

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING MINUTES MEETING DATE: November 17, 2020 – 7:00 PM

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Jim Lieberman, President-Via Teleconference

Director Claude Brown

Director Jim Freeman

Director Gary Graves

Director Carolyn Graham-Via Teleconference

General Manager, Dennis White

Administrative Services Manager, Penny Cuadras

Others Present Via-Teleconference were:

Accounting Supervisor, Trish Wilkinson

Water Resources Specialist, Alyssa Gordon

Water Resources Specialist-I, Hannah Davidson

CALL TO ORDER

The meeting was called to order at 7:01 P.M. by Vice-President Graves.

APPROVAL OF AGENDA

Director Freeman moved to approve the November 17, 2020 Regular Board Agenda as presented. Seconded by Director Graves.

Roll Call Vote:

AYES: (5) Directors, Brown, Graham, Graves, Freeman and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimous to approve November 17, 2020 Regular Board Agenda as presented.

PUBLIC COMMENT

No members of the public present.

CONSENT CALENDAR

Director Freeman moved to approve the Consent Calendar. Seconded by Director Brown. The Board approved the following Consent Calendar as presented.

- A. MINUTES: Approval of the October 6, 2020 Lake Water Use Ad-Hoc Meeting Minutes.
- B. MINUTES: Approval of the October 6, 2020 Emergency Preparedness Committee Meeting Minutes.
- C. MINUTES: Approval of the October 6, 2020 Special Meeting Minutes.
- D. MINUTES: Approval of the October 6, 2020 Board Workshop Meeting Minutes.
- E. MINUTES: Approval of the October 15, 2020 Personnel Committee Meeting Minutes.
- F. MINUTES: Approval of the October 19, 2020 Finance Committee Meeting Minutes.
- G. MINUTES: Approval of the October 20, 2020 Regular Board Meeting Minutes.
- H. MINUTES: Approval of the October 22, 2020 Special Meeting Minutes.
- I. Approve re-numeration of Resolution 2020-14 to Resolution 2020-15
- J. DISBURSEMENTS: Check # 037645 # 037742 including drafts and payroll for a total of \$287,970.91.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman

NAYS: (0) ABSTAIN: (0) ABSENT: (0)

Motion Carries unanimous to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met November 16 items will be discussed according to Agenda

Personnel Committee: Have not met

Emergency Preparedness Committee: Have not met

Lake Water Use Agreement-Ad Hoc Committee: Annual meeting in February/ Quarterly GM meeting

Valley Oaks Sub-Committee: Have not met.

STAFF REPORTS

Financial Report:

Administration/Customer Services Report:

Field Operation Report:

ACWA State Legislative Committee:

General Manager Report: The District has been cleared by OSHA with No Fines No Exposure/ Certified by Industrial Hygienist.

Access Road Complete

PROJECT PRIORITIES: No Discussion

- Generators Prioritize purchase of generators for Administration Office Board request staff provide a quarterly update on projects
- Tank 9
- |&|
- SCADA
- AMI

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to select an HVAC cleaning firm to remove smoke, soot, and ash deposits in two buildings.

Director Freeman moved to Authorize the General Manager to select an HVAC cleaning firm to remove smoke, soot, and ash deposits in two buildings, recommending Kleenair. Seconded by Director Graves.

No Public Comment

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Graham, Freeman and Lieberman

NAYS: (0) ABSTAIN: (0) ABSENT: (0)

Motion Carries unanimous to Authorize the General Manager to select an HVAC cleaning firm to remove smoke, soot, and ash deposits in two buildings, recommending Kleenair

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to accept Smith Construction's estimate for chipping and spreading in the firebreak area.

Director Freeman moved to Authorize the General Manager to accept Smith Construction's estimate for chipping and spreading in the firebreak area, not to exceed \$48-K. Seconded by Director Graves

Following further discussion, Director Graham moved to amend the motion to table the item until December, to allow for additional bids. Seconded by Director Brown.

Finance Committee recommend a release from private property owners prior to start of the work.

No Public Comment

Roll Call Vote:

AYES: (4) Directors Brown, Graham, Graves, and Lieberman

NAYS: (1) Director Freeman

ABSTAIN: (0) ABSENT: (0)

Motion Carries by majority vote to table until December to allow for additional bids.

DISCUSSION AND POSSIBLE ACTION:

Approve and Adopt Resolution 2020-16 Resolution Of The Board Of Directions Of The Hidden Valley Lake Community Services District, Authorizing The General Manager To Proceed With Trane To Conduct A Preliminary Assessment And Term Sheet.

Director Brown moved to Approve and Adopt Resolution 2020-16 Resolution Of The Board Of Directions Of The Hidden Valley Lake Community Services District, Authorizing The General Manager To Proceed With Trane To Conduct A Preliminary Assessment And Term Sheet. Seconded by Director Freeman.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors Brown, Freeman, Graves, and Lieberman

NAYS: (1) Directors Graham

ABSTAIN: (0)

ABSENT: (0)

Motion Carries by majority vote to Approve and Adopt Resolution 2020-16 Resolution Of The Board Of Directions Of The Hidden Valley Lake Community Services District, Authorizing The General Manager To Proceed With Trane To Conduct A Preliminary Assessment And Term Sheet.

DISCUSSION:

What the District is currently doing and ideas of what we might be able to do to assist customers that are suffering financially due to the COVID-19 situation.

Members of the Board and Staff discussed the available options to assist customers with their financial obligations during this difficult time.

North-Coast Opportunities can help with financial assistance for rent, utilities, and food. Catholic Charities, Salvation Army and Lake County Social Services

DRY RUN- INFORMATIONAL MEETING

Staff provided an overview of the public informational meeting being held on November 24.

PUBLIC COMMENT

No Public comment.

BOARD MEMBER COMMENT

Members of the Board acknowledged Director Graham for her many years of services to the District.

<u>ADJOURNMENT</u>

On a motion made by Director Freeman and seconded by Director Brown the Board voted unanimously to adjourn the meeting at 9:32 PM by Roll Call Vote.

Roll Call Vote:

AYES: (5) Directors Brown, Graham, Graves, Freeman, and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous, meeting was adjourned at 9:32 P.M.

Jm Lieberman

Date

12/22/2020

Dennis White

2 00 20

Date

Plesident of the Board

Jennis Wille

General Manager, Secretary to the Board

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