



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: May 18, 2021 – 7:00 PM**

The Hidden Valley Lake Community Services District Board of Directors met this evening Via Teleconference.

Present Via Teleconference were:

Director Jim Freeman
Director Claude Brown
Director Gary Graves
Director Jim Lieberman
Director Sean Millerick
General Manager, Dennis White
Administrative Services Manager, Penny Cuadras
Accounting Supervisor, Trish Wilkinson
Projects Manager, Alyssa Gordon
Water Resources Specialist, Hannah Davidson

CALL TO ORDER

The meeting was called to order at 7:02 P.M. by Director Freeman.

APPROVAL OF AGENDA

Motion by Director Millerick to approve the May 18, 2021, Regular Board Agenda as presented. Seconded by Director Graves.

Roll Call Vote:

AYES: (5) Directors, Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries by unanimous vote to approve the April 20, 2021, Regular Board Agenda approved as presented.

CONSENT CALENDAR

Motion by Director Graves to approve the Consent Calendar. Seconded by Director Brown. The Board approved the following Consent Calendar as presented.

- (A) MINUTES: Approval of the March 16, 2021, Regular Board Meeting Minutes.
- (B) MINUTES: Approval of the March 15, 2021, Finance Committee Meeting Minutes.
- (C) APPROVE: Mobile/Stationary Meter Use Meter Use Policy (Revision)
- (D) DISBURSEMENTS: Check #38064 - #38131 including drafts and payroll for a total of \$222,400.18.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries by unanimous vote to approve the Consent Calendar.

BOARD COMMITTEE REPORTS

Finance Committee: Met 5/11 Committee reported as addressed on the agenda.

Personnel Committee: Have not met.

Emergency Preparedness Committee: Met 5/12 discussed fire season, PSPS events and Security of District infrastructure
Lake Water Use Agreement-Ad Hoc Committee: Quarterly GM Meeting on 5/17. Discussed lake levels due to drought and possible delay of dredging due to HVLA budget.

Valley Oaks Sub-Committee: Project is on hold

Trane Energy Resilience Ad Hoc Committee: Scheduled to meet 5/25.

STAFF REPORTS

Financial Report:

Administration/Customer Services Report: Staff provided clarification on delinquent accounts.

Field Operation Report:

ACWA State Legislative Committee:

Projects Update: Project Manager, Allyssa Gordan provided a detailed update of current projects underway.

General Manager Report:

PROJECT PRIORITIES:

- Generators
- Tank 9
- I&I
- SCADA
- AMI

DISCUSSION AND POSSIBLE ACTION:

Provide Staff direction for the 2021-2022 Annual Contribution Property Liability Limit (\$10M/\$5M/\$2.5M)

Motion by Director Graves to approve staff to maintain the \$10M Property Liability Limit for the 2021-2022 Annual Contribution with SDRMA. Seconded by Director Millerick.

Director Brown recommends staff consider options for the 2022-23 year for an increased liability limit.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries by unanimous roll call vote to approve staff to maintain the \$10M Property Liability Limit for the 2021-2022 Annual Contribution with SDRMA

DISCUSSION AND POSSIBLE ACTION:

Review the FY 2021-22 Preliminary Budget

Members of the Board request staff bring the Budget to the June Meeting for a vote to adopt the balanced budget.

No Further Discussion from the Board.

No Public Comment.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to implement terms as written in the Grant of Easement, adopted on November 17, 1994, between the District and Kevin Smith

Motion by Director Brown to Authorize the General Manager to honor the agreement adopted on November 17, 1994, no capacity fees shall be charged in exchange for the Easement provided to the District. All other fees, rates and miscellaneous charges will be charged to Mr. Smith and due at the time of installation. Installation of the water meters shall be within 90 days of the written agreement. providing five water meters and sewer hookups, to be installed within 90 days. Seconded by Director Millerick

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries by unanimous roll call vote to authorize the General Manager to honor the agreement adopted on November 17, 1994, no capacity fees shall be charged in exchange for the Easement provided to the District. All other fees, rates and miscellaneous charges will be charged to Mr. Smith and due at the time of installation. Installation of the water meters shall be within 90 days of the written agreement. providing five water meters and sewer hookups, to be installed within 90 days.

DISCUSSION AND POSSIBLE ACTION:

Approve Resolution 2021-05 Commercial Sewer Rate

Motion by Director Graves to Approve Resolution 2021-05 Commercial Sewer Rate as written. Seconded by Director Brown.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries by unanimous roll call vote to Approve Resolution 2021-05 Commercial Sewer Rate as written.

DISCUSSION AND POSSIBLE ACTION:

Approve and Adopt Resolution 2021-06 Meadow View Easement Project Acceptance and Notice of Completion authorizing payment in the amount of \$133,279.30

Motion by Director Millerick to Approve and Adopt Resolution 2021-06 Meadow View Easement Project Acceptance and Notice of Completion authorizing payment in the amount of \$133,279.30. Seconded by Director Graves.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

