



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: July 18, 2017**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Jim Lieberman, President	Kirk Cloyd, General Manager
Director Carolyn Graham, Vice President	Penny Cuadras, Administrative Assistant
Director Judy Mirbegian	
Director Jim Freeman	

Absent: Director Linda Herndon

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by President Lieberman.

**APPROVAL OF AGENDA**

Director Mirbegian moved to approve the July 18, 2017 Regular Board Meeting Agenda second by Director Graham. The Board unanimously approved the July 18, 2017 Regular Board Meeting Agenda.

**EMPLOYEE RECOGNITION**

- (A) Sam Garcia received his Wastewater II Certification
- (B) Norman Rogers received his Wastewater III Certification
- (C) Stephen Amos Received his OIT Certification

The Board of Directors expressed their appreciation for each staff member for their efforts in continuing to expand their water and wastewater knowledge.

**PRESENTATIONS**

Lake County has confirmed their responsibility for repairs to the treatment plant access road. Repairs will be held to County Standards and planned to be completed before the rainy season begins this year.

A certified letter will go out to those with approved access regarding strict guidelines on use of the access road to prevent further damage to the road.

Maintenance and repairs to the road inside the gate was discussed.

**CONSENT CALENDAR**

Director Mirbegian moved to approve the Consent Calendar, for the Regular Board Meeting on July 20, 2017, second by Director Freeman. The Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of Board of Directors Special Meeting minutes for May 25, 2017.

- (B) MINUTES: Approval of Board of Directors Regular Board Special Meeting minutes for June 3, 2017.
- (C) MINUTES: Approval of Board of Directors Regular Board Meeting minutes for June 20, 2017.
- (D) DISBURSEMENTS: Check #34630 - #34710 including drafts and payroll for a total of \$176,266.72.

### **BOARD COMMITTEE REPORTS**

Personnel Committee: No meeting was held.

Finance Committee: No meeting was held.

Emergency Preparedness Program Committee: No meeting was held.

### **BOARD MEMBER ATTENDANCE AT OTHER MEETINGS**

ACWA Region 1 Board: Staff is scheduled to attend the ACWA Region 1 " Marin Municipal Water District Mount Tam Watershed Tour " on August 4, 2017

Other Meetings Attended: Director Graham attended SDRMA Leadership Academy Conference July 9-12, 2017 in Napa. *(a complete report will be available in the August Regular Board Meeting board packet)*

### **STAFF REPORTS**

ACWA State Legislative Committee: Alyssa Gordon reported on her attendance of the ACWA Legislative Days Event June 30, 2017.

Alyssa provided an update on the recent ACWA Outreach Alert regarding "Making Conservation a California Way of Life"

Financial Report: Members of the Board expressed appreciation to staff for changes in financial report format and efforts made to find an accountant consultant.

Administration/Customer Service Report: Members of the Board expressed appreciation to staff for great customer service.

Field Operations Report:

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

A short presentation was provided to the public regarding a survey submitted on Cr6 issues and how it affects the District. The information provided by the District was used in a recent court case to overturn the Cr6 MCL.

A letter to the State Water Resources Control Board has been drafted asking the Water Meter Moratorium to be reconsidered. (We are waiting for a response & hope to have an update at the Aug. Board meeting.

### **DISCUSSION AND POSSIBLE ACTION:**

**Discuss and approve the General Manager to enter into an agreement with CivicSpark, Water Action Fellowship.**

A motion by Director Mirbegian and second by Director Graham was made to approve the General Manager entering into an agreement with CivicSpark, Water Action Fellowship for one pair of CivicSpark fellows.

Public comment was heard.

Roll call vote:

AYES (4): Directors Freeman, Lieberman, Graham, Mirbegian

NAYS (0):

ABSTAIN (0):

ABSENT (1): Director Herndon

The Hidden Valley Lake CSD Board of Directors unanimously approved entering into an agreement with CivicSpark for one pair of CivicSpark fellows.

**DISCUSSION AND POSSIBLE ACTION:**

**Discuss and approve the General Manager entering into an agreement with RGS for Financial Consulting Services (CPA.)**

A motion by Director Mirbegian and second by Director Graham was made to approve the General Manager entering into an agreement with RGS for Financial Consulting Services (CPA).

Roll call vote:

AYES (4): Directors Freeman, Lieberman, Graham, Mirbegian

NAYS (0):

ABSTAIN (0):

ABSENT (1): Director Herndon

The Hidden Valley Lake CSD Board of Directors unanimously approved entering into an agreement with RGS for Financial Consulting Services(CPA)

**DISCUSSION AND POSSIBLE ACTION:**

**Discuss and approve Resolution 2017-08 A Resolution Establishing Health Benefit Contribution for The Hidden Valley Lake Community Services District's Board of Directors.**

Board request this item be tabled to the August Board Meeting.

**DISCUSSION AND POSSIBLE ACTION:**

**Discuss and approve Resolution 2017-09 A Resolution of The Board of Directors of The Hidden Valley Lake Community Services District Adopting A Policy To Annually Establish Sewer Consumption Values Pursuant To Government Code Section 54984.209.**

A motion by Director Graham and second by Director Freeman was made to approve Resolution 2017-09 A Resolution of The Board of Directors of The Hidden Valley Lake Community Services District Adopting A Policy To Annually Establish Sewer Consumption Values Pursuant To Government Code Section 54984.209.

Roll call vote:

AYES (4): Directors Freeman, Lieberman, Graham, Mirbegian

NAYS (0):

ABSTAIN (0):

ABSENT (1): Director Herndon

The Hidden Valley Lake CSD Board of Directors unanimously approved Resolution 2017-09.

**DISCUSSION AND POSSIBLE ACTION:**

**Discuss and approve Resolution 2017-10 A Resolution of The Hidden Valley Lake Community Services District Board of Directors Adopting A Policy Regarding Residential Sewer Rate Adjustment For Leaks During The Months of December – March and rescinding Resolution 2015-24**

A motion by Director Mirbegian and second by Director Freeman was made to approve Resolution 2017-10 A Resolution of The Hidden Valley Lake Community Services District Board of Directors Adopting A Policy Regarding Residential Sewer Rate Adjustment For Leaks During The Months of December – March and rescinding Resolution 2015-24

Roll call vote:

AYES (4): Directors Freeman, Lieberman, Graham, Mirbegian

NAYS (0):

ABSTAIN (0):

ABSENT (1): Director Herndon

The Hidden Valley Lake CSD Board of Directors unanimously approved Resolution 2017-10 and rescinding Resolution 2015-24.

**PUBLIC COMMENT**

Members of the public expressed appreciation to the staff for their hard work and commitment to make good decisions for the District.

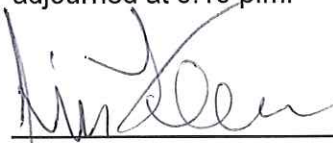
Members of the Public acknowledged the General Manager for the efforts put forth responding to the effects of Cr6 requirements on the District.

**BOARD MEMBER COMMENT**

Members of the Public were thanked for their attendance and participation in the monthly board meetings.

**ADJOURNMENT**

On a motion by Director Mirbegian and second by Director Freeman the meeting was adjourned at 9:19 p.m.

  
\_\_\_\_\_  
Jim Lieberman                      8/15/2017  
President of the Board              Date

  
\_\_\_\_\_  
Kirk Cloyd                      8-22-17  
General Manager/Secretary to the Board              Date

*[Faint, illegible handwriting]*