

#### HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING MINUTES MEETING DATE: August 28, 2018

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Carolyn Graham, President Director Linda Herndon, Vice President Director Judy Mirbegian Director Jim Freeman Director Jim Lieberman Kirk Cloyd, General Manager

#### **CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by President Graham.

#### **APPROVAL OF AGENDA**

On a motion made by Director Herndon and second by Director Mirbegian the Board unanimously approved the agenda.

#### EMPLOYEE RECOGNITION

None

# PRESENTATIONS <u>Cal Warn letter</u> <u>Lake County OES Presentation -Dale Carnathan</u> Aquatic Harvesting

#### **CONSENT CALENDAR**

On a motion made by Director Herndon and second by Director Mirbegian the Board unanimously approved the following Consent Calendar items.

- A. MINUTES: Approval of the June 19, 2018 Board of Directors Meeting minutes
- B. MINUTES: Approval of the July 17, 2018 Board of Directors Meeting minutes
- C. <u>MINUTES</u>: Approval of the <u>July 27, 2018 Valley Oaks Project Sub-Committee</u>
  <u>Meeting</u> minutes
- D. <u>MINUTES</u>: Approval of the <u>August 1, 2018 Special Meeting</u> minutes
- E. <u>MINUTES</u>: Approval of the <u>August 2, 2018 Emergency Preparedness Meeting</u> minutes
- F. <u>MINUTES</u>: Approval of the <u>August 7, 2018 Finance Committee Meeting</u> minutes
- G. DISBURSEMENTS: Check # 35603 # 35671 including drafts and payroll for a total of \$287,821.03.

#### **BOARD COMMITTEE REPORTS**

Finance Committee: No Report

Personnel Committee: No Report

Emergency Preparedness Program Committee: Have not met.

<u>Lake Water Use Agreement-Ad Hoc Committee</u>: Have not met. Director Mirbegian requests a meeting be scheduled.

<u>Valley Oaks Project Sub-Committee</u>: Due to a conflict in his schedule, Mr. Porter was unable to attend the August 15<sup>th</sup> meeting. Meeting to be rescheduled, pending reply from Mr. Porter.

#### **BOARD MEMBER ATTENDANCE AT OTHER MEETINGS**

No other meetings attended by Members of the Board

#### STAFF REPORTS

Financial Report:

ACWA State Legislative Committee:

Administration/Customer Services Report:

Field Operation Report:

<u>General Manager's Report:</u> The General Manager discussed items in his report and responded to all inquiries.

#### **DISCUSSION AND POSSIBLE ACTION:**

Discuss and approve the General Manager to sign the Local Match Fund
Commitment Letter, committing to meet the local match fund requirements for the
Hazard Mitigation Grant Program Project Sub application Dr-4344-0512

On a motion by Director Mirbegian and second by Director Freeman the board unanimously approved the General Manager to sign the Local Match Fund Commitment Letter, committing to meet the local match fund requirements for the Hazard Mitigation Grant Program Project Sub application Dr-4344-0512

#### **DISCUSSION AND POSSIBLE ACTION:**

Discuss and approve the General Manager to enter into a Mutual Aid and Assistance Agreement with public and private Water Utilities within Lake County California

On a motion by Director Herndon and second by Director Mirbegian the board unanimously approved the General Manager to enter into a Mutual Aid and Assistance Agreement with public and private Water Utilities within Lake County California

#### **DISCUSSION AND POSSIBLE ACTION:**

Discuss and approve the General Manager to enter into a five-year agreement with the Comstock Family for the storage of irrigation pipe. Rental is \$300 per year, for a total of \$1,500

On a motion by Director Mirbegian and second by Director Freeman the Board unanimously approved the General Manager to enter into a five-year agreement with the Comstock Family for the storage of irrigation pipe. Rental is \$300 per year, for a total of \$1,500

#### DISCUSSION AND POSSIBLE ACTION:

### Discuss and approve the General Manager to enter into an agreement with GHD for the treatment plant monitoring and reporting contract

On a motion by Director Herndon and second by Director Mirbegian the Board unanimously approved the General Manager to enter into an agreement with GHD for the treatment plant monitoring and reporting contract, a budgeted item as a renewal contract.

#### **DISCUSSION AND POSSIBLE ACTION:**

Discuss and approve the General Manager to purchase a construction truck to replace the pre-existing out of service equipment

On a motion by Director Herndon and second by Director Freeman the Board unanimously approved, as amended, the General Manager to purchase a construction truck to replace the pre-existing out of service equipment not to exceed \$130,000.00.

Members of the Board recommend staff staying within the approved budgeted amount or the remaining \$10,000.00 to come from the Operational Budget.

### DISCUSSION AND POSSIBLE ACTION: Discuss the top priorities for the District Water Tanks, I&I, AMI, Tide-Flex Valve and SCADA

Director Mirbegian requests list be revised to reflect Moratorium, Water Tanks, I&I, AMI and SCADA. Staff suggest a workshop to revise and update the current Strategic Plan to reflect these items. Members of the Board request an itemized list be posted as to remain focused on budgeted priorities.

#### **PUBLIC COMMENT**

Members of the public reminded Board of the chipping opportunity with the Fire Safe Council, items to be no larger than 6 inches in diameter and to be bundled. Members of the public also acknowledged the staff for the \$950,000.00 received from FEMA funding and supports the recommendation for the Mutual Aid partnership.

#### **BOARD MEMBER COMMENT**

Director Freemen mentioned the golf course is using an additional 4-acre feet of recycled water compared to last year.

#### ADJOURNMENT

On a motion made by Director Freeman and second by Director Lieberman the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 8:48 p.m.

Carolyn Graham

President of the Board

Date

9-18-2018

Kirk Cloyd

Date

General Manager/Secretary to the Board

aja <u>para di Januaria</u> II <u>paka</u>n "arren di 1915 ya kaja ya Gili. Di angan jengan di 1915 ya kalangan di 1915 ya kaja ya di 1915 ya kaja ya kaja ya kaja ya kaja ya kaja di 1915 y

In the same of the control of the cont

ا المسائم عمد المحافظ مسموسة علا عملاً على حج عمزاها على عليها على وجد والمعمومة والأشارات في عدرون و سهم ومن عرض المعالية على الله على المعمومة والمعالم المعالية والمعالم المعال وال

## THE DESTRUCTION OF THE PROPERTY OF THE PROPERT

er som frihöt jan megesse i nære met metern in milæn tils spreme i sjæget nære et skilde i mer et skilde i ski Latter i de gjelde i flest for de gregoriske planter og et skilde i gjelde i flest for til flest for med skilde Det er de gregorisk i flest for de gleder for med skilde i flest for de gregorisk for de

#### Principle Contact

(ii) About 10 Company of the second of th

Der men de "de spilite in de la de la la la grade de la serie de la serie de la companya de la la companya de Lors de la la la companya de la com

#### W. W.

The state of the s