4/09/2021	CHECK	038154	JAMES DAY CONSTRUCTION, INC.	1,682.00CR	CLEARED	A	4/19/2021
1010	4/09/2021	CHECK	038155	JL MECHANICAL	3,765.86CR	CLEARED	A	4/12/2021
1010	4/09/2021	CHECK	038156	OFFICE DEPOT, INC	105.79CR	CLEARED	A	4/16/2021
1010	4/09/2021	CHECK	038157	PACE SUPPLY CORP	5,488.95CR	CLEARED	A	4/13/2021
1010	4/09/2021	CHECK	038158	PETTY CASH REIMBURSEMENT	211.70CR	CLEARED	A	4/09/2021
1010	4/09/2021	CHECK	038159	REDWOOD COAST FUELS	688.88CR	CLEARED	A	4/13/2021
1010	4/09/2021	CHECK	038160	SOUTH LAKE REFUSE & RECYCLING	509.65CR	CLEARED	A	4/13/2021
1010	4/09/2021	CHECK	038161	TELSTAR INSTRUMENTS	5,137.09CR	CLEARED	A	4/13/2021
1010	4/09/2021	CHECK	038162	TYLER TECHNOLOGY	200.00CR	CLEARED	A	4/13/2021
1010	4/09/2021	CHECK	038163	USA BLUE BOOK	231.26CR	CLEARED	A	4/15/2021

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2021 THRU 4/30/2021  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	4/09/2021	CHECK	038164	WELLS FARGO FINANCIAL LEASING	357.13CR	CLEARED	A	4/14/2021
1010	4/09/2021	CHECK	038165	FRANCHISE TAX BOARD	319.64CR	CLEARED	A	4/19/2021
1010	4/09/2021	CHECK	038166	FRANCHISE TAX BOARD	189.64CR	CLEARED	A	4/28/2021
1010	4/09/2021	CHECK	038167	CANTARUTTI, CAROLYN	112.42CR	CLEARED	A	5/03/2021
1010	4/09/2021	CHECK	038168	LAUGHLIN, THOMAS	40.36CR	CLEARED	A	4/26/2021
1010	4/09/2021	CHECK	038169	OMHOLT, WARREN & PAM	5.31CR	CLEARED	A	4/16/2021
1010	4/16/2021	CHECK	038170	ADTS, INC	196.00CR	CLEARED	A	4/28/2021
1010	4/16/2021	CHECK	038171	ALPHA ANALYTICAL LABORATORIES	805.00CR	CLEARED	A	4/21/2021
1010	4/16/2021	CHECK	038172	AMAZON CAPITAL SERVICES, INC.	31.58CR	CLEARED	A	4/20/2021
1010	4/16/2021	CHECK	038173	AT&T	279.41CR	CLEARED	A	4/21/2021
1010	4/16/2021	CHECK	038174	CARDMEMBER SERVICE	1,394.25CR	CLEARED	A	4/20/2021
1010	4/16/2021	CHECK	038175	CINQUINI & PASSARINO INC.	1,083.75CR	CLEARED	A	4/22/2021
1010	4/16/2021	CHECK	038176	DNA RIDGE ROCK	308.71CR	CLEARED	A	4/26/2021
1010	4/16/2021	CHECK	038177	GARDENS BY JILLIAN	200.00CR	CLEARED	A	4/27/2021
1010	4/16/2021	CHECK	038178	LAYNE PAVING & TRUCKING, INC.	380.63CR	CLEARED	A	5/03/2021
1010	4/16/2021	CHECK	038179	MICHELLE HAMILTON	1,575.00CR	CLEARED	A	4/29/2021
1010	4/16/2021	CHECK	038180	OFFICE DEPOT, INC	123.22CR	CLEARED	A	4/26/2021
1010	4/16/2021	CHECK	038181	PACE SUPPLY CORP	12,124.74CR	CLEARED	A	4/20/2021
1010	4/16/2021	CHECK	038182	PARKSON CORPORATION	34,169.85CR	CLEARED	A	4/19/2021
1010	4/16/2021	CHECK	038183	TELSTAR INSTRUMENTS	5,705.00CR	CLEARED	A	4/20/2021
1010	4/16/2021	CHECK	038184	THATCHER COMPANY, INC.	1,478.97CR	CLEARED	A	4/21/2021
1010	4/16/2021	CHECK	038185	TYLER TECHNOLOGY	2,853.75CR	CLEARED	A	4/21/2021
1010	4/16/2021	CHECK	038186	USA BLUE BOOK	3,066.87CR	CLEARED	A	4/28/2021
1010	4/16/2021	CHECK	038187	WAGNER & BONSIGNORE CCE	929.29CR	CLEARED	A	4/26/2021
1010	4/16/2021	CHECK	038188	IGLOO SERIES IV TRUS	123.62CR	CLEARED	A	4/27/2021
1010	4/16/2021	CHECK	038189	THOMAS, RICHARD SR	125.09CR	CLEARED	A	5/06/2021
1010	4/23/2021	CHECK	038190	ALPHA ANALYTICAL LABORATORIES	1,728.00CR	CLEARED	A	4/28/2021
1010	4/23/2021	CHECK	038191	BOLD POLISNER MADDOW NELSON &	8,167.50CR	CLEARED	A	4/29/2021
1010	4/23/2021	CHECK	038192	ITRON	2,132.70CR	CLEARED	A	4/28/2021
1010	4/23/2021	CHECK	038193	MIDDLETOWN COPY & PRINT	94.38CR	OUTSTND	A	0/00/0000
1010	4/23/2021	CHECK	038194	MOUNTAIN F. ENTERPRISES, INC.	150,000.00CR	CLEARED	A	4/28/2021
1010	4/23/2021	CHECK	038195	OFFICE DEPOT, INC	212.51CR	CLEARED	A	4/29/2021
1010	4/23/2021	CHECK	038196	PETTY CASH REIMBURSEMENT	251.70CR	CLEARED	A	4/23/2021
1010	4/23/2021	CHECK	038197	RAY MORGAN COMPANY	357.21CR	CLEARED	A	4/28/2021
1010	4/23/2021	CHECK	038198	RGW GROUNDSKEEPING, LLC	11,382.00CR	CLEARED	A	4/27/2021
1010	4/23/2021	CHECK	038199	FRANCHISE TAX BOARD	189.64CR	CLEARED	A	4/30/2021
1010	4/23/2021	CHECK	038200	FRANCHISE TAX BOARD	319.64CR	OUTSTND	A	0/00/0000
1010	4/23/2021	CHECK	038201	LAUGHLIN, THOMAS	22.41CR	CLEARED	A	4/28/2021
1010	4/23/2021	CHECK	038202	ARTHUR, DOCKTER S	121.37CR	CLEARED	A	5/03/2021
1010	4/23/2021	CHECK	038203	HERRMANN, RICHARD F	77.99CR	OUTSTND	A	0/00/0000
1010	4/23/2021	CHECK	038204	SICKLE, JOSEPH & MAR	40.60CR	CLEARED	A	4/28/2021
1010	4/23/2021	CHECK	038205	THOMPSON, KEVIN M	14.02CR	OUTSTND	A	0/00/0000
1010	4/30/2021	CHECK	038206	AT&T	67.00CR	CLEARED	A	5/05/2021
1010	4/30/2021	CHECK	038207	CALIF ASSOC OF PUBLIC INFO OFF	25.00CR	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2021 THRU 4/30/2021  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	4/30/2021	CHECK	038208	HERC RENTALS INC.	963.47CR	CLEARED	A	5/04/2021
1010	4/30/2021	CHECK	038209	PACE SUPPLY CORP	2,833.93CR	CLEARED	A	5/04/2021
1010	4/30/2021	CHECK	038210	PENNY CUADRAS	184.80CR	CLEARED	A	5/03/2021
1010	4/30/2021	CHECK	038211	REDWOOD COAST FUELS	2,132.73CR	CLEARED	A	5/04/2021
1010	4/30/2021	CHECK	038212	SMITH CONSTRUCTION	1,520.95CR	OUTSTND	A	0/00/0000
1010	4/30/2021	CHECK	038213	STATE WATER RESOURCES CONTROL	110.00CR	OUTSTND	A	0/00/0000
1010	4/30/2021	CHECK	038214	TELSTAR INSTRUMENTS	13,813.43CR	CLEARED	A	5/04/2021
1010	4/30/2021	CHECK	038215	THATCHER COMPANY, INC.	1,489.91CR	CLEARED	A	5/06/2021
1010	4/30/2021	CHECK	038216	TYLER TECHNOLOGY	129.77CR	CLEARED	A	5/05/2021
1010	4/30/2021	CHECK	038217	USA BLUE BOOK	670.28CR	OUTSTND	A	0/00/0000
DEPOSIT:								
1010	4/01/2021	DEPOSIT		CREDIT CARD 4/01/2021	2,652.09	CLEARED	C	4/02/2021
1010	4/01/2021	DEPOSIT	000001	CREDIT CARD 4/01/2021	2,570.62	CLEARED	C	4/05/2021
1010	4/01/2021	DEPOSIT	000002	REGULAR DAILY POST 4/01/2021	942.76	CLEARED	C	4/02/2021
1010	4/01/2021	DEPOSIT	040121	CC RECONCILIATION	261.61	CLEARED	G	4/01/2021
1010	4/02/2021	DEPOSIT		CREDIT CARD 4/02/2021	9,072.12	CLEARED	C	4/05/2021
1010	4/02/2021	DEPOSIT	000001	CREDIT CARD 4/02/2021	1,396.11	CLEARED	C	4/05/2021
1010	4/02/2021	DEPOSIT	000002	REGULAR DAILY POST 4/02/2021	2,110.72	CLEARED	C	4/05/2021
1010	4/05/2021	DEPOSIT		CREDIT CARD 4/05/2021	4,098.93	CLEARED	C	4/05/2021
1010	4/05/2021	DEPOSIT	000001	CREDIT CARD 4/05/2021	1,798.97	CLEARED	C	4/05/2021
1010	4/05/2021	DEPOSIT	000002	CREDIT CARD 4/05/2021	2,879.06	CLEARED	C	4/06/2021
1010	4/05/2021	DEPOSIT	000003	CREDIT CARD 4/05/2021	3,467.49	CLEARED	C	4/07/2021
1010	4/05/2021	DEPOSIT	000004	REGULAR DAILY POST 4/05/2021	1,748.82	CLEARED	C	4/06/2021
1010	4/06/2021	DEPOSIT		CREDIT CARD 4/06/2021	3,696.45	CLEARED	C	4/07/2021
1010	4/06/2021	DEPOSIT	000001	CREDIT CARD 4/06/2021	3,356.75	CLEARED	C	4/08/2021
1010	4/06/2021	DEPOSIT	000002	REGULAR DAILY POST 4/06/2021	2,765.66	CLEARED	C	4/07/2021
1010	4/07/2021	DEPOSIT		CREDIT CARD 4/07/2021	2,540.91	CLEARED	C	4/08/2021
1010	4/07/2021	DEPOSIT	000001	CREDIT CARD 4/07/2021	2,726.11	CLEARED	C	4/09/2021
1010	4/07/2021	DEPOSIT	000002	REGULAR DAILY POST 4/07/2021	3,297.80	CLEARED	C	4/08/2021
1010	4/07/2021	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	312.57CR	CLEARED	U	4/08/2021
1010	4/07/2021	DEPOSIT	000004	DAILY PAYMENT POSTING	227.57	CLEARED	U	4/08/2021
1010	4/08/2021	DEPOSIT		CREDIT CARD 4/08/2021	2,973.45	CLEARED	C	4/09/2021
1010	4/08/2021	DEPOSIT	000001	CREDIT CARD 4/08/2021	3,649.89	CLEARED	C	4/12/2021
1010	4/08/2021	DEPOSIT	000002	REGULAR DAILY POST 4/08/2021	8,060.07	CLEARED	C	4/09/2021
1010	4/09/2021	DEPOSIT		CREDIT CARD 4/09/2021	2,659.71	CLEARED	C	4/12/2021
1010	4/09/2021	DEPOSIT	000001	CREDIT CARD 4/09/2021	2,358.14	CLEARED	C	4/12/2021
1010	4/09/2021	DEPOSIT	000002	REGULAR DAILY POST 4/09/2021	6,941.42	CLEARED	C	4/12/2021
1010	4/12/2021	DEPOSIT		CREDIT CARD 4/12/2021	1,937.06	CLEARED	C	4/12/2021
1010	4/12/2021	DEPOSIT	000001	CREDIT CARD 4/12/2021	3,669.40	CLEARED	C	4/12/2021
1010	4/12/2021	DEPOSIT	000002	CREDIT CARD 4/12/2021	1,425.33	CLEARED	C	4/13/2021
1010	4/12/2021	DEPOSIT	000003	CREDIT CARD 4/12/2021	1,954.33	CLEARED	C	4/14/2021
1010	4/12/2021	DEPOSIT	000004	REGULAR DAILY POST 4/12/2021	16,531.58	CLEARED	C	4/13/2021
1010	4/13/2021	DEPOSIT		CREDIT CARD 4/13/2021	2,822.08	CLEARED	C	4/14/2021

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2021 THRU 4/30/2021  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	4/13/2021	DEPOSIT	000001	CREDIT CARD 4/13/2021	2,629.88	CLEARED	C	4/15/2021
1010	4/13/2021	DEPOSIT	000002	REGULAR DAILY POST 4/13/2021	5,683.54	CLEARED	C	4/14/2021
1010	4/13/2021	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	141.48CR	CLEARED	U	4/13/2021
1010	4/14/2021	DEPOSIT		CREDIT CARD 4/14/2021	1,911.54	CLEARED	C	4/15/2021
1010	4/14/2021	DEPOSIT	000001	CREDIT CARD 4/14/2021	4,572.20	CLEARED	C	4/16/2021
1010	4/14/2021	DEPOSIT	000002	REGULAR DAILY POST 4/14/2021	7,231.04	CLEARED	C	4/15/2021
1010	4/15/2021	DEPOSIT		CREDIT CARD 4/15/2021	4,410.57	CLEARED	C	4/16/2021
1010	4/15/2021	DEPOSIT	000001	DRAFT POSTING	15,208.35	CLEARED	U	4/16/2021
1010	4/16/2021	DEPOSIT		CREDIT CARD 4/16/2021	3,814.94	CLEARED	C	4/19/2021
1010	4/16/2021	DEPOSIT	000001	REGULAR DAILY POST 4/16/2021	4,769.18	CLEARED	C	4/16/2021
1010	4/16/2021	DEPOSIT	000002	CREDIT CARD 4/16/2021	27,680.61	CLEARED	C	4/19/2021
1010	4/16/2021	DEPOSIT	000003	CREDIT CARD 4/16/2021	3,194.40	CLEARED	C	4/19/2021
1010	4/16/2021	DEPOSIT	000004	REGULAR DAILY POST 4/16/2021	9,120.85	CLEARED	C	4/19/2021
1010	4/19/2021	DEPOSIT		CREDIT CARD 4/19/2021	4,748.10	CLEARED	C	4/19/2021
1010	4/19/2021	DEPOSIT	000001	CREDIT CARD 4/19/2021	1,743.00	CLEARED	C	4/20/2021
1010	4/19/2021	DEPOSIT	000002	CREDIT CARD 4/19/2021	1,477.95	CLEARED	C	4/20/2021
1010	4/19/2021	DEPOSIT	000003	CREDIT CARD 4/19/2021	6,022.24	CLEARED	C	4/21/2021
1010	4/19/2021	DEPOSIT	000004	REGULAR DAILY POST 4/19/2021	14,392.90	CLEARED	C	4/20/2021
1010	4/20/2021	DEPOSIT		CREDIT CARD 4/20/2021	9,887.29	CLEARED	C	4/21/2021
1010	4/20/2021	DEPOSIT	000001	CREDIT CARD 4/20/2021	7,810.32	CLEARED	C	4/22/2021
1010	4/20/2021	DEPOSIT	000002	REGULAR DAILY POST 4/20/2021	11,559.06	CLEARED	C	4/21/2021
1010	4/20/2021	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	128.19CR	CLEARED	U	4/30/2021
1010	4/21/2021	DEPOSIT		CREDIT CARD 4/21/2021	8,179.96	CLEARED	C	4/22/2021
1010	4/21/2021	DEPOSIT	000001	CREDIT CARD 4/21/2021	2,445.67	CLEARED	C	4/23/2021
1010	4/21/2021	DEPOSIT	000002	REGULAR DAILY POST 4/21/2021	1,771.08	CLEARED	C	4/22/2021
1010	4/22/2021	DEPOSIT		CREDIT CARD 4/22/2021	2,564.48	CLEARED	C	4/23/2021
1010	4/22/2021	DEPOSIT	000001	CREDIT CARD 4/22/2021	2,843.68	CLEARED	C	4/26/2021
1010	4/22/2021	DEPOSIT	000002	REGULAR DAILY POST 4/22/2021	1,859.59	CLEARED	C	4/23/2021
1010	4/23/2021	DEPOSIT		CREDIT CARD 4/23/2021	1,527.33	CLEARED	C	4/26/2021
1010	4/23/2021	DEPOSIT	000001	CREDIT CARD 4/23/2021	737.13	CLEARED	C	4/26/2021
1010	4/23/2021	DEPOSIT	000002	REGULAR DAILY POST 4/23/2021	904.58	CLEARED	C	4/26/2021
1010	4/26/2021	DEPOSIT		CREDIT CARD 4/26/2021	1,069.56	CLEARED	C	4/26/2021
1010	4/26/2021	DEPOSIT	000001	CREDIT CARD 4/26/2021	667.17	CLEARED	C	4/26/2021
1010	4/26/2021	DEPOSIT	000002	CREDIT CARD 4/26/2021	1,323.92	CLEARED	C	4/27/2021
1010	4/26/2021	DEPOSIT	000003	CREDIT CARD 4/26/2021	1,087.98	CLEARED	C	4/28/2021
1010	4/26/2021	DEPOSIT	000004	REGULAR DAILY POST 4/26/2021	16,551.98	CLEARED	C	4/27/2021
1010	4/27/2021	DEPOSIT		CREDIT CARD 4/27/2021	1,007.74	CLEARED	C	4/28/2021
1010	4/27/2021	DEPOSIT	000001	CREDIT CARD 4/27/2021	1,587.66	CLEARED	C	4/29/2021
1010	4/27/2021	DEPOSIT	000002	REGULAR DAILY POST 4/27/2021	599.14	CLEARED	C	4/28/2021
1010	4/28/2021	DEPOSIT		CREDIT CARD 4/28/2021	950.21	CLEARED	C	4/29/2021
1010	4/28/2021	DEPOSIT	000001	CREDIT CARD 4/28/2021	927.42	CLEARED	C	4/30/2021
1010	4/28/2021	DEPOSIT	000002	REGULAR DAILY POST 4/28/2021	3,757.51	CLEARED	C	4/29/2021
1010	4/29/2021	DEPOSIT		CREDIT CARD 4/29/2021	924.63	CLEARED	C	4/30/2021
1010	4/29/2021	DEPOSIT	000001	CREDIT CARD 4/29/2021	1,528.65	CLEARED	C	5/03/2021



COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2021 THRU 4/30/2021  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
<b>DEPOSIT:</b>								
1010	4/29/2021	DEPOSIT	000002	REGULAR DAILY POST 4/29/2021	2,322.18	CLEARED	C	4/30/2021
1010	4/30/2021	DEPOSIT		CREDIT CARD 4/30/2021	623.91	CLEARED	C	5/03/2021
1010	4/30/2021	DEPOSIT	000001	CREDIT CARD 4/30/2021	4,599.94	CLEARED	C	5/03/2021
1010	4/30/2021	DEPOSIT	000002	REGULAR DAILY POST 4/30/2021	2,528.63	CLEARED	C	5/03/2021
<b>EFT:</b>								
1010	4/01/2021	EFT	040121	CA DEPT TAX FEE YR 2020	20.00CR	CLEARED	G	4/01/2021
1010	4/02/2021	EFT	040221	PACIFIC GAS & ELECTRIC CO	11,655.84CR	CLEARED	G	4/05/2021
1010	4/13/2021	EFT	041221	EDD Q1 RECONCILE	0.07CR	CLEARED	G	4/14/2021
1010	4/13/2021	EFT	041321	VERIZON Mar 07 - Apr 06, 2021	0.40CR	CLEARED	G	4/19/2021
1010	4/13/2021	EFT	041322	VERIZON Mar 07 - Apr 06, 2021	761.70CR	CLEARED	G	4/19/2021
1010	4/23/2021	EFT	042321	CalPERS UAL 1739 April	8,101.17CR	CLEARED	G	4/26/2021
<b>MISCELLANEOUS:</b>								
1010	4/09/2021	MISC.		PAYROLL DIRECT DEPOSIT	29,237.13CR	CLEARED	P	4/09/2021
1010	4/22/2021	MISC.	042221	TRANSFER FUND 325	150,000.00	CLEARED	G	4/22/2021
1010	4/23/2021	MISC.		PAYROLL DIRECT DEPOSIT	29,349.32CR	CLEARED	P	4/23/2021
<b>SERVICE CHARGE:</b>								
1010	4/02/2021	SERV-CHG		Elavon Fee 27	1,888.53CR	CLEARED	G	4/02/2021
1010	4/02/2021	SERV-CHG	000001	Elavon Fee 25	1,511.38CR	CLEARED	G	4/02/2021
1010	4/02/2021	SERV-CHG	000002	Elavon Fee 29	472.38CR	CLEARED	G	4/02/2021
1010	4/15/2021	SERV-CHG		Account Analysis Fee March 21	359.21CR	CLEARED	G	4/15/2021
<b>TOTALS FOR ACCOUNT 1010</b>				CHECK	TOTAL:	319,047.30CR		
				DEPOSIT	TOTAL:	318,770.46		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	91,413.55		
				SERVICE CHARGE	TOTAL:	4,231.50CR		
				EFT	TOTAL:	20,539.18CR		
				BANK-DRAFT	TOTAL:	25,656.36CR		
<b>TOTALS FOR POOLED CASH FUND</b>				CHECK	TOTAL:	319,047.30CR		
				DEPOSIT	TOTAL:	318,770.46		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	91,413.55		
				SERVICE CHARGE	TOTAL:	4,231.50CR		
				EFT	TOTAL:	20,539.18CR		
				BANK-DRAFT	TOTAL:	25,656.36CR		

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
2020 - 2021 CAPITAL IMPROVEMENT PLAN  
APRIL 2021**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>Budget Expensed</b>	<b>Expense to Date</b>
<b>314</b>  <b>WASTEWATER CAPITAL IMPROVEMENT</b>	Regulatory Compliance/I&I Mitigation	\$ 100,000	\$ 18,187
	Disaster Mitigation/SCADA Upgrade	\$ 30,000	\$ -
	Diaster Recovery/WWTP Access Road Repair	\$ 50,000	\$ 137,395
	Reliable Water Supply/Leak Repair/Mini-Excavator	\$ 50,000	\$ -
	Risk Management Plan/Chlorine Tank Auto Shut-Off FY 21-22	\$ -	\$ -
	Regulatory Compliance/Dump Truck	\$ 75,000	\$ -
	Stormwater Master Planning/Mitigation	\$ 10,000	\$ -
	<b>TOTAL EXPENSE</b>		<b>\$ 155,582</b>
	<b>ENDING FUND BALANCE</b>		<b>\$ 509,290</b>
<b>FUND</b>	<b>DESCRIPTION</b>	<b>Budget Expensed</b>	<b>Expense to Date</b>
<b>320</b>  <b>WATER CAPITAL IMPROVEMENT</b>	<b>BEGINNING FUND BALANCE</b>		
	Wildfire Resilience/Reliable Water Supply/Replace Wooden Tanks	\$ 360,000	\$ 9,376
	Diaster Mitigation/SCADA Upgrade	\$ 30,000	\$ -
	Reliable Water Supply/Automatic Metering Infrastructure	\$ 200,000	\$ -
	Wildfire Resilience/Reliable Water Supply/PSPS Backup Power Supply	\$ 50,000	\$ -
	Reliable Water Supply/Leak Repair Mini-Excavator	\$ 50,000	\$ -
	Regulatory Compliance/Dump Truck	\$ 75,000	\$ -
	<b>TOTAL EXPENSE</b>		<b>\$ 9,376</b>
	<b>ENDING FUND BALANCE</b>		<b>\$ 268,956</b>

# HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

## 2020 - 2021 DEBT SERVICE

APRIL 2021

	DEBT SERVICE REVENUE	FUND	AMOUNT
1)	1995-2 BOND - TAX ASSESSMENT	215	\$ 292,454
2)	CIEDB LOAN - WATER INFRASTRUCTURE	130	152,472
	CIEDB LOAN - WATER CAPACITY FEE	218	18,274
3)	USDA LOAN - SOLAR PROJECT WWTP	120	32,255
	<b>TOTAL DEBT SERVICE REVENUE</b>		<b>\$ 495,455</b>

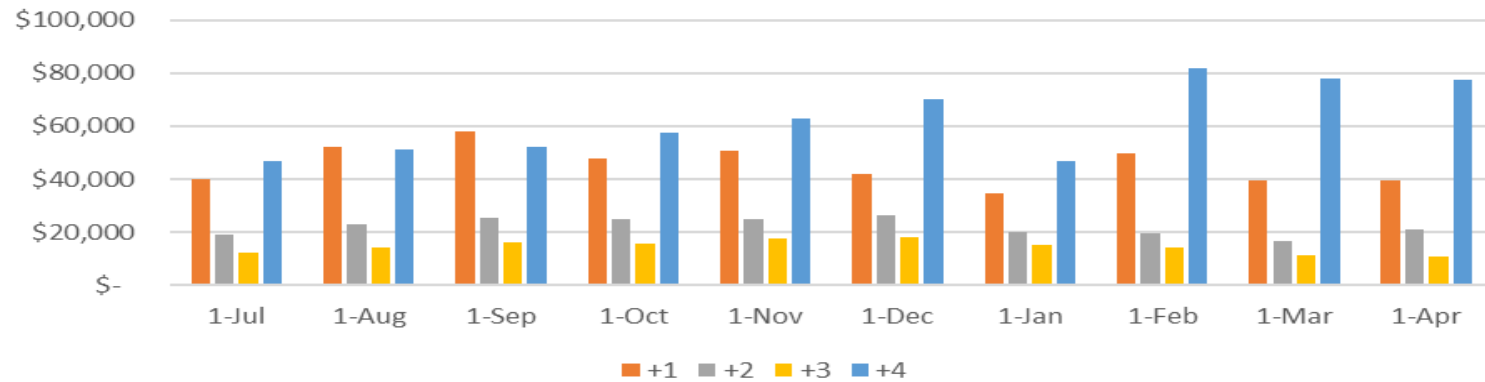
	DEBT SERVICE EXPENSE	FUND	DEBT	AMT PAID	DATE
1)	1995-2 BOND REDEMPTION (PRINCIPAL)	215	\$ 185,000	\$ 185,000	08/14/2020
	1995-2 BOND REDEMPTION (INTEREST)	215	99,994	99,357	01/22/2021
	BOND ADMINISTRATION (ANNUAL FEE)	215	7,460	8,410	12/30/2021
			<b>\$ 292,454</b>	<b>\$ 292,767</b>	

2)	CIEDB (PRINCIPAL)	218	\$ 110,065	\$ 110,065	01/08/2021
	CIEDB (INTEREST)	218	55,865	55,865	01/08/2021
	CIEDB (ANNUAL FEE)	218	4,816	4,815.99	01/08/2021
			<b>\$ 170,746</b>	<b>\$ 170,746</b>	

3)	USDA RUS LOAN (PRINCIPAL)	219	\$ 17,000	\$ 17,000	08/03/2020
	USDA RUS LOAN (INTEREST)	219	15,255	15,255	02/01/2021
			<b>\$ 32,255</b>	<b>\$ 32,255</b>	

TOTAL DEBT	PAID TO DATE
<b>\$ 495,455</b>	<b>\$ 495,769</b>

## AGING REPORT APRIL 30, 2021 FY 2020-2021



<b>APRIL</b>	Less than \$100	\$101-\$199	\$200-\$299	\$300-\$399	\$400-\$499	\$500-\$599	\$600-\$699	\$700-\$799	\$800-\$899	\$900-\$1000	\$1000-\$1999	\$2000-\$2999	\$3000 +	<b>TOTAL:</b>
Accounts	2	68	56	48	35	27	10	5	8	2	21	15	6	<b>303</b>
Amount	\$181	\$9,138	\$14,679	\$16,764	\$15,558	\$14,559	\$6,335	\$3,793	\$6,972	\$1,866	\$31,858	\$34,148	\$19,891	<b>\$175,742</b>
Difference	0	12	8	2	12	9	0	2	-9	-1	-3	3	-1	34
Previous Month	-\$11	\$1,268	\$2,473	\$1,080	\$5,361	\$4,678	-\$147	\$1,564	-\$7,473	-\$943	-\$4,916	\$7,544	-\$2,949	\$7,529

<b>MARCH</b>	Less than \$100	\$101-\$199	\$200-\$299	\$300-\$399	\$400-\$499	\$500-\$599	\$600-\$699	\$700-\$799	\$800-\$899	\$900-\$1000	\$1000-\$1999	\$2000-\$2999	\$3000 +	<b>TOTAL:</b>
Accounts	2	56	48	46	23	18	10	3	17	3	24	12	7	<b>269</b>
Amount	\$192	\$7,871	\$12,206	\$15,684	\$10,197	\$9,881	\$6,482	\$2,229	\$14,445	\$2,809	\$36,774	\$26,604	\$22,840	<b>\$168,213</b>
Difference	-75	-69	10	17	3	-1	-7	0	9	1	N/A	N/A	-1	-113
Previous Month	-\$5,049	-\$10,220	\$2,708	\$5,459	\$2,264	\$222	-\$4,420	\$2	\$9,453	\$817	N/A	N/A	\$12,758	\$13,993

<b>FEBRUARY</b>	Less than \$100	\$101-\$199	\$200-\$299	\$300-\$399	\$400-\$499	\$500-\$599	\$600-\$699	\$700-\$799	\$800-\$899	\$900-\$1000	\$1000+	\$2000-\$2999	\$3000 +	<b>TOTAL:</b>
Accounts	77	125	38	29	20	19	17	3	8	2	44	0	7	<b>382</b>
Amount	\$5,241	\$18,091	\$9,498	\$10,225	\$7,933	\$9,659	\$10,902	\$2,227	\$4,992	\$1,992	\$73,460	\$0	\$0	<b>\$154,220</b>

# MEMO

To: Board of Directors

From: Marty Rodriguez

Date: 05/14/2021

RE: Senior Account Representative's Monthly Report

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## **Monthly Billing 4/30/2021**

Mailed statements: 2,076

Electronic statements: 586

The statement "SPECIAL MESSAGE

"Water levels in California are at historic lows. The Governor's Office, and many water agencies across the state are taking definitive action to promote conservation. Please consider conserving water whenever possible. Drought tolerate landscaping ideas and suggestions for saving water around the home can be found at [www.saveourwater.com](http://www.saveourwater.com)"

## **Delinquent Billing 4/21/2021**

Delinquent statements for March bills: 586

## **Courtesy Notification**

No Courtesy notices delivered due to COVID-19.

No Electronic notices due to COVID-19.

## **Phone Notification**

No Phone notifications due to COVID-19.

## **Lock Offs**

No Lock Offs due to COVID-19.



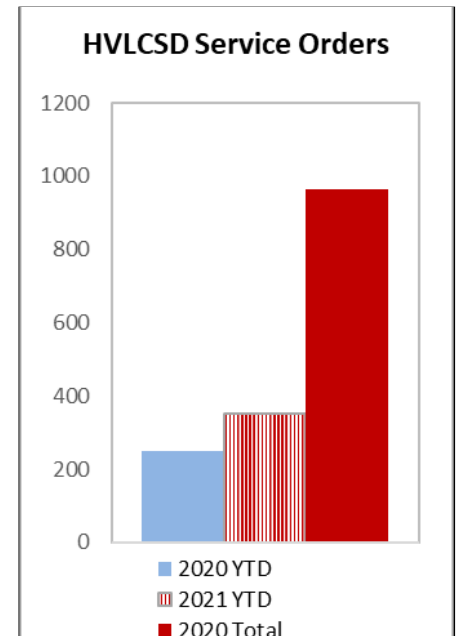
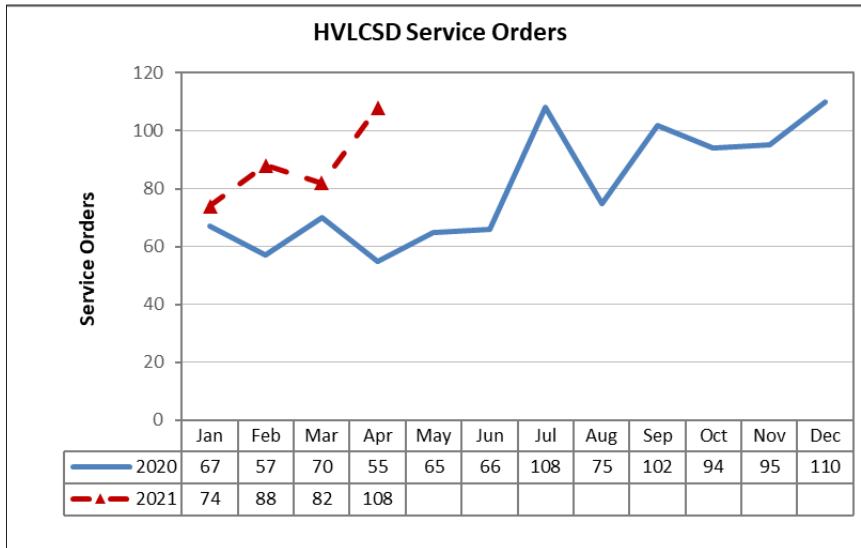
# Hidden Valley Lake Community Services District

## April 2021 Report

FIELD OPERATIONS

Water Connections:		Sewer Connections:	
New (This month)	0	New (This month)	0
Residential (Last month)	2453	Residential (Last month)	1465
Commercial & Govt (Last month)	40	Commercial & Govt (Last month)	16
<b>Total :</b>	<b>2493</b>		<b>1481</b>

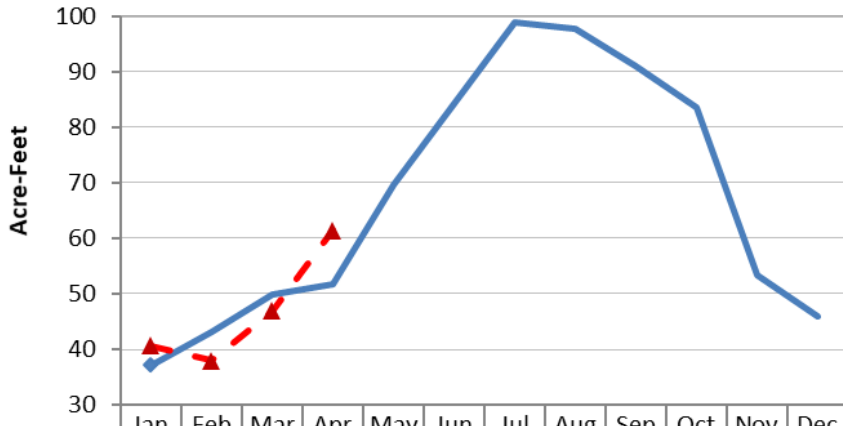
Rainfall		
This month	Last year	Historical
0.2	1.48	2.43



Hours		
Overtime Hours	34	\$1,206.99

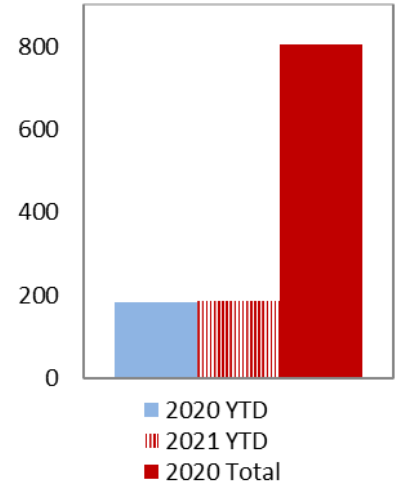
# April 2021 Field Report

## HVLCSD Municipal Well Production

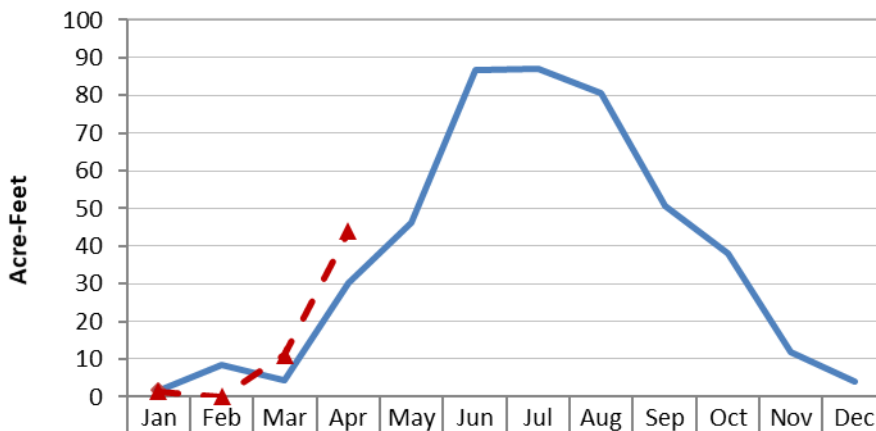


— 2020	37.1	43.0	49.7	51.6	69.5	84.1	98.9	97.6	90.9	83.4	53.2	45.8
-▲- 2021	40.5	38.0	46.9	61.4								

## HVLCSD Municipal Well Production (AF)

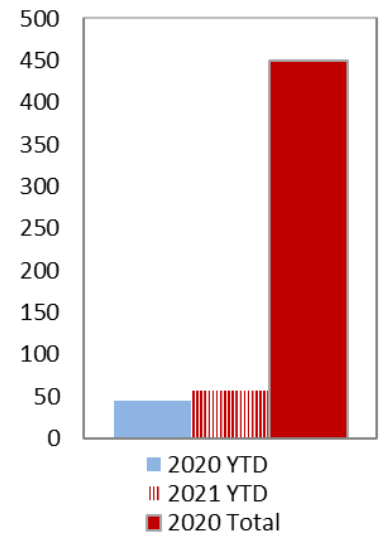


## HVLCSD Municipal Reclaimed Water Use

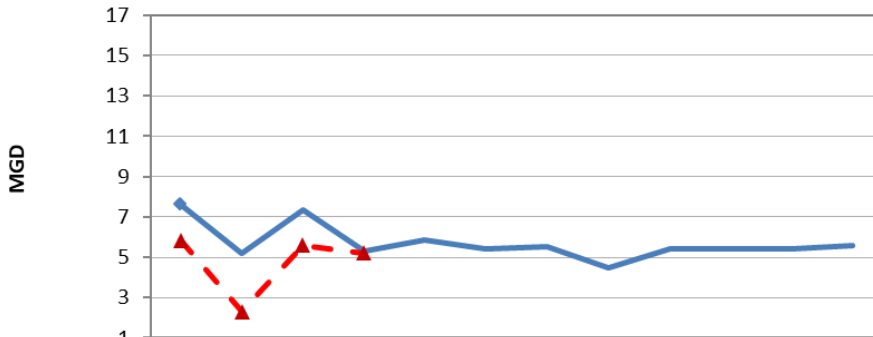


— 2020	1.55	8.59	4.27	30.2	46.1	86.6	87.1	80.7	50.7	38.2	11.8	3.98
-▲- 2021	1.5	0.0	11.1	44.0								

## HVLCSD Municipal Reclaimed Water (AF)

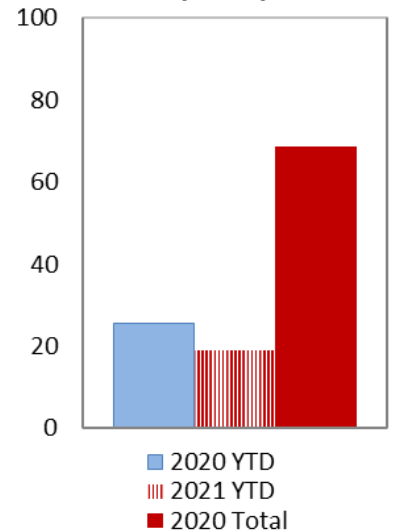


## HVLCSD Municipal Wastewater Influent



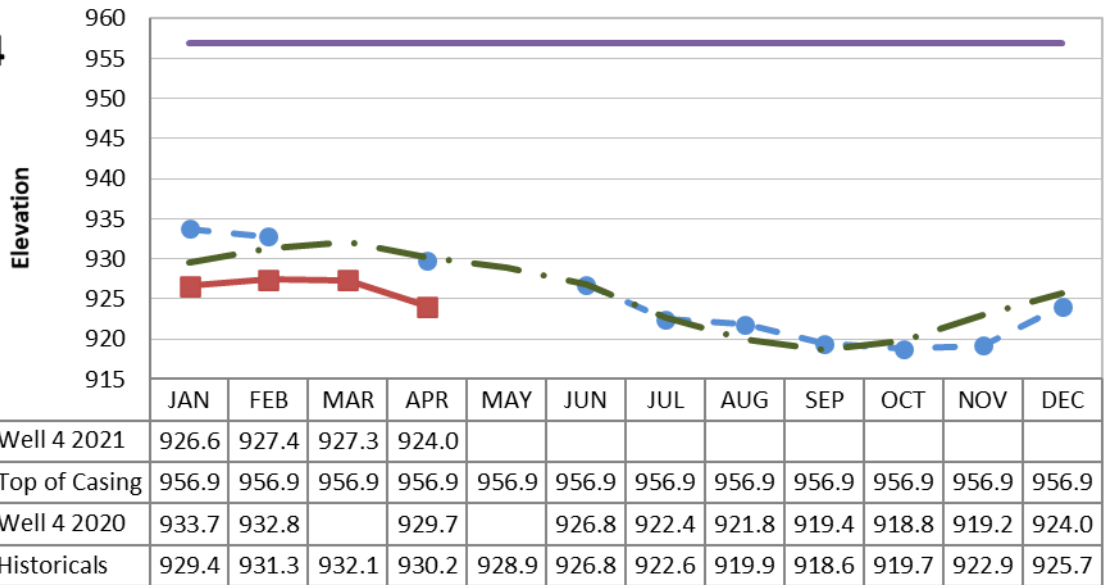
— 2020	7.6	5.19	7.36	5.33	5.86	5.39	5.55	4.49	5.4	5.43	5.42	5.56
-▲- 2021	5.85	2.3	5.6	5.21								

## HVLCSD Municipal Wastewater Influent (MGD)

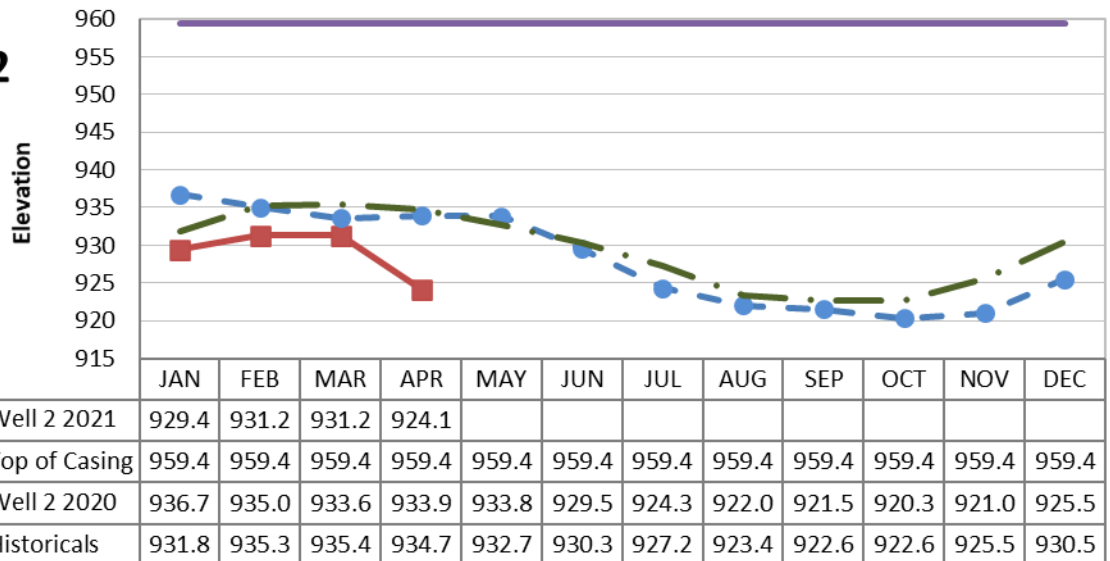


# April 2021 Field Report

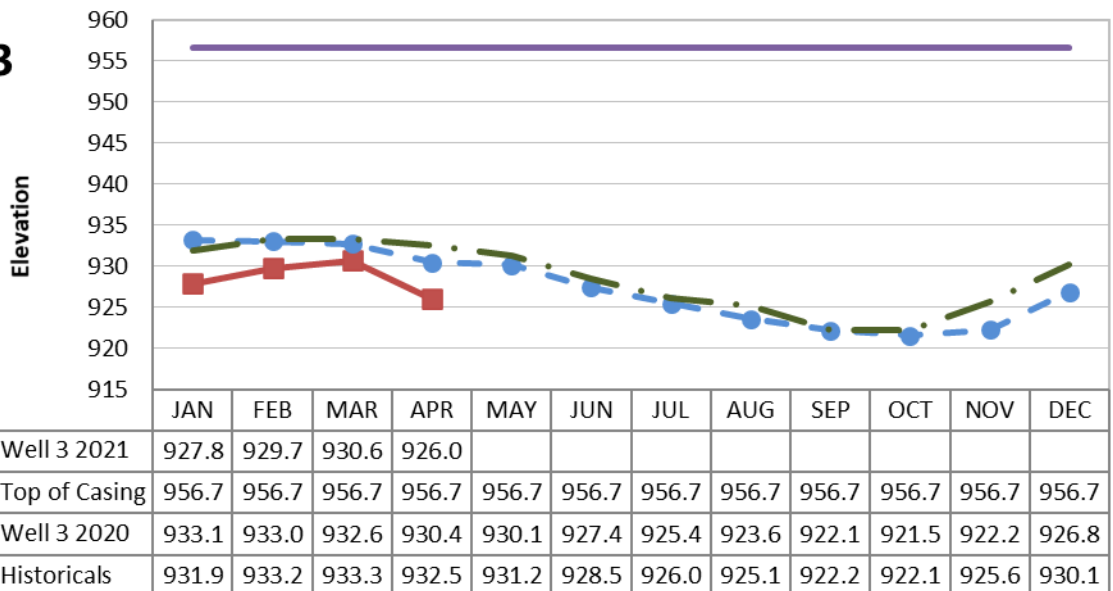
## Well 4



## Well 2



## Well 3





## Water Resources Specialist Highlights

- Completed Consumer Confidence Report & Electronic Annual Report
- ACWA State Legislative Committee:
  - SB 222: **Oppose unless amended**—water affordability assistance program; committee revisions pending
  - SB 223: **Oppose**—discontinuation of service for nonpayment; committee revisions pending
  - AB 377: **Oppose**—removes regulatory authority from Regional Water Boards; joined coalition
- 4/29/21 The District opposed SB 222 & SB 223 in the Senate Environmental Quality Committee
  - Both attempts failed and passed in committee; awaiting more amendments
  - Next hearing in Senate Appropriations Committee, 5/17/21
  - Will continue outreach for SB 222 & SB 223
- Meadow View Easement project completed
- Started County-wide drought message with local water purveyors
- Routine database maintenance, reports, and SOP development
- Regular GIS database maintenance
- Regular Facebook outreach
- 5/10 Governor extended drought conditions to include Lake County (and all the Sacramento-San Joaquin Delta Watershed)
  - Declaration does not yet include conservation mandates
  - Governor proposes \$5.2 billion investment in water infrastructure and \$1 billion for water debt assistance

# April 2021 Field Report

## Water Operations and Maintenance Highlights

- **4/20 Relocated hydrant on Sentinel Ct**
- **4/21 Received PG&E notification of possible PSPS events in July**
- **Hydrant maintenance; approximately 75% of hydrants have been repainted and exercised.**
- **Valve exercising and flushing**
- **Meter reads 4/27—4/29**
- **Routine maintenance and operations**

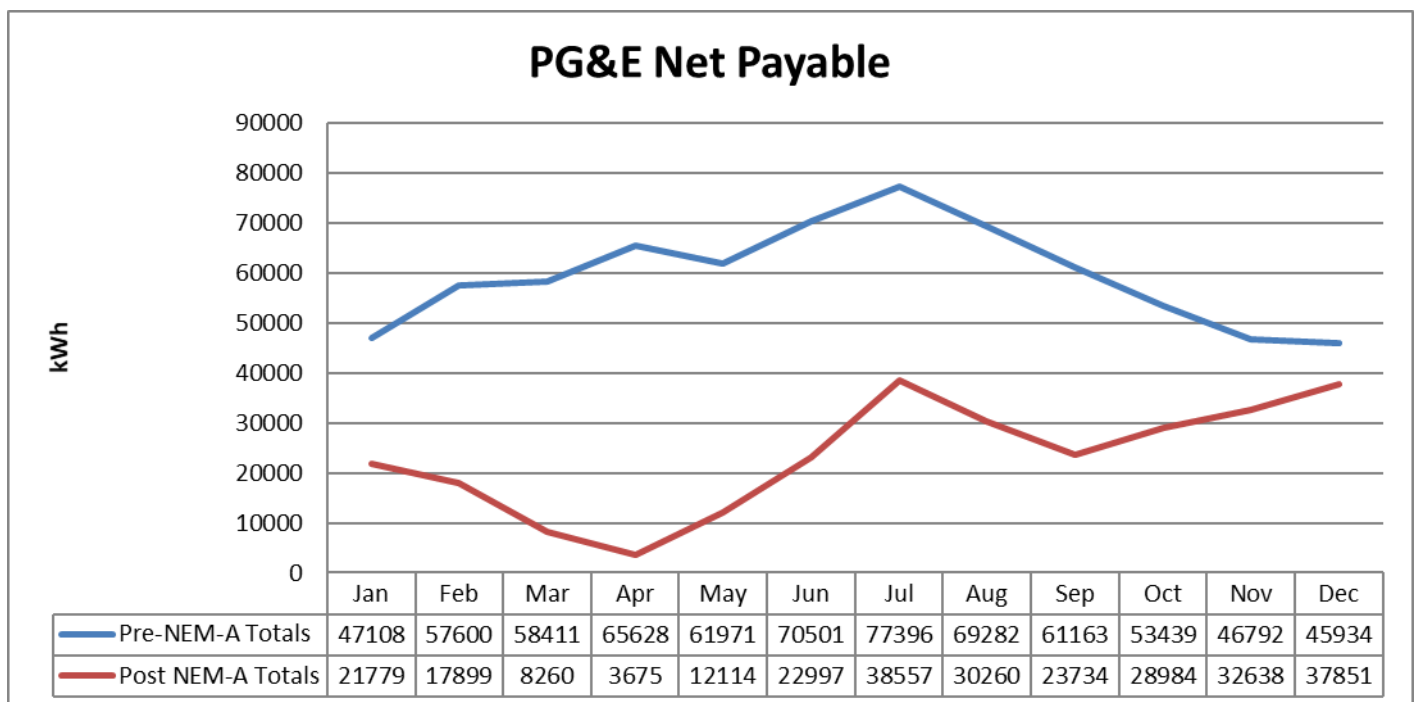
## Wastewater Operations and Maintenance Highlights

- **4/13 New AB chains constructed and in use**
- **4/18—21 Troubleshooting SCADA alarms**
- **6 manhole lid replacements**
- **Weed abatement around plant**
- **Meter reads 4/27—4/29**
- **Routine maintenance and operations**

# April 2021 Field Report

Vehicle Mileage	
Vehicle	Mileage
Truck 1	0
Truck 2 (new construction truck)	876
Truck 3	1,586
Truck 4	440
Truck 6	1,180
Truck 7	510
Truck 8	2,068
Truck 9	604
Dump Truck	246
Backhoe	11.00 hr
New Holland Tractor	7.00 hrs
Vac Truck	159.30

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	387.70	289.90
Fuel Log	393.70	289.70



Disaster Reimbursements (Federal & State)						
Year of event	Disaster	Project	Description	Completion	Reimbursed?	Reimbursements
2017	4301	LHHVA01	Pump&Dump	100%	100%	\$ 214,133.04
2017	4301	LKHVB01	Repair&Labor	100%	100%	\$ 16,748.90
2017	4308	LKHVA81	Pump&Dump	100%	100%	\$ 390,533.63
2017	4308	LKHVB81	Repair&Labor	100%	100%	\$ 5,317.17
2017	4308	LKHVF83	Repair&Labor	100%	100%	\$ 652,310.53
2019	4434	100063	Pump&Dump	100%	100%	\$ 916,723.31
2019	4434	100118	Repair	100%	100%	\$ 13,101.71
2019	4434	100126	Repair&Labor	100%	100%	\$ 39,032.81
2019	4434	101502	Repair&Labor	100%	100%	\$ 33,321.19
2019	4434	100138	Repair: Chip seal the WWTP Access materials.	100%	90%	\$ 110,730.00
2020	4482 COVID-19	138890	Purchased for disinfection, and infection prevention	100%	0%	\$ 10,401.87
2020	4558 LNU Complex Fire	Cat B <b>100% (FEMA)</b>	Debris Removal -FireBreak - Chipping&Spreading	100%	0%	\$ 36,245.32
2020	4558 LNU Complex Fire	Cat B <b>75% (FEMA)</b> 18.75% (CalOES)	Debris Removal -FireBreak - Chipping&Spreading	10%	0%	\$ 150,000.00
2020	4558 LNU Complex Fire	Cat B <b>100% (FEMA)</b>	Continuity of Operations - Generators - Smoke Soot and Ash	100%	0%	\$ 20,747.18
2020	4558 LNU Complex Fire	Cat B <b>75% (FEMA)</b> 18.75% (CalOES)	Continuity of Operations - Generators - Smoke Soot and Ash	100%	0%	\$ 47,647.94

Totals:	\$ 2,656,994.60
Actual:	\$ 2,391,952.29

Access Road

3/10 Resubmitted CloseOut documentation, new final reimbursement request is \$8,970.36 (See attached).

Debris Removal

3/4 Project was re-categorized twice more, and submitted.

3/5 MFE has begun staging equipment at the end of Eagle Rock Rd.

3/25 All parcels owners have granted right of entry for chipping&spreading

3/31 After responding to several RFIs on our behalf, our FEMA PDMG reached out for further clarification. A response was submitted on 4/1 (See attached).

4/6 MFE began work on the southern firebreak (Ravenhill park).

4/15 Debris completely mulched and spread

4/23 Check was issued to MFE

5/3 Status change in Grantee portal to "Pending Final Review" for all projects.

Generators/HVAC

2/5 Category change for projects, potential changes to CalOES reimbursement policy, and extension request.

2/11 Final calculations on category, and reimbursement policy shows an increase in CSD's financial burden from ~\$14k to ~\$30k.

3/4 Project was re-categorized twice more, and submitted  
Project remains in status "Pending Final Review"

Total project costs of 4558 = \$254,640.44

Federally funded, non-disaster projects (HMGP)					
Related Disaster	Project	Description	Completion	Reimbursed?	Reimbursement
4344	512	LHMP: Writing the Plan	100%	95%	\$ 74,404.00
4382	112	Unit 9 Tank: Replacing this tank	0%	0%	\$ 1,300,000.00
4407	57	Generators: Installing at Booster Stations	0%	0%	\$ 1,900,000.00
4558	398	Defensive Space, Ignition Resistant Construction (DSIRC)	0%	0%	\$ 1,400,000.00
4558	428	Water Mains Planning	0%	0%	\$ 500,000.00

Totals:	\$ 5,174,404.00
Actual:	\$ 74,404.00

#### Unit 9 Tank

4/7 After inquiry, CalOES re-iterates the status of this project as "Under EHP review". Additionally, our CalOES point of contact has changed. Also inquired as to the possibility of beginning non-ground disturbing activities.

4/27 A recent inquiry to the status of this project returns the following statement, "The lead analyst will check on the status for you. I understand FEMA is still actively reviewing this project"

#### Generators

2/3 Received updated engineer's estimate on a smaller generator project of \$1M

#### Defensive Space, Ignition Resistant Construction (DSIRC)

3/3 Submitted merged and phased project subapplication.

3/25 Submitted response to 3/22 RFI

4/5 Submitted response to 4/5 RFI

4/23 Submitted response to 4/21 RFI

#### Water Mains Planning

3/5 Submitted Advanced Assistant Planning Subapplication for Water Mains

4/28 Submitted response to 4/20 RFI

5/14 Received additional RFI to be completed by 5/18

State Funded projects (Prop 1, Prop 68)					
Funding Agency	Project	Description	Completion	Reimbursed?	Reimbursement
DWR/IRWM	206	I & I	35%	0%	\$ 187,500.00
DWR/IRWM	205	Unit 9 Tank	5%	0%	\$ 250,000.00
CalOES	PSPS	Generators	0%	0%	\$ 350,000.00
DWSRF	AMI	AMI	5%	0%	\$ 1,600,000.00
Totals:					\$ 2,387,500.00
Actuals:					=

I&I, Unit 9 Tank

3/29 We have reached final concurrent with EHP, and have a fully executed sub-agreement with the County (See attached).

4/5 I&I: CCTV conducted of sewer line, with special attention to cleanouts and laterals.

4/7 Unit 9: Investigating possibilities to upgrade project from "Placeholder status".

4/30 Meadow View Easement project completed

5/6 The first request for reimbursement submitted for \$31,000

5/6 Notice of Completion and Staff report drafted.

5/11 Submitted 800' of sewer line video for review to Coastland Engineering. Requesting a cost estimate for design, bid support, and construction management & inspection.

AMI

3/5 Preliminary planning discussions with InCode.

3/11 The American Rescue Plan (ARP) was signed into law.

Opportunities may exist for federal funding to support infrastructure improvement projects.

4/21 The District has placed an order for 600 meters in accordance

Potential projects (LHMP)					
Priority	Funding Agency	Project	Description	Costs	Notes
1	HMGP (FEMA)	SCADA	Technology refresh	\$ 1,000,000	Initial Feasibility discussions underway, Joined Demarnd Response program to qualify for rebates
1	HMGP (FEMA)	Tanks	Replace wooden tanks	\$ 5,400,000	Subapplication submitted for one tank only, 4558 - NOI
1	HMPG (FEMA)	I & I	Pipe-bursting	\$ 1,000,000	Grant funds awarded for first pipe-bursting
1		RRP, ERP	Requirement of AWIA of 2018	\$ 200,000	Due 3/21, Possible 4482-NOI opportunity
1	HMGP (FEMA)	Water	Correlators, AirVacs, Lines, Meters	\$ 5,500,000	ESCOs can support energy savings projects
2		WMP	Water Master Plan	\$ 100,000	This is 20 years old. Is a reference document for grant applications
2	HMGP (FEMA)	WWTP	EQ Basin, Sludge Beds	\$ 6,000,000	Every flooding disaster in the last 4 years has damaged a portion of the WWTP. Possible developed contributions.
2		SWP	Stormwater Master Plan	\$ 200,000	This is 20 years old. Opportunity for regional benefits.
2		Stormwater	Implement Stormwater Master Plan Improvements	\$ 10,000,000	Phase 1 - Culverts in the Flood detention basin, previous NOI accepted for this activity
2	HMGP (FEMA)	Well	Drill a new well	\$ 4,000,000	Water Resilience, Contamination Mitigation, possible developer assistance
2	FMAG (FEMA)	Fuels Mitigation	Defensible Space, Concrete detention basin, masonry buildings	\$ 400,000	Possible 4558-NOI opportunity
2	FMAG (FEMA)	Hydrants	Improvements	\$ 4,100,000	Previous NOI accepted for this activity
2	PDM (FEMA)	GIS	Fully develop database, O&M	\$ 400,000	Management, maintenance, and communications tool
3		PAP	Public Awareness Program	\$ 200,000	Disaster preparedness, response and recovery
3	HMGP (FEMA)	CL2 valve	Automatic shut-off valve	\$ 50,000	Operator Safety, RMP improvement list
3	HMGP (FEMA)	CL2 Analyzers	Chlorination Basin improvements	\$ 100,000	Flow-based treatment process will streamline WWTP
3	HMGP (FEMA)	Earthquake	Retrofits	\$ 5,000,000	
3		Levee	Certification	TDB	Opportunity for regional benefits, flood insurance
3		Dam	Inundantion Mitigation	TDB	Infrastructure improvements

AWIA of 2018

3/31 Attended EPA training webinar for Small Water Utilities  
 4/2 Began the development of the District's Risk and Resilience Assessment by using the Vulnerability Self Assessment Tool (VSAT Web 2.0) (See attached).  
 4/30 VSAT first draft completed.

FLASHES

3/15 Ad Hoc meeting to discuss Letter of Commitment (LOC).  
 4/8 Ad Hoc meeting to review edits to LOC, and introduce Clean Energy Capital to the team.  
 5/4 Meeting to discuss Non-Disclosure Agreement, and Due Diligence Outline  
 5/7 Non-Disclosure Agreement fully executed  
 5/11 Meeting to review response to Due Diligence Outline.

APR (American Rescue Plan of 2021)

Discovered a wealth of information at [www.counties.org](http://www.counties.org)  
 5/10 Shared counties.org findings with LCWRD, and Drought Task Force  
 5/13 Reached out to North Coast Opportunities for feedback.

Drought

4/28 Participated in Lake County drought webinar. Volunteered for Drought Task Force.  
 5/10 California Governor Newsome issued a proclamation of emergency for 41 counties, which includes Lake County.  
 5/11 Lake County Board of Supervisors issued a proclamation of emergency.  
 5/13 Attended first meeting of Lake County Drought Task Force.  
 5/14 At the County OES meeting, Supervisor Moke Simon offered the use of the Rancheria hill board for countywide messaging

**WARNING!**  
TAMPERING WITH  
THIS FACILITY  
IS A  
FEDERAL  
OFFENSE!







8RCS513

WIP









I & I Mitigation  
IMPLEMENTED BY  
Hidden Valley Lake Community Services District



FUNDED UNDER  
THE WATER QUALITY, SUPPLY, AND INFRASTRUCTURE IMPROVEMENT  
ACT OF 2014

ADMINISTERED BY  
Integrated Regional Water Management Grant Program  
California Department of Water Resources

ENGINEER: Coastland Civil Engineering  
CONTRACTOR: Piazza Construction

















**Hidden Valley Lake  
Community Services District**  
19400 Hartmann Road  
Hidden Valley Lake, CA 95467  
707.987.9201  
707.987.3237 fax  
[www.hvlcsd.org](http://www.hvlcsd.org)

## MEMO

To: Board of Directors  
From: Dennis White  
Date: May 18, 2021  
RE: General Manager's Report

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Below is a shortened version of activities on various tasks.

### **COVID-19 Response: Director, Employee and Customer health and safety**

- All staff continues to follow OSHA guidelines in their daily routines.
- Are we at the beginning stages of a pandemic reversal? I certainly hope so. Vaccination clinics are up and running and hospital cases are down from the dramatic highs seen at the end of last year.
- On the financial front, we have seen relief funding approved at both the state and federal level. Staff remains tuned in to the progress and availability of funds.

### **Management of the Day-to-Day Operations**

#### **Balanced Budget!**

This month has been all about finalizing our operating and capital budget plan. Our Accounting Supervisor has put together a plan that actually looks better than what NBS had projected in our operational expenses.

- Thanks to Directors for attending the Board Budget Workshop on May 5. Your feedback is greatly appreciated. Your contributions have helped finalize this budget.
- As you will see later in the agenda, we look to your thoughts on adoption of this plan. We are poised and ready to meet the terms of this new budget just as soon as it is approved!

#### **Drought**

- 5/10 An emergency drought proclamation was made by Governor Newsom which included Lake County.
- 5/11 Lake County announced a state of emergency.
- 5/13 Lake County Drought Task Force had their first meeting.
- The District plans to present a Drought Contingency Plan which ties to the Drought tiered rates included in the NBS Rate Study, verbiage for a local emergency proclamation, and a Resolution to adopt tiered rates as determined by the Drought Contingency plan in the June Board of Directors meeting.

#### **Personnel, etc.**



**Hidden Valley Lake  
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Hidden Valley Lake, CA 95467  
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707.987.3237 fax  
[www.hvlcsd.org](http://www.hvlcsd.org)

- We have received feedback on the Employee (Policy) Handbook from legal counsel, with edits. We will address these changes, and plan to present to the Personnel Committee in June.
- Amongst many other tasks, I have asked Penny to coordinate the Director/staff team so we can go full throttle on updating our expired Strategic Plan. We are currently looking at an early June timeframe. With other planning documents recently or soon to be adopted (LHMP, RMP, RRP, CIP), this plan may just write itself! We look forward to everyone's input as we carve out this cohesive document.
- Smith easement: Kevin Smith granted the District an easement in 1994. In lieu of payment of \$20,000, Kevin Smith asked for 5 meters and 5 sewer hook ups. I met with Kevin on the 5<sup>th</sup> to negotiate the existing contract of water and sewer hook-ups. He was willing to agree to 4 meters and 4 sewer hook-ups.

#### **Politics, etc**

- State COVID Relief Bill (\$3.41B): I have added our name to the coalition letter by ACWA in support of this bill. It has been approved by the "State Budget Subcommittee 2" on 4/29 and will be seen by the State Budget Committee soon. Hannah will also be reaching out to legislative contacts, and possibly testify at the hearing.
- Consumer Confidence Report: Kudos to the team, particularly Hannah, for putting this annual report together, and EARLY! Customers will receive notification in their upcoming statements, that the report is available on our website. Great job!

#### **Field**

- Field operations are really knocking it out of the park in terms of routine maintenance. Sometimes I wonder if "routine" is really the right word to describe what they do. Our fire hydrants are 75% repainted. They actually relocated a fire hydrant, too. I continue to be amazed at how quickly this team is coming along, under Barry's guidance.

#### **Fiscal**

- Trish has begun the preparations for the audit of this fiscal year. She wastes no time, and we can always count on her to meet her deadlines.
- Drought relief and COVIC-19 relief packages: Announced on 5/5/21 this package is described in part:  
"In addition to the \$5.1 billion investment [in drought relief funding], the Governor is proposing \$1 billion to help Californians pay their overdue water bills"  
So, hopefully our delinquent debt is coming to an end. I don't know about you, but I sure to look forward to an economic rebound.
- We have recorded 1 lien and this month. We have had 4 liens released. Staff will continue to stay on top of the liens which look to be the most effective way of collecting arears.



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### **Major Projects**

Thanks to our project manager Alyssa we are now on the hunt for more funds. The American Rescue Plan Act of March 2021 offers a number of funding opportunities that could meet District needs. Lake County has specifically been allocated \$12.5M. Hopefully the money machine works quickly enough to provide the Board with some definitive good news next month.

- Valley Oaks
  - Earlier this month staff, Coastland, and Kimco met to discuss next steps. Unfortunately, Kimco's engineering firm was unable to attend the meeting. Discussions focused on capacity planning for the upcoming phases of the project.
- Tank 9
  - The state portion of funding of this project is moving along. Lake County is the lead agency for this program and has received the Grant Agreement.
  - Staff has reached out to CalOES contacts of the HMGP to investigate possible eligible activities that we can start now.
- I & I: Meadow View Easement/ Lake Ridge Easement
  - As you will see later in the agenda, Piazza Construction has completed the project. Coastland has provided support throughout the project, and will record the Notice of Completion, upon a vote by the Board. As per contract agreement, a 5% retainage will be held for 35 days after the Notice of Completion has been recorded.
  - The video of 800' of sewer line easement from LakeRidge Circle to North Shore Court has been delivered to Coastland for review. We await a proposal from their engineers on the costs of design, bid support and construction management and inspection.
- Generators
  - The original Generator sub-application for all four pumping stations (\$2.4M) remains on hold with CalOES. In the meantime, Coastland was able to develop a smaller project (\$1M) for two generators.
- AMI
  - We are excited to get started with meter replacements. InCode our billing vendor, and Badger our water meter vendor are working together to streamline the data upload process.
  - Next steps will be training of internal staff and removing a small number of meters from the manual process. This could happen as soon as next week!
- SCADA



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- Given the Board's approval of the Proposal on 3/16/21 GHD is able to meet the costing estimate of not to exceed \$75.5k. Planning is underway for a kickoff meeting.
- Resilience - FLASHES
  - The Non-Disclosure Agreement has been fully executed.
  - Meetings continue to develop a mutually agreeable Development Agreement (aka Letter of Commitment).

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** May 18, 2021

**AGENDA ITEM: Discussion and Possible Action:** Provide Staff direction for the 2021-2022 Annual Contribution Property Liability Limit (\$10M/\$5M/\$2.5M)

**RECOMMENDATIONS:** The District has held the \$10M Property Liability Limit with SDRMA since 2002. Staff is recommending the Board maintain the Property Liability Limit amount at \$10M\*.

**BACKGROUND:** SDRMA Property/Liability Program offers three liability limit options; \$10/\$5/\$2.5 M.

District clients, typically require from \$1M to \$2M as the “per occurrence” amount, when requiring insurance. However, staff believe \$2.5M /\$5M may not be adequate as major water or wastewater main breaks can result in damages even in excess of \$10M.

Final renewal costs will not be confirmed until the 2021-22 renewal invoices have been issued. Due to the evolving conditions of the current insurance market, obtaining final costs from the reinsurers is delayed. Renewal invoices are expected to be issued at the end of May or early June. Liability limits cannot be changed after renewal on July 1.

CURRENT	ESTIMATED RENEWAL COSTS	DIFFERENCE
<b>2020-21 Annual Contribution \$10M Liability Limits</b>	<b>*2021-22 Estimated Annual Contribution \$10M Liability Limits</b>	
\$106,901.55	\$142,321.95	\$35,420.40
<b>2020-21 Annual Contribution \$10M Liability Limits</b>	<b>2021-22 Estimated Annual Contribution \$5M Liability Limits</b>	
\$106,901.55	\$115,513.45	\$8,611.90
<b>2020-21 Annual Contribution \$10M Liability Limits</b>	<b>2021-22 Estimated Annual Contribution \$2.5M Liability Limits</b>	
\$106,901.55	\$104,057.97	\$2,843.58

I, Dennis White, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on **May 18, 2021** by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Secretary to the Board



May 10, 2021

Ms. Penny Cuadras  
Administrative Assistant  
Hidden Valley Lake Community Services District  
19400 Hartmann Road  
Hidden Valley Lake, California 95467-8371

RE: 2021-22 Property/Liability Program Estimated Contribution - **Update**

Dear Ms. Cuadras,

Over the past several months, we have been working diligently with the SDRMA Property/Liability Program reinsurers in preparation for the 2021-22 renewal. At each renewal, our primary goal is to provide a consistent level of broad coverage and favorable rates, based on the present insurance market conditions.

On March 25, 2021 we issued an Indication Letter with an estimated 2021-22 renewal contribution for your agency. Since that letter was issued, the insurance market has continued to harden, and the estimated renewal costs have been revised, based on the reinsurer costs. Please login to MemberPlus to view the revised **2021-22 PL Indication** letter, under the NOTIFICATIONS dropdown, in the MEMBER LETTERS section.

As previously noted, final renewal costs will not be confirmed until the 2021-22 renewal invoices have been issued. Due to the evolving conditions of the current insurance market, obtaining final costs from the reinsurers is delayed. **We expect to issue renewal invoices at the end of May or early June.** We thank you for your patience as we continue to work with our excess/reinsures to negotiate the renewal rates on behalf of our program membership. SDRMA will continue to make every effort to reduce operating costs and minimize rate increases while ensuring the financial integrity of the Property/Liability Program.

Below we are providing you with a **revised** estimated contribution amount according to the most recent cost updates from the program reinsurers. The actual contribution amount for 2021-22 will vary compared to 2020-21 due to rate increases, any coverage limit changes, stand-alone policy pricing, scheduled item additions/deletions, updates on agency operations submitted on the renewal questionnaire, 10-year loss ratio, and Credit Incentive Program (CIP) points earned. Your agency's revised 2021-22 estimated contribution amount is as follows:

2020-21 Annual Contribution \$10M Liability Limits	2021-22 Estimated Annual Contribution \$10M Liability Limits
<b>\$106,901.55</b>	<b>\$142,321.95</b>





The SDRMA Property/Liability Program offers three liability limit options; \$2.5M, \$5M, or \$10M. **Lowering liability limits could help lower your agency's annual contribution amount.** Before considering lower liability limits, please verify that your agency is not bound by any contract or agreement to carry a specific level of liability limits. Please consult legal counsel and your governing body prior to changing the coverage limit. Liability limits cannot be changed after renewal on July 1.

*Other Important Items to Note:*

- If you would like to obtain a quote for an alternative liability limit, please send your request to [memberplus@sdrma.org](mailto:memberplus@sdrma.org) or call 800.537.7790.
- Alternative liability limits for 2021-22, must be chosen and confirmed by **June 7, 2021** via email to [memberplus@sdrma.org](mailto:memberplus@sdrma.org).
- No Longevity Distribution is declared for the Property/Liability Program this year.
- Our Multi-Program Discount provides members a great opportunity to save money. Members receive an automatic multi-program discount of 5% per program (Property/Liability and Workers' Compensation) when they belong to both programs.
- Your annual contribution provides your agency with access to safety and loss prevention services, resources, and trainings that are provided at no additional cost, including Vector Solutions, ergonomic assessments, discounted CSDA Conferences and trainings, free CSDA webinars, and safety DVDs.
- The 2021-22 estimated contribution range does not serve as a 'not to exceed' amount. Final reinsurance costs, and any policy adjustment made before or after July 1 may incur a change in premium.

For additional information on the current insurance market, please refer to the Alliant Presentation ***State of the Insurance Market 2021***, available in MemberPlus as an attachment to this letter.

On behalf of the SDRMA Board of Directors and our entire risk management team, we thank you for your continued participation in our programs! If you have any questions or would like to request a printed copy of the Alliant presentation, please contact Ellen Doughty, at [edoughty@sdrma.org](mailto:edoughty@sdrma.org) or 800.537.7790.

Sincerely,  
Special District Risk Management Authority

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Laura S. Gill  
Chief Executive Officer



May 10, 2021

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Laura S. Gill  
Chief Executive Officer

***Fiscal Year 2021-2022***

***Budget***



***Approved Month Day, Year***

***Board of Directors:***

*Jim Freeman, President*

*Gary Graves, Vice President*

*Jim Lieberman*

*Claude Brown*

*Sean Millerick*

***General Manager:***

*Dennis White*

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Operating Budget	6
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Debt Service Budget	19



## **Introduction**

The Hidden Valley Lake Community Services District (District) is an independent special district serving the Hidden Valley Lake Community in southern Lake County, California. The District, which consists of 15 full-time employees, and 1 part-time employee, provides municipal water to approximately 2,500 homes and 5 distinct businesses, and sewer services to approximately 1,500 within its three square mile service area.

## **Mission Statement**

“The mission of the Hidden Valley Lake Community Services District is to provide, maintain and protect our community’s water.”

## **History**

The Stonehouse Mutual Water Company was established in 1968 and supplied water to the Hidden Valley Lake subdivision. The Hidden Valley Lake Community Service District was established in 1984. In the early 1990’s discussions of a merger between Stonehouse Mutual Water Company, and Hidden Valley Lake Community Services District began. It was evident that combining the two stand-alone providers into one utility company would result in a tremendous cost savings. The merge also provided additional protection to the community via State oversight as well as access to grants and low cost loans. With the passage of AB 1504, the merger of the two utilities was accomplished on January 1, 1993 at 12:01 am.

## **Board of Directors**

The Board of Directors of the Hidden Valley Lake CSD consists of five elected officials who are tasked with representing the general interest of those in the Hidden Valley Lake community. Directors must live within the boundaries of the water or sewer district, ensuring that they fully understand the intricacies of the community and are enlisted in services provided. Each member serves a four year term. Elections are held in November of odd numbered years, and Director terms are staggered to mitigate disruption.

The Board of Directors sets goals and creates policies that guide District operations. The Board appoints a General Manager to handle the day-to-day operations of the District and to carry out the goals and policies. It is the General Manager's responsibility to ensure that District procedures are in line with the District's mission. Beyond the General Manager, the Board also appoints legal counsel and financial auditors.

The HVLCSD Board of Directors is committed to transparency. Board meetings are held in accordance with the Brown Act and are noticed as such. Regular board meetings are held on the third Tuesday of the month at 7:00 p.m. at the District's business office, 19400 Hartmann Rd., Hidden Valley Lake. The board also assigns standing and ad hoc committees that meet throughout the year to assist in the development of policy. Committee meetings are also held at the District's business office; times and dates vary by committee and can be found on the District website, [www.hvllcsd.org](http://www.hvllcsd.org). Each meeting ends with a call for public comment, and community members are encouraged to attend and voice concerns.

## **Revenue and Expense Trends and Forecast**

### **Water & Sewer Overview**

Both the Water & Sewer Funds have had incremental improvements. Only six (6) months into the new 4.5 year rate structure, the District is experiencing water and sewer use revenues that are helping begin the recovery process from the fiscal shortfalls of years past. The previous 5 year rate structure (2015 – 2020) was designed to meet the rising cost of business in operational expenses, but also placed a priority on building reserves for operations and capital improvements. Extraordinarily damaging weather events during the previous rate structure eroded the reserves that the rates were designed to enhance. By simply surviving the natural disasters from 2015 – 2020, capital improvement projects were deferred, and the District's net worth suffered. The efforts to turn this around that took place in 2020/2021 are now coming to fruition. We can now begin to look at refreshing our infrastructure and mitigating against disaster. Some major milestones contributing to this recovery are 1) Hiring a full-time General Manager, and promoting from within, 2) Directors and staff re-doubling their efforts to establish a rate structure that is equitable considering net revenue requirements, 3) The adoption of the Local Hazard Mitigation Plan, positioning the District for significant funding opportunities, and 4) Bringing employment at the District to a fully staffed level, yet still keeping operational expenses at an even keel.

### **Water Fund**

Water demand has reached levels comparable to the ten year high, of 2013. To fully appreciate the current net revenue position, a look to the past may offer some perspective. Over the last 10 years, the community's water consumption has been volatile, but in close correlation to extreme weather events. Before emergency drought declarations, the District saw its highest consumption year 2013, at 15% above average. Water use dropped in subsequent years to nearly 15% below average. The conservation actions of the community during the "drought years" is to be commended but can also be considered a challenge for water purveyors. The cost of regulatory compliance and day-to-day operations continue despite a lesser water demand. Consumption patterns gradually recovered, with 2020 consumption approaching 2013 levels at 12% above average.

The community is growing at a rate that can also be considered volatile, but closely related to extreme weather and epidemiological events. The 6 year water meter moratorium that was imposed on 2/3s of our community from 2014 – 2020 slowed growth down to less than 1%. Only recently overturned, the recovery effects have yet to be fully realized. Quickly on the heels of the moratorium revocation, however, the District received another fiscal setback. The COVID-19 pandemic caused an emergency revocation of water shut-offs, and Accounts Receivable arrearages consequently reached historic levels.

Nonetheless, optimism prevails. Looking in the rear-view mirror can only underscore how far we've come. With a wary eye on drought conditions and contingency planning, the District is in a better position to weather the challenges it faces. The aforementioned milestones in the Water & Sewer Overview have positioned the District to maintain, sustain, and cultivate the tenets of its mission statement.

### **Sewer Fund**

The sewer collection and treatment processes are no stranger to extraordinarily damaging weather events. The depletion of reserve funding to assist in the repair of flooding events in 2017 and 2019 has placed a stronger dependence on sewer use fees in the near term, yet the experience of repairing or replacing equipment vital to sewer treatment and collection has made the infrastructure stronger. The discovery process of a new rate structure (2018 – 2020) resulted in rate changes that are more closely tied to effluent load factors. This, in addition to the new capacity fee calculations puts the District in a stronger position to meet its net revenue requirements. This approach enables the District to place a focus back on preventative maintenance and mitigation, rather than reactive measures. Initial revenue calculations show a 6% increase in sewer use fees over rate study estimations.

New and existing maintenance activities are part of the turnaround from reaction to prevention. Weekly F.O.G. activities are exponentially improved with the acquisition of the VacTruck. I & I mitigation activities are becoming mainstream with a total of 40 manholes already replaced. Aquatic Harvesting in our reclamation pond is now an annual maintenance item. The District is now also in a position to replace sewer lines and has acquired the necessary video equipment to conduct preliminary assessment activities in-house. As the District moves away from outside contracted services, internal employees are trained in keeping their own infrastructure finely

tuned. Work pride, and employee morale round out the benefits of the aforementioned milestones mentioned in the Water & Sewer Overview of the past year.

**Final Thoughts:**

The District has presented a balanced budget for the 2021/2022 fiscal year. Projected revenues, operational expenses, and capital improvement needs are a reflection of the 2020 NBS Rate Study and has been fully vetted by District staff. Potential drought conditions have been accounted for in the tiered rate structure presented by staff and NBS and adopted on 1/1/21. Directors and District staff have made great strides in planning for an unknown future based on past experiences. The rear-view mirror has an important role for planning for the future, but now it is time to keep our eyes on the road.

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**  
**2021-2022 BUDGET**  
**SEWER ENTERPRISE FUND**

<b>REVENUE</b>	
120-4020 PERMIT & INSPECTION FEES	<b>500</b>
120-4036 DEVELOPER SEWER FEES	-
120-4045 AVAILABILITY FEES	<b>5,500</b>
120-4050 SALES OF RECLAIMED WATER	<b>138,000</b>
120-4111 COMMERCIAL SEWER USE	<b>61,985</b>
120-4112 GOVERNMENT SEWER USE	<b>1,200</b>
120-4116 SEWER USE CHARGES	<b>1,634,882</b>
120-4210 LATE FEE 10%	<b>22,000</b>
120 4300 MISC INCOME	<b>2,500</b>
120-4310 OTHER INCOME	<b>2,600</b>
120-4550 INTEREST INCOME	<b>2,000</b>
<b>TOTAL REVENUE</b>	<b>1,871,167</b>

***HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT***  
***2021-2022 BUDGET***  
***SEWER ENTERPRISE FUND***

**OPERATING EXPENDITURES**

120-5010 SALARY & WAGES	539,665
120-5020 EMPLOYEE BENEFITS	213,827
120-5021 RETIREMENT BENEFITS	107,346
120-5022 CLOTHING ALLOWANCE	2,000
120-5024 WORKERS COMP INSURANCE	15,000
120-5025 RETIREE HEALTH BENEFITS	8,189
120-5030 DIRECTOR HEALTH BENEFITS	24,178
120-5060 GASOLINE, OIL & FUEL	20,000
120-5061 VEHICLE MAINT	18,000
120-5062 TAXES & LICENSE	800
120-5063 CERTIFICATIONS	2,000
120-5074 PROPERTY/LIABILITY INSURANCE	71,000
120-5075 BANK FEES	21,000
120-5080 MEMBERSHIP & SUBSCRIPTIONS	11,000
120-5090 OFFICE SUPPLIES	5,000
120-5092 POSTAGE & SHIPPING	7,000
120-5121 LEGAL SERVICES	12,000
120-5122 ENGINEERING SERVICES	50,000

120-5123 OTHER PROFFESIONAL SERVICES	20,000
120-5126 AUDIT SERVICES	7,500
120-5130 PRINTING & PUBLICATION	5,000
120-5135 NEWSLETTER	500
120-5145 EQUIPMENT RENTAL	5,000
120-5148 OPERATING SUPPLIES	48,000
120-5150 REPAIR & REPLACE	145,000
120-5155 MAINT BLDG & GROUNDS	8,000
120-5156 CUSTODIAL SERVICES	16,500
120-5157 SECURITY	600
120-5160 SLUDGE DISPOSAL	45,000
120-5165 TERTIARY POND MAINT	50,000
120-5170 TRAVEL & MEETINGS	3,200
120-5175 EDUCATION/SEMINARS	9,500
120-5176 DIRECTOR TRAINING	3,600
120-5179 ADM MISC EXPENSE	350
120-5191 TELEPHONE	12,000
120-5192 ELECTRICITY	95,000
120-5193 OTHER UTILITIES	2,500
120-5194 IT SERVICES	38,000
120-5195 ENV/MONITORING	35,000
120-5198 ANNUAL OPERATING FEES	5,000



120-5310 EQUIPMENT - FIELD	1,200
120-5311 EQUIPMENT - OFFICE	3,000
120-5312 TOOLS - FIELD	1,500
120-5315 SAFETY EQUIPMENT	3,500
120-5545 RECORDING FEES	250
219 USDA SOLAR PRINCIPAL/INTEREST	32,238

<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,724,942</b>
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***HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
2021-2022 BUDGET  
WATER ENTERPRISE FUND***

<b>REVENUE</b>	
130-4035 RECONNECT FEES	<b>5,000</b>
130-4038 COMM WATER METER CONNECTIONS	-
130-4039 WATER CONNECTION FEE (METER)	<b>57,576</b>
130-4040 LIEN RECORDING FEES	<b>1,200</b>
130-4045 AVAILABILITY FEES	<b>22,000</b>
130-4110 COMMERCIAL WATER USE	<b>126,948</b>
130-4112 GOVERNMENT WATER USE	<b>6,200</b>
130-4115 WATER USE CHARGES	<b>2,462,899</b>
130-4210 LATE FEE 10%	<b>32,000</b>
130-4215 RETURNED CHECK FEE	<b>200</b>
130-4300 MISC INCOME	<b>1,500</b>
130-4310 OTHER INCOME	<b>1,500</b>
130-4550 INTEREST INCOME	<b>4,052</b>
<b>TOTAL REVENUE</b>	<b>2,721,075</b>

***HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT***  
***2021-2022 BUDGET***  
***WATER ENTERPRISE FUND***

**OPERATING EXPENDITURES**

130-5010 SALARY & WAGES	<b>529,665</b>
130-5020 EMPLOYEE BENEFITS	<b>213,827</b>
130-5021 RETIREMENT BENEFITS	<b>107,346</b>
130-5022 CLOTHING ALLOWANCE	<b>2,000</b>
130-5024 WORKERS' COMP INSURANCE	<b>15,000</b>
130-5025 RETIREE HEALTH BENEFITS	<b>8,189</b>
130-5030 DIRECTOR HEALTH BENEFITS	<b>24,178</b>
130-5060 GASOLINE, OIL & FUEL	<b>20,000</b>
130-5061 VEHICLE MAINT	<b>12,500</b>
130-5062 TAXES & LICENSE	<b>1,200</b>
130-5063 CERTIFICATIONS	<b>800</b>
130-5074 PROPERTY/LIABILITY INSURANCE	<b>71,000</b>
130-5075 BANK FEES	<b>21,000</b>
130-5080 MEMBERSHIP & SUBSCRIPTIONS	<b>28,000</b>
130-5090 OFFICE SUPPLIES	<b>5,000</b>
130-5092 POSTAGE & SHIPPING	<b>7,000</b>
130-5121 LEGAL SERVICES	<b>65,000</b>

130-5122 ENGINEERING SERVICES	65,000
130-5123 OTHER PROFESSIONAL SERVICES	45,000
130-5126 AUDIT SERVICES	7,500
130-5130 PRINTING & PUBLICATION	7,500
130-5135 NEWSLETTER	500
130-5145 EQUIPMENT RENTAL	10,000
130-5148 OPERATING SUPPLIES	5,000
130-5150 REPAIR & REPLACE	164,000
130-5155 MAINT BLDG & GROUNDS	12,000
130-5156 CUSTODIAL SERVICES	5,000
130-5157 SECURITY	5,000
130-5170 TRAVEL & MEETINGS	4,200
130-5175 EDUCATION/SEMINARS	9,500
130-5176 DIRECTOR TRAINING	5,000
130-5179 ADM MISC EXPENSE	350
130-5191 TELEPHONE	11,000
130-5192 ELECTRICITY	178,000
130-5193 OTHER UTILITIES	2,500
130-5194 IT SERVICES	40,000
130-5195 ENV/MONITORING	17,000
130-5198 ANNUAL OPERATING FEES	33,000
130-5310 EQUIPMENT - FIELD	1,000

130-5311 EQUIPMENT - OFFICE	1,000
130-5312 TOOLS - FIELD	1,500
130-5315 SAFETY EQUIPMENT	3,000
130-5505 WATER CONSERVATION	5,000
130-5545 RECORDING FEES	250
218-CIEDB PRINCIPAL/INTEREST/ADMIN	170,417

<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,950,922</b>
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## **Significant Changes**

### **Salaries and Benefits**

Both the Deloach Salary Survey and the NBS Rate Study of 2020 provided the framework for salaries and benefit budget for 21/22. After interviews and industry corroboration, several job descriptions were updated to more accurately reflect the level of work and responsibility staff had been doing all along. New job descriptions prompted new salaries, and the new salaries were incorporated into the rate study of 2020. Salaries and benefits played an integral role in the development of net revenue requirements of the rate study.

### **Insurance**

This budget item continues to increase, as the insurance industry reacts to the extreme climactic events of the recent past, in our location.

### **Water Rights**

This item has been removed from the Water budget. After the State Water Resources Control Board's Department of Water Rights accepted the Districts revocation of water rights, the meter moratorium was lifted. No significant engineering costs associated with water rights are anticipated in fiscal year 21/22.

### **Legal Services**

This item has changed significantly. Instead of an equal split between Water and Sewer Funds, the sewer budget has decreased, and the water budget has increased. A large portion of legal counsel needs in fiscal year 20/21 was focused on personnel policy, whose cost is split across water/sewer. This effort is drawing to a close, while future water projects will require additional legal counsel from a financial perspective. The reduction in the water rights budget helped form the legal services budget in the Water Fund.

### **Repair/Replace**

The Water and Sewer repair/replace budget will remain the same as fiscal year 20/21 despite overages in both funds. The new rate structure has allowed for infrastructure project funding that will replace aging equipment on a large scale. Budgeted project funds will encompass many

expenditures previously allocated to this operational budget (ie cellular water meters, manhole lids).

### **Other Professional Services**

“One-off” professional services agreements were plentiful in fiscal year 20/21 as well as in prior years. This budget will be reduced in the Sewer Fund to reflect a transition to infrastructure project funding instead of operational budgets. Also, recruitment, hiring, and rate study costs will be greatly reduced if not eliminated in the upcoming fiscal year. The Water Fund budget will remain essentially the same to account for project discovery costs.

### **Office and Safety Equipment**

This budget will remain the same despite significant overages in fiscal year 20/21. An unanticipated 6 month partnership with the California Department of Industrial Relations incurred unanticipated expenses. The Notice of No Violation After Inspection delivered in November of 2020 marked this end of this partnership.

### **Electricity**

Energy rates continue to increase, and the increases in this budget line item are reflective of the industry trend. The District’s electricity provider, PG&E has begun to implement Time of Use changes, and legacy solar pricing changes to occur in the upcoming fiscal year. Staff will remain vigilant on maintaining the best possible rate amidst the complexity.

## **Capital**

Pursuant to the 5 year Capital Improvement Plan (CIP) adopted on 12/15/2020, the following capital projects meet the NBS Rate Study of 2020 forecasts in the aggregate. The total costs will remain the same as the rate study forecast from year to year, but changes in expenditures may appear in individual projects. These changes will be a reflection of project impacts that were unknown at the time of the 5 year Plan adoption.

### **Capital Additions**

#### **Water**

Wildfire Resilience/Reliable Water Supply/Replace Wooden Tanks (\$170,000) – Also known as the Unit 9 Tank project, this effort involves replacing the wooden 150,000 gallon water tank with two, 250,000 gallon steel-welded tanks. At an elevation of 1600’ and serving three pressure zones, this is a priority project to resilience and reliability as the project name suggests. This project is recognized across all 5 years of the CIP. A funding application has been submitted to the HMGP program.

Disaster Mitigation/SCADA Upgrade (30,000) – In conjunction with the Sewer CIP, this project is designed to completely refresh the District’s SCADA infrastructure with a contemporary solution. The District is looking for a design that will insulate SCADA operations from extreme weather events.

Reliable Water Supply/Advanced Metering Infrastructure (AMI) (\$661,000) – District legacy meter-reading hardware/software will no longer be supported in the near future. This project will replace all meters with the latest automated hardware/software. Efficiencies and Cost savings are anticipated as soon as Q3 2021.

Wildfire Resilience/Reliable Water Supply/PSPS Backup Power Supply (\$6,500) – While wildfire resilience and water reliability can be achieved in other CIP project, the PSPS project remains a priority for the District. The cost of pursuing and development funding applications can be met with this expenditure allocation.



## **Sewer**

Regulatory Compliance/I&I Mitigation (\$100,000) – Measures to reduce I & I continue, and this expenditure allocation is recognized across all 5 years of the CIP. This project is composed of video, design, and sewer line replacement as needed across the entire sewer collection system.

Disaster Mitigation/SCADA Upgrade (\$30,000) - In conjunction with the Water CIP, this project is designed to completely refresh the District's SCADA infrastructure with a contemporary solution. The District is looking for a design that will insulate SCADA operations from extreme weather events.

Mini-Excavator (\$25,000) – A smaller replacement to the non op tractor, this equipment is better suited to community dig ups and sludge bed maintenance.

Risk Management Plan/Chlorine Tank Auto Shut-Off (\$45,000) – A improvement opportunity identified in the Chlorine Risk Management Plan, this project will involve the addition of an auto shut-off capability in the chlorine tank room.

Regulatory Compliance/Dump Truck (\$37,500) – Staff has identified changes in emissions regulations that may impact the ability to operate the existing dump truck. This expenditure allocation representing funding toward the purchase of a emissions compliant dump truck.

Stormwater Master Planning/Mitigation (\$10,000) – The public committee involved in the development of the District's Local Hazard Mitigation Plan identified the need for an updated Stormwater Master Plan. This funding will help facilitate the collaborative effort needed by multiple agencies to build a plan.

Regulatory Compliance/Manhole Rehab (\$50,000) – Regional Waterboards have accepted the District's plan to reduce/eliminate Sewer System Overflows (SSOs) by replacing manhole lids with airtight, composite lids.

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**2021-2022 BUDGET  
CAPITAL PROJECTS**

<b>WASTEWATER PROJECT DESCRIPTION</b>	
Regulatory Compliance/I&I Mitigation	\$ 100,000
Disaster Mitigation/SCADA Upgrade	\$ 30,000
Mini-Excavator	\$ 25,000
Risk Management Plan/Chlorine Tank Auto Shut-Off	\$ 45,000
Regulatory Compliance/Dump Truck	\$ 37,500
Stormwater Master Planning/Mitigation	\$ 10,000
Regulatory Compliance/Manhole Rehab	\$ 50,000
<b>TOTAL CAPITAL WASTEWATER EXPENDITURES</b>	<b>\$ 297,500</b>
<b>WATER PROJECT DESCRIPTION</b>	
Wildfire Resilience/Reliable Water Supply/Replace Wooden Tanks	\$ 170,000
Disaster Mitigation/SCADA Upgrade	\$ 30,000
Reliable Water Supply/Advanced Metering Infrastructure (AMI)	\$ 661,000
Wildfire Resilience/Reliable Water Supply/PSPS Backup Power Supply	\$ 6,500
<b>TOTAL CAPITAL WATER EXPENDITURES</b>	<b>\$ 867,500</b>

## **Debt**

### **1) Sewer Expansion and Wastewater Treatment Plant**

Sewer System Reassessment District No. 1 Limited Obligation Refunding Improvements Bonds Series 2016, issued March 9, 2016 in the amount of \$3,650,000, payable in annual installments with an interest rate of 3.25-3.50% and maturity of September 2, 2032. The bonds were used to finance improvements to the sewer system. The bonds are secured by a pledge of reassessment of revenues.

### **2) Water Infrastructure Project**

California Infrastructure and Economic Development Bank direct borrowing Loan, issued June 24, 2002 in the amount of \$3,000,000, payable in annual installments with an interest rate of 3.48% and maturity on February 1, 2032. The loan was used to finance the expansion and upgrade of the water system. Net system revenues and all amounts in the enterprise fund are pledged as collateral for the debt.

### **3) Solar Project**

2012 Series direct borrowing Certificate of Participation Water Reclamation Plant Energy Sustainability Project issued October 1, 2012, in the amount of \$640,000, payable in annual installments with an interest rate of 3.0% and maturity on August 1, 2041. The certificates of participation were used to finance the sewer system solar project. Net revenues are pledged as collateral for debt.

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**  
**2021-2022 BUDGET**  
**NON-OPERATING**

<b>DEBT REVENUE SOURCE</b>		<b>FUND</b>	<b>AMOUNT</b>	
1)	BOND SERIES 2016 - TAX ASSESSMENT	215	\$	293,494
2)	CIEDB LOAN - WATER INFRASTRUCTURE	130		170,746
3)	USDA LOAN - SOLAR PROJECT WWTP	120		32,255
<b>TOTAL DEBT SERVICE REVENUE</b>			\$	496,495

<b>DEBT SERVICE EXPENSE</b>		<b>FUND</b>	<b>AMOUNT</b>	
1)	BOND SERIES 2016 (PRINCIPAL)	215	\$	185,000
	1995-2 BOND REDEMPTION (INTEREST)	215		99,994
	BOND ADMINISTRATION (ANNUAL FEE)	215		8,500
			\$	293,494
2)	CIEDB (PRINCIPAL)	218	\$	110,065
	CIEDB (INTEREST)	218		55,865
	CIEDB (ANNUAL FEE)	218		4,816
			\$	170,746
3)	USDA SOLAR LOAN (PRINCIPAL)	219	\$	17,000
	USDA SOLAR LOAN (INTEREST)	219		15,255
			\$	32,255
<b>TOTAL ANNUAL DEBT SERVICE EXPENSE</b>			\$	496,495

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** May 18, 2021

**AGENDA ITEM:** Discussion and Possible Action: Authorize the General Manager to implement terms as written in the Grant of Easement, adopted on November 17, 1994, between the District and Kevin Smith. Assessor's Parcel Number 14-270-47

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**RECOMMENDATIONS:** Staff recommends the District provide four water meters and sewer hookups to Mr. Smith; no capacity fees shall be charged to in exchange for the Easement provided to the District. All other fees, rates and miscellaneous charges will be charged to Mr. Smith and due at the time of installation. Installation of the water meters shall be within 90 days of the written agreement.

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**BACKGROUND:** In November of 1994, a Grant of Easement agreement was entered into between HVLCSD and property owner Kevin Smith that provided a permanent easement to HVLCSD in order to provide PG&E power to the WWTP, saving the District \$20,000 to \$30,000.

In exchange for the owners grant of easement the District agreed to five water and sewer hookups, to be used at the discretion of the owner on APN 14-270-47 and 14-270-48 in Middletown Ca. Mr. Smith is requesting to use the 5 water meters and sewer hookups within the boundaries of the sub-division.

The recorded easement agreement made no mention of fees or time frame to install meters. However, a Water and Sewer Will-Serve Letter was included in the recording, only signed by the HVLCSD Board President, that among other requirements stipulated the following;

- Pay in full the then-usual and customary connection fees applicable to the number of units or equivalencies for which services is requested.
  - Will serve letter is valid for up to fifteen years form the date of the letter.
- 

I, Dennis White, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on **May 18, 2021** by the following vote:

Ayes:

Noes:

Abstain:

Absent:

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Secretary to the Board

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** May 18, 2021

**AGENDA ITEM:** Discussion and Possible Action: Approve Resolution 2021-05 Commercial Sewer Rate

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**RECOMMENDATIONS:** Adopt Resolution 2021-05 Commercial Sewer Rate

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**FINANCIAL IMPACT:** Minimal

**FUND:** 120

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**BACKGROUND:** The new Rate Structure adopted on 12/15/20 includes a change to the formulation of wastewater charges for our commercial customers. In the case where a commercial account is part of the HVLCSD wastewater system, and the water meter is used for both interior water use and landscaping, a disparity has become apparent. As the temperature rises, the higher water use for these customers is raising their rates for wastewater charges.

One of the tenets of the Rate Study was to uphold the industry standard of fair and easy to understand rate design. The attached letter will notify these six (6) accounts (two customers) of this change in rate if they have not already noticed. The letter is intended to encourage customers to purchase a separate meter strictly for irrigation purposes. This will reduce their wastewater charges over the long term.

The audience for this letter was derived from speaking with these customers, reviewing our billing database, and implementing a forecasting costing estimate. The costing estimate is also attached for your review.

In an effort to maintain equitability, our District attorneys have drafted a Rate Resolution. This Resolution will temporarily adjust wastewater rates for these six customers back to the winter averaging method. This temporary reprieve will give these accounts time to allocate funds for the purchase of an additional water meter. They will not be subject to capacity charges, only the cost of the meter and installation.

We hope that you support the adoption of this Resolution, as we feel it is fair to give our customers some time to prepare and adjust to this new rate structure.

These 6 accounts (5 HVLA, 1 Hardesters) stand to lose a total of \$36,245,33 in a 12 month period because they do not have a separate irrigation meter.

This is a significant cost increase for a small number of customers.

A letter targeted to this small audience was delivered the week of 5/10/21.

Pro Shop			
50-0010-00	2020 \$\$	2021 \$\$	Difference
6162	\$ 383.18	\$ 455.01	\$ 71.83
6502	\$ 383.18	\$ 476.81	\$ 93.63
14370	\$ 383.18	\$ 981.15	\$ 597.97
10318	\$ 383.18	\$ 721.41	\$ 338.23
11001	\$ 383.18	\$ 683.96	\$ 300.78
14164	\$ 383.18	\$ 865.20	\$ 482.02
17787	\$ 467.19	\$ 1,200.18	\$ 732.99
22322	\$ 467.19	\$ 1,490.87	\$ 1,023.68
15124	\$ 467.19	\$ 1,029.48	\$ 562.29
10962	\$ 467.19	\$ 762.69	\$ 295.50
7352	\$ 467.19	\$ 531.29	\$ 64.10
5110	\$ 467.19	\$ 387.58	\$ (79.61)
			<b>\$ 4,483.41</b>

Campground			
50-0060-00	2020 \$\$	2021 \$\$	Difference
860	\$ 86.84	\$ 115.16	\$ 28.32
1110	\$ 86.84	\$ 131.18	\$ 44.34
5990	\$ 86.84	\$ 443.99	\$ 357.15
1710	\$ 86.84	\$ 169.64	\$ 82.80
6510	\$ 86.84	\$ 426.62	\$ 339.78
9190	\$ 86.84	\$ 580.19	\$ 493.35
17450	\$ 119.01	\$ 1,178.58	\$ 1,059.57
17390	\$ 119.01	\$ 1,174.73	\$ 1,055.72
16550	\$ 119.01	\$ 1,120.89	\$ 1,001.88
15600	\$ 119.01	\$ 1,059.99	\$ 940.98
8920	\$ 119.01	\$ 631.80	\$ 512.79
5150	\$ 119.01	\$ 390.15	\$ 271.14
			<b>\$ 6,187.80</b>

Marina			
50-0120-00	2020 \$\$	2021 \$\$	Difference
56	53.63	\$ 63.62	\$ 9.99
91	53.63	\$ 65.86	\$ 12.23
48	53.63	\$ 63.11	\$ 9.48
6	53.63	\$ 60.41	\$ 6.78
229	53.63	\$ 66.72	\$ 13.09
1213	53.63	\$ 123.10	\$ 69.47
1325	53.88	\$ 909.36	\$ 855.73
1299	53.88	\$ 892.69	\$ 838.81
1253	53.88	\$ 863.20	\$ 809.32
1299	53.88	\$ 892.69	\$ 838.81
1345	53.88	\$ 922.18	\$ 868.30
1386	53.88	\$ 948.46	\$ 894.58
			<b>\$ 5,226.59</b>

Main Office			
50-0100-00	2020 \$\$	2021 \$\$	Difference
570	\$ 194.61	\$ 96.57	\$ (98.04)
2140	\$ 194.61	\$ 197.20	\$ 2.59
4100	\$ 194.61	\$ 322.84	\$ 128.23
2600	\$ 194.61	\$ 226.69	\$ 32.08
12970	\$ 194.61	\$ 796.78	\$ 602.17
19640	\$ 194.61	\$ 1,178.97	\$ 984.36
25222	\$ 169.19	\$ 1,676.76	\$ 1,507.57
32968	\$ 169.19	\$ 2,173.28	\$ 2,004.09
29550	\$ 169.19	\$ 1,954.19	\$ 1,785.00
25380	\$ 169.19	\$ 1,686.89	\$ 1,517.70
16650	\$ 169.19	\$ 1,127.30	\$ 958.11
7970	\$ 169.19	\$ 570.91	\$ 401.72
			<b>\$ 9,825.57</b>

Pool			
50-0090-00	2020 \$\$	2021 \$\$	Difference
3588	\$ 119.53	\$ 290.02	\$ 170.49
13121	\$ 119.53	\$ 901.09	\$ 781.56
16521	\$ 119.53	\$ 1,119.03	\$ 999.50
10555	\$ 119.53	\$ 736.61	\$ 617.08
18586	\$ 119.53	\$ 1,118.58	\$ 999.05
20099	\$ 119.53	\$ 1,205.27	\$ 1,085.74
20527	\$ 353.90	\$ 1,375.81	\$ 1,021.91
25539	\$ 353.90	\$ 1,697.08	\$ 1,343.18
20212	\$ 353.90	\$ 1,355.62	\$ 1,001.72
20965	\$ 353.90	\$ 1,403.89	\$ 1,049.99
8766	\$ 353.90	\$ 621.93	\$ 268.03
2933	\$ 353.90	\$ 248.04	\$ (105.86)
			<b>\$ 9,232.37</b>

Hardesters Bath & Irrigation			
50-0400-00	2020 \$\$	2021 \$\$	Difference
4211	\$ 132.20	\$ 329.96	\$ 197.76
3727	\$ 132.20	\$ 298.93	\$ 166.73
4027	\$ 132.20	\$ 318.16	\$ 185.96
2652	\$ 132.20	\$ 230.02	\$ 97.82
2263	\$ 132.20	\$ 183.27	\$ 51.07
2678	\$ 132.20	\$ 207.05	\$ 74.85
2690	\$ 174.57	\$ 232.46	\$ 57.89
2159	\$ 174.57	\$ 198.42	\$ 23.85
2584	\$ 174.57	\$ 225.66	\$ 51.09
2724	\$ 174.57	\$ 234.64	\$ 60.07
2674	\$ 174.57	\$ 231.43	\$ 56.86
5931	\$ 174.57	\$ 440.21	\$ 265.64
			<b>\$ 1,289.59</b>

**RESOLUTION NO. 2021-05**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT TEMPORARILY MODIFYING COMMERCIAL WASTEWATER SERVICE RATE CALCULATION METHODOLOGY AUTHORIZED BY HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT RESOLUTION 2020-17**

WHEREAS, the Board of Directors of the Hidden Valley Lake Community Services District (District), a California special district, finds and determines that it is necessary and in the best interests of the District to temporarily modify the methodology for calculating the existing volumetric Commercial Wastewater Service rate; and

WHEREAS, the District conducted a duly noticed public hearing on December 15, 2020, at which time the Board of Directors considered all of the information regarding proposed water, sewer, and recycled water service rates and charges; and

WHEREAS, the Board of Directors determined at that time that the adopted water, sewer, and recycled water service rates and charges were reasonable, fully supported by substantial evidence, and adopted in accordance with applicable law; and

WHEREAS, the adopted methodology for calculating the volumetric Commercial Wastewater Service rate provides for the use of monthly water consumption to serve as a proxy for wastewater discharge; and

WHEREAS, for Commercial Wastewater Service, the District has determined that the approved methodology for the calculation of the volumetric Commercial Wastewater rate has had an unanticipated and substantial negative rate impact for customers whose water service includes significant irrigation uses provided through the same water meter; and

WHEREAS, temporarily reverting to the prior use of winter monthly average consumption to serve as the proxy for commercial customer wastewater discharge is appropriate to allow time for commercial wastewater customers to retrofit existing water service connections to provide for separate irrigation service, will have a de minimis impact on anticipated District revenues, and will not result in any increase in the volumetric wastewater service rate for any customer of the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby determines that the volumetric Commercial Wastewater Service rate shall be based on the four (4) month average water usage occurring in the months of December, January, February, and March and said modified charges shall be effective as of May 1, 2021. For the billing periods from and including May 1, 2021 through April 30, 2022, the charge shall be based on the previous winter average water usage in December 2020, January 2021, February 2021 and March 2021; and



BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its adoption and the modified volumetric Commercial Wastewater Service rate calculation methodology shall be operative for all billing periods commencing on and after May 1, 2021 through and including April 30, 2022, at which time the volumetric Commercial Wastewater Service rate calculation methodology shall return to that described in Resolution 2020-17 and the 2020 Water and Sewer Rate Study Report, as approved by the Board on December 15, 2020, and this resolution will be of no further force and effect unless extended or further modified by action of the Board of Directors; and

BE IT FURTHER RESOLVED that this resolution shall temporarily supersede Resolution 2020-17 solely for the period and purpose described herein and shall have no effect on any other existing water, sewer, or recycled water rate, charge, or calculation methodology which shall each remain in full force and effect; and

BE IT FURTHER RESOLVED that the General Manager is hereby authorized and directed to take all actions necessary to effect these temporary changes to the District's Commercial Wastewater Service rate schedule as adopted by this resolution; and

BE IT FURTHER RESOLVED that the Board of Directors of the Hidden Valley Lake Community Services District hereby finds and determines that, if any provision of this resolution, or any part thereof, is for any reason held to be ultra vires, invalid, unenforceable, or unconstitutional, the remaining provisions shall not be affected but shall remain in full force and effect, and to this end the provisions of this resolution are severable.

PASSED AND ADOPTED by the Board of Directors on this 18th day of May 2021 by the following vote:

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:

BOARD OF DIRECTORS  
HIDDEN VALLEY LAKE COMMUNITY  
SERVICES DISTRICT

BY: \_\_\_\_\_  
Jim Freeman, President of the Board

ATTEST:

By: \_\_\_\_\_  
Dennis White, Secretary to the Board

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** May 18, 2021

**AGENDA ITEM:** Acceptance of improvements for the Meadow View Easement Sewer Rehabilitation Project and approval of a Resolution 2021-06 authorizing Notice of Completion.

**RECOMMENDATIONS:**

By motion:

1. Accept the improvements associated with the Meadow View Easement Sewer Rehabilitation Project.
2. Authorize the release of the Performance and Labor and Materials bonds.
3. Retain the Maintenance Bond until May 18, 2022, and if there are no warranty items found, authorize the General Manager to release the Maintenance Bond at that time.
4. Direct the District Engineer to file the Notice of Completion for the project.

**FINANCIAL IMPACT:**

The overall expenditures associated with this project have included:

	Original Budget	Actual Expenditures
Construction Contract	\$ 152,036.00	\$140,294.00
Construction Contingency	\$ 15,203.60	\$ 14,029.40
Totals	\$ 167,239.60	\$ 154,323.40

**BACKGROUND:**

At the September 15, 2020 Board meeting, the Board of Directors authorized the Meadow View Easement Sewer Rehabilitation Project to Piazza Construction. The work has been completed to the District's satisfaction. Staff is recommending that the Board, by motion, accept the improvements associated with this project, authorize the release of the Performance and Labor and Material bonds, retain the maintenance bond for a period of one year and direct the filing of the Notice of Completion. If no issues have been found with the improvements one year from acceptance, the Maintenance bond can be released without further action.

I, Dennis White, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on May 18, 2021 by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board


<b>PAYMENT NO:</b>	<b>1</b>	<b>TO OWNER: HVLCS D</b>	<b>FROM CONTRACTOR: Piazza Construction</b>	<b>VIA CM: Coastland Civil Engineering</b>
<b>PERIOD TO:</b>	<b>4/30/2021</b>	19400 Hartmann Rd.	P.O. Box 573	1400 Neotomas Avenue
<b>CCE JOB NO.:</b>	<b>99-4413</b>	Hidden Valley Lake, CA 95467	Penngrove, CA 94951	Santa Rosa, CA 95405

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the contract. Detail Sheet attached.

<b>1. ORIGINAL CONTRACT SUM</b>	\$ <u>152,036.00</u>
<b>2. Net Change by Change Orders</b>	\$ <u>(13,700.00)</u>
<b>3. CONTRACT SUM TO DATE</b> (Line 1 + 2)	\$ <u>138,336.00</u>
<b>4. TOTAL COMPLETED &amp; STORED TO DATE</b>	\$ <u>140,294.00</u>
<b>5. RETAINAGE:</b>	
a. <u>5%</u> of completed work	\$ <u>7,014.70</u>
b. <u>0%</u> of stored material	\$ <u>-</u>
Total Retainage (Line 5a + 5b)	\$ <u>7,014.70</u>
<b>6. TOTAL EARNED LESS RETAINAGE</b> (Line 4 less Line 5)	\$ <u>133,279.30</u>
<b>7. LESS PREVIOUS PAYMENTS</b>	\$ <u>-</u>
<b>8. CURRENT PAYMENT DUE</b>	\$ <u>133,279.30</u>
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b> (Line 4 less Line 6)	\$ <u>7,014.70</u>


The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR: Piazza Construction**  
 BY:  Date: 5/05/2021  
**OWNER: HVLCS D**  
 BY: \_\_\_\_\_ Date: \_\_\_\_\_  
*Dennis White, General Manager*

**CONSTRUCTION MANAGER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager certifies to the Owner that to the best of the Construction Manager's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** \$ **133,279.30**

**CM: Coastland Civil Engineering**  
 BY:  Date: 5/4/2021  
*Clark Stauffer, Assistant Engineer*

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**RECORDING REQUESTED BY:**

Hidden Valley Lake Community Services District

**WHEN RECORDED MAIL TO:**

Hidden Valley Lake Community Services District, General Manager  
19400 Hartman Road  
Hidden Valley Lake, CA 95467-8371

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN** that the undersigned Hidden Valley Lake Community Service District, Hidden Valley, California, owners of various water infrastructure within Hidden Valley Lake, California, observed certain construction work to be performed within Hidden Valley Lake Community Service District, County of Lake, which work is generally described as follows:

Meadow View Easement Sewer Rehabilitation Project - This project is located at the District's easement between Deer Hill Rd and Meadow View Dr. The project generally consisted of sanitary sewer rehabilitation, including the replacement of pipe using pipe bursting, replacement of mainline cleanouts, lateral reconnection and such other items of work in accordance with the Project Plans and Specifications.

The contractor for the performance of such work was Piazza Construction and that said work was satisfactorily completed on April 27, 2020, in accordance with the Project Plans and Specifications. The final construction cost for the project was \$140,294.00

This notice is given pursuant to Section 8100 and 9204 of the Civil Code of the State of California.

The District accepts the project as complete.

I declare under penalty of perjury of laws of the State of California that the foregoing is true and correct.

  
\_\_\_\_\_  
District Engineer  
Hidden Valley Lake Community Services District

May 18, 2021  
\_\_\_\_\_  
Date

This is to certify that the Notice of Completion above is hereby authorized by order of the Board of the Hidden Valley Lake Community Service District pursuant to approved resolution No. 2021-06 at the May 18, 2021, Board of Directors meeting, and owner consents to recordation thereof by its duly authorized representative.

RESOLUTION NO. 2021-6



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT, STATE OF CALIFORNIA, ACCEPTING THE IMPROVEMENTS CONSTRUCTED WITH THE MEADOW VIEW EASEMENT SEWER REHAB PROJECT AND AUTHORIZING THE DISTRICT ENGINEER TO FILE THE NOTICE OF COMPLETION

WHEREAS, at the September 15, 2021 Board meeting, the Board approved an overall budget for the Meadow View easement sewer rehab project ("Project") and authorized the award of the construction project to Piazza Construction; and

WHEREAS, the project has been inspected and determined to have been completed in accordance with the contract requirements; and

WHEREAS, based upon the foregoing, staff recommends acceptance of the project on behalf of the District.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California as follows:

1. The District hereby accepts the improvements associated with the Meadow View easement sewer rehab project.
2. Authorizes the District Engineer to release the Performance and Labor & Material surety posted with this project; and to hold the Maintenance Bond for a period of one year from the date of this resolution, at which time the District Engineer is authorized to release said bond if the improvements remain in good condition and there are no issues to be resolved.
3. Authorizes and directs the District Engineer to file a Notice of Completion concerning the Project with the Lake County Recorder's Office within ten (10) days of the date of this Resolution.

\* \* \* \* \*

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, at a meeting thereof held on the 18<sup>th</sup> day of May 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Jim Freeman  
President of the Board

\_\_\_\_\_  
Dennis White  
General Manager/Secretary to the Board