



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: Tuesday, August 16, 2022– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted by Teams Teleconference, in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Gary Graves, President  
Director Jim Freeman  
Director Jim Lieberman  
Director Sean Millerick

Absent:

Director Claude Brown, Vice President

Staff Present:

General Manager, Dennis White  
Administrative Services Manager, Penny Cuadras  
Accounting Supervisor, Trish Wilkinson

Via Teleconference:

Project Manager, Alyssa Gordon  
Water Resources Specialist, Hannah Davidson

Also Present:

Craig Judson, Bold, Polisner, Maddow, Nelson & Judson Law Firm  
Sharon Nagle, Bold, Polisner, Maddow, Nelson & Judson Law Firm

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Director Graves.

**APPROVAL OF AGENDA**

Moved by Director Freeman to approve the August 16, 2022, Regular Board Agenda.  
Seconded by Director Lieberman.

Roll Call Vote:

AYES: (4) Directors, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion carries to approve the August 16, 2022, Regular Board Agenda.

**CLOSED SESSION:**

**CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**

**(Paragraph (1) of subdivision (d) of Gov. Code § 54956.9)**

**Name of Case: Kimberly Armstrong**

**Claim #: 8984**

Entered Closed Session at 7:02pm

Reconvened to Open Session at 7:21pm No reportable action taken during closed session.

Action taken after entering open session:

Motion by Director Lieberman to reject Claim # 8984 approve Bold, Polisner, Maddow, Nelson & Judson Law Firm to represent the District in the claim.  
Seconded by Director Freeman.

Roll Call Vote:

AYES: (4) Directors, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion carries to reject Claim # 8984 and approve Bold, Polisner, Maddow, Nelson & Judson Law Firm to represent the District in the claim.

### **CONSENT CALENDAR**

Moved by Director Freeman to approve the Consent Calendar as written.

Seconded by Director Lieberman

A. **MINUTES**: Approval of the July 12, 2022, Finance Committee Meeting Minutes.

B. **MINUTES**: Approval of the July 19, 2022, Regular Board of Directors Meeting Minutes.

C. **DISBURSEMENTS**: Check # 039287 - # 039366 including drafts and payroll for a total of \$686,300.19.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion Carries to approve the Consent Calendar as written.

### **BOARD COMMITTEE REPORTS**

Finance Committee: Met 8/9

Personnel Committee: Have not met

Emergency Preparedness Committee: Have not met

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Have not met

Trane Ad-Hoc Committee: Scheduled to meet 8/22/2022

### **STAFF REPORTS**

Financial Report: Inquiries addressed by Accounting Supervisor

Administration/Customer Services Report: Four properties remain in the lock off process

Field Operation Report: Inquiries addressed by Water Resources Specialist

ACWA State Legislative Committee: Update provided by Water Resources Specialist

Projects Update: Update provided by Project Manager

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

### **DISCUSSION AND POSSIBLE ACTION:**

**Consider Amending the General Managers Contract to a Three-Year Term with a Two-Year Rollover Effective September 2022**

Director Graves to discuss terms of the contract with legal and bring back for discussion and possible action.

**DISCUSSION AND POSSIBLE ACTION:**  
**Authorize the General Manager to Enter into an  
Agreement for Legal Services with Bartkiewicz, Kronick & Shanahan Law Firm**

Motion by Director Freeman to Authorize the General Manager to Enter into an Agreement for Legal Services with Bartkiewicz, Kronick & Shanahan Law Firm.  
Seconded by Director Millerick.

Roll Call Vote:

AYES: (4) Directors, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion Carries to Authorize the General Manager to Enter into an Agreement for Legal Services with Bartkiewicz, Kronick & Shanahan Law Firm.

**DISCUSSION AND POSSIBLE ACTION:**  
**Nomination For Lake LAFCO Special District Member**

The Board of Directors nominated Director Freeman as an Alternate to fill an Independent Special District seat on LAFCO.  
Nomination accepted by Director Freeman.

**PUBLIC COMMENT**

No Public Comment.

**BOARD MEMBER COMMENT**

Members of the Board asked to be updated on the recent vehicle accident.

**ADJOURNMENT**

Motion by Director Freeman to adjourn the meeting at 8:57 P.M.  
Seconded by Director Lieberman.

Roll Call Vote:

AYES: (4) Directors, Freeman, Lieberman, Millerick and Graves


NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion Carries unanimously to adjourn the meeting at 8:57 P.M.

  
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Gary Graves                                  Date  
President of the Board

  
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Dennis White                                  Date  
General Manager, Secretary to the Board

