



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: April 18, 2017**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Lieberman, President	Kirk Cloyd, General Manager
Director Carolyn Graham, Vice President	Penny Cuadras, Administrative Assistant
Director Linda Herndon	
Director Judy Mirbегian	
Director Jim Freeman	

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by President Lieberman.

APPROVAL OF AGENDA

Director Mirbегian moved to approve the amended agenda. Second by Director Herndon. The Board unanimously approved the April 18, 2017 Regular Board Meeting Agenda.

PRESENTATIONS

- (A) Alyssa Gordon presented an Executive Summary of the Coyote Valley Groundwater Basin 2016 Monitoring Report
- (B) John Griffin presented the Coastland Engineering Report, questions regarding the Moratorium and Cr6 were answered.
- (C) Executive Summary of the Risk Management Plan (RMP), Chlorine Gas Section was moved to the May Regular Board Meeting due to time constraint.
- (D) Board of Directors will confirm Attendance to the 2017 SDRMA Leadership Academy before June 8th.

CONSENT CALENDAR

Director Mirbегian moved to approve the Consent Calendar for Regular Board Meeting April 18, 2017, second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (A) **MINUTES:** Approval of Board of Directors Regular Board Meeting minutes for March 21, 2017.

- (B) MINUTES: Approval of Finance Committee Meeting minutes for April 3, 2017.
- (C) MINUTES: Approval of Personnel Committee Meeting minutes for April 6, 2017
- (D) DISBURSEMENTS: Check #34400 - # 34481 including drafts and payroll for a total of \$321,423.52.
- (E) Approval for Director Mirbegian to attend the ACWA 2017 Spring Conference in Monterey May 9-May 11 2017.

BOARD COMMITTEE REPORTS

Personnel Committee: Director Herndon provided a review of the recent meeting held on April 6, 2017. The Committee recommend a Salary Survey be completed according to Board Policy and to comply with SRF Loan requirements. Staff were asked to provide a proposal from CPS HR Consultants at the next Regular Board Meeting.

Finance Committee: Director Graham reported details of the Finance Meeting held April 3, 2017. Committee and staff will continue to meet monthly to complete the 2017-2018 Budget.

Emergency Preparedness Program Committee: Director Lieberman reported details of the recent meeting held on April 17, 2017. The Committee discussed several safety and security goals for District equipment and staff training needs. Director Lieberman will be attending the County-Wide OES Water Group Meeting held each month in Lakeport.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian will be attending the ACWA Conference in Monterey May 9-12.

ACWA State Legislative Committee: Alyssa Gordon will be attending the CSDA Legislative Days May 15-16 in Sacramento

County OES:

STAFF REPORTS

Financial Report:

Administration/Customer Service Report:

Field Operations Report:

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:
Approval of the 2015-2016 Audit Report conducted by Smith & Newall

A motion was made by Director Mirbegian and Second by Director Graham to approve the 2015-2016 Audit Report.

Roll Call vote:

AYES (4): Directors Lieberman, Graham, Herndon, Freeman and Mirbegian

NAYS (0)

ABSTAIN (0)

ABSENT: (0)

Director Mirbegian request findings be discussed at the next Regular Board Meeting.

DISCUSSION AND POSSIBLE ACTION:
Approval of Hidden Valley Lake CSD 2013-2018 Strategic Plan (as revised).

A motion was made by Director Herndon and second by Director Mirbegian to approve the revised Hidden Valley Lake CSD 2013-2018 Strategic Plan.

Roll Call vote:

AYES (4): Directors Lieberman, Graham, Herndon, Freeman and Mirbegian

NAYS (0)

ABSTAIN (0)

ABSENT: (0)

DISCUSSION AND POSSIBLE ACTION:
Approval of Resolution 2017-04 in Support of ACWA's Policy Statement on Bay-Delta Flow Requirements

A motion was made by Director Mirbegian and second by Director Graham to approve Resolution 2017-04 in Support of ACWA's Policy Statement on Bay-Delta Flow Requirements.

Roll Call vote:

AYES (4): Directors Lieberman, Graham, Herndon, Freeman and Mirbegian

NAYS (0)

ABSTAIN (0)

ABSENT: (0)

DISCUSSION AND POSSIBLE ACTION:
Approval of Resolution 2017-05 Designation of Applicant's Agent to Cal OES

Following a brief discussion of Cal OES Requirements of Designation of Applicant Agent, Motion was made by Director Mirbegian and second by Director Graham to approve Resolution 2017-05 Designation of Applicant's Agent to Cal OES

Roll Call vote:

AYES (4): Directors Lieberman, Graham, Herndon, Freeman and Mirbegian

NAYS (0)

ABSTAIN (0)

ABSENT: (0)

PUBLIC COMMENT

Public questions were answered regarding certification requirements for staff and the list of resources provided for the OES Water Group.

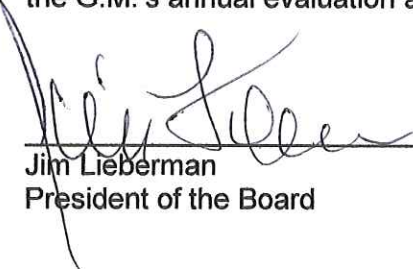
A member of the public announced the Middletown Fire Station will be having an Open House April 29 and a Wild Fire Preparedness event planned for May 6 at the Hidden Valley Lake Campground.

BOARD MEMBER COMMENT

Members of the Board informed staff of upcoming vacations.

ADJOURNMENT

The Board of Directors recessed at 9:08 PM before entering into Closed Session to discuss the G.M.'s annual evaluation and then adjourned at 10:20 PM with no reportable action.



Jim Lieberman
President of the Board

Date

5/14/2017



Kirk Cloyd
General Manager/Secretary to the Board

Date

5-25-17